The Golden Rain Foundation provides an enhanced quality of life for our active adult community of Seal Beach Leisure World

RECREATION COMMITTEE

Agenda

Conference Room B/Via Zoom
Monday, April 4, 2022
1:00 p.m.

To view the live Recreation Committee meeting:

- Go to www.lwsb.com
- The tab will be active at 12:45 pm on the day of the meeting
- The live streaming uses YouTube Live and terminates at the close of the meeting

1. **Call to Order/Pledge of Allegiance**
2. **Roll Call/Notice of Quorum**
3. **Chairs Announcements**
    a. Introduction of Guests and Staff
        Susan Hopewell, GRF President
        Jesse Cripps, Recreation Director
        Thomas Fileto, Recreation Manager
        Kathy Thayer, Recreation Manager
        Vanessa Morris, Library Operations Supervisor
        George Hurtado, Building Inspector
        Deanna Jaksic, Recording Secretary
    b. Rules of Order
    c. Chair's Comments
4. **Shareholder/Member Comments** *(Limited to 3 minutes per person)*
5. **Approval of Minutes**
    a. Minutes of Regular Meeting, March 7, 2022 (pp. 1-8)
6. **Correspondence-**
    a. From previous meeting March 7, 2022
        i. One Item- Arts Studio (p. 9)
        ii. Use of Storage in Clubhouse Two (p. 10)
        iii. Picnic Area Adjacent to Clubhouse One (pp. 11-12)
        iv. Request for Recreation Committee (p. 13)
    b. New Correspondence
        i. One Item- Fencing and Back Board Request (pp. 14-16)
        ii. One Item- Loop System for Room 7 (p. 17)
        iii. One Item- Adding Electrical Outlets to the Pit Stop Facility (p.18)

7. **Staff Reports**
    a. Recreation Director
        i. Recreation Budget Variance Report (pp. 19-35)
        ii. RV Lot Report (p. 36)
        iii. Monthly Activity Log (pp. 37-38)
        iv. Total Quality Checklist (pp. 39-61)
    b. Library Supervisor
        i. Library Budget Variance Report (pp. 62-66)
        ii. Library Staff Report (p. 67)
        iii. Educational Programs Report (pp. 68-69)
8. **Subcommittees:**
    a. Entertainment Sub-Committee
9. **Unfinished Business**
    a. Contract for Top of the Line Golf Balls
10. **New Business**
    a. Pool Shade Structure
    b. Clubhouse One- Picnic Tables
    c. Marquee
    d. Bulletin Board-RV Lot
11. **Governing Documents**
    a. Adopt
        i. 70-1487-1B Recreational Vehicle Lot (RVL) - Rules and Regulations (pp.70-76)
    b. Rescind
        i. 70-1487-1 Recreational Vehicle Lot (RVL) - Rules and Regulations (pp. 77-83)
    c. Amend
        i. 40-1487-6 RV Lot Lease Agreement (pp. 84-93)
        ii. 70-1487-2 Recreational Vehicle Lot (RVL)- Schedule of Fees and Monetary Fines (pp. 94-96)
        iii. 70-1487.02-1- Recreational Vehicle Lot (RVL)- Vehicle Maintenance (p. 97)
12. **Future Agenda Items**
    a. Booking an Agent for Amphitheater Shows (Tabled until August)
13. **President's Comments**
14. **Next Meeting**
    Monday, May 2, 2022, at 1:00 p.m.
    Conference Room B/Via Zoom
15. **Adjournment**

RECREATION COMMITTEE MINUTES

March 7, 2022

The regular meeting of the Recreation Committee was called to order at 1:00 p.m. by Chair Perrotti on Monday, March 7, 2022, in Conference Room B and via Zoom.com, followed by the Pledge of Allegiance.

Present:	Mrs. L. Perrotti, Chair	Mr. P. Mandeville
	Mrs. C. Damoci- Via Zoom	Mr. L. Melody
	Mr. P. Friedman	Ms. P. Snowden
	Mr. S. Geffner	Ms. S. Hopewell, Ex-Officio

Staff and Guests:
Mr. J. Cripps, Recreation Director
Mr. T. Fileto, Recreation Manager
Ms. K. Thayer, Recreation Manager
Mr. T. Greene, Library Operations Assistant
Mr. G. Hurtado, Building Inspector
Ms. D. Jaksic, Recording Secretary
Ms. D. Gambol, GRF Representative, Mutual One- Via Zoom
Ms. C. Levine, GRF Representative, Mutual Ten
Mr. N. Massetti, GRF Representative, Mutual Seventeen
Eighteen Shareholders/Members

Ms. V. Morris, Library Operations Supervisor was not present.

Chair Perrotti greeted and welcomed everyone to the Recreation Committee meeting and introduced Foundation members, guests, and staff.

By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with.

In accordance with Civil Code 4090, please be advised that a quorum of the board is present in person, via telephone or virtually at a posted meeting and the business of the Committee conducted in accordance with an agenda. As such, a meeting of the Recreation Committee is called to order and a meeting of the Board of the Golden Rain Foundation (GRF) is called to order. Any agenda actions of the committee will be limited only to the members of committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board at a regularly scheduled meeting of the Board normally held on the 4th Tuesday of the month.
GRF Board members who are not committee members will be allowed to comment only:

a) During proscribed comment period for a period not to exceed 3 minutes
b) If recognized by the Chair of the Committee."

The minutes of today's Committee Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in April 2022.

RULES OF ORDER

Chair Perrotti asked Committee members and guests to treat everyone courteously, listen to others respectfully, exercise self-control, give open-minded consideration to all viewpoints, focus on the issues, and avoid personalizing debate.

CHAIR'S ANNOUNCEMENTS

Chair Perrotti introduced guests and staff- GRF President Susan Hopewell, Recreation Director Jesse Cripps, Recreation Manager Thomas Fileto, Recreation Manager Kathy Thayer, Library Operations Assistant Taylor Greene, and Recording Secretary Deanna Jaksic.

SHAREHOLDER COMMENTS

Five Shareholders/Members commented at the time of the meeting.

APPROVAL OF MINUTES

The minutes of the February 7, 2022, meeting were approved, as presented.

CORRESPONDENCE

The Committee reviewed nine pieces of correspondence, as presented.

One Item- Fax Machines

Chair Perrotti informed everyone that the library's fax machine services are available.

One Item-Mission Park Sign

The Committee discussed this agenda item. The Recreation Director will handle this correspondence.

One Item- Library- I'm Currently Denied Access

Chair Perrotti informed everyone that the shareholder's issue had been resolved.

One Item- Arts Studio

The Committee concurred to review the agenda topic, Arts Studio, at the next scheduled meeting.

One Item-Use of Storage Space in Clubhouse Two

The Committee concurred to review the agenda topic, Use of Storage Space in Clubhouse Two, at the next scheduled meeting.

One Item- Pool

The Committee discussed this agenda item. The Recreation Manager provided the information that the pool's dimensions are 72ft and 24yds.

One Item- Additional Recreation Employee

It was the consensus of the Committee to forward correspondence, Additional Recreation Employee, to the GRF Administrative Committee.

One Item- Picnic Area Adjacent to Clubhouse One

The Committee discussed this agenda item. No action was taken, pending more information to be presented by the Recreation Manager, at the next scheduled meeting.

One Item- Request for Recreation Committee

The Committee concurred to review the agenda topic, Request for Recreation Committee, at the next scheduled meeting.

STAFF REPORTS

Recreation Director

The Recreation Director presented the monthly report, as attached in the agenda packet.

The Recreation Manager provided information on the RV Lot Report.

The Recreation Manager provided information on the Monthly Activity Log.

The Building Inspector presented the Total Quality Checklist Report.

Library Supervisor

The Library Operations Assistant presented the monthly report, as attached in the agenda packet.

SUBCOMMITTEE REPORTS

Mr. Melody provided information on the upgrade to the Woodshop in Clubhouse One.

Entertainment Subcommittee

The Recreation Director provided an update on this agenda item. The Entertainment Subcommittee has selected films for the upcoming season.

UNFINISHED BUSINESS

GetSetUp

The Recreation Manager provided an update on this agenda item. No action was taken.

Pool Donation

The Committee discussed this agenda item. No action was taken.

NEW BUSINESS

Fax Machine Service

The Committee discussed this agenda item. No action was taken.

President Hopewell left the meeting at 2:13 p.m.

Proposal to Form a New GRF Club

After a brief discussion, Mrs. Damoci MOTIONED, seconded by Snowden

TO approve the Sarang-Bongsa Team.

The motion carried with one no vote (Perrotti).

Pool Furniture

After a brief discussion, Mrs. Perrotti MOTIONED, seconded by Mr. Mandeville-

TO recommend the GRF Board approve the purchase of thirty (30) chaise lounges from Seabreeze Patio Furniture for a total cost of $10,898.63 and adding a $500.00 contingency for a total cost not to exceed $11,398.63, Reserve Funding, after review by the Finance Committee.

The motion failed with seven no votes (Perrotti, Damoci, Friedman, Geffner, Mandeville, Melody, Snowden).

After a further discussion, Mrs. Perrotti MOTIONED, seconded by Mr. Mandeville, and carried unanimously-

TO recommend the GRF Board approve the purchase of thirty (30) chaise lounges from USA Outdoor Furniture for a total cost of $15,500.00 and adding a $500.00 contingency for a total cost not to exceed $16,000.00, Reserve Funding, after review by the Finance Committee.

After a brief discussion, Mrs. Perrotti MOTIONED, seconded by Mr. Mandeville-

TO recommend the GRF Board approve the purchase of four (4) table and pedestal bases, sixteen (16) Athens slat chairs, and four (4) umbrellas from Leisure Creations for a cost of $9,200.83 and adding a $500.00 contingency for a total cost not to exceed $9,700.83, Reserve Funding, after review by the Finance Committee.

DRAFT

The motion failed with seven no votes (Perrotti, Damoci, Friedman, Geffner, Mandeville, Melody, Snowden).

It was the consensus of the Committee to forward this to the ADRC Committee to review different material for the chairs.

Golf Ball Removal-Turtle Lake

After a brief discussion, Mr. Melody MOTIONED, seconded by Mr. Friedman, and carried unanimously-

> **TO** accept the Top-of-the-Line Golf Balls contract and forward it to the GRF Board for final approval.

Amphitheater Sound and Lighting Bids

After a brief discussion, Mr. Mandeville MOTIONED, seconded by Ms. Snowden, and carried unanimously-

> **TO** recommend the GRF Board approve 2022, 2023, and 2024 Amphitheater Season, Sound, Lighting, and Movie Services bid from TM AV Consulting & Integration, Inc., in the amount of $113,202, Operating Funds, pending review by the Finance Committee.

Chair Perrotti called for a fifteen-minute break at 2:40 p.m.

GOVERNING DOCUMENTS

Amend 70-2504-2- The Library Fees

After a brief discussion, Ms. Snowden MOTIONED, seconded by Mr. Mandeville, and carried unanimously-

> **TO** recommend the GRF Board accept 70-2504-2- The Library Fees, as presented.

Amend 70-1468-1 Swimming Pool Rules

After a brief discussion, Mr. Mandeville MOTIONED, seconded by Ms. Snowden, and carried

> **TO** recommend the GRF Board accept 70-1468-1 Swimming Pool Rules, as presented

The motion carried with one no vote (Melody).

FUTURE AGENDA ITEMS:

The Committee concurred to add future agenda items:

- Booking an Agent for Amphitheater Shows (Tabled until August)

DRAFT

- Pool Shade Structure

PRESIDENT'S COMMENTS

President Hopewell did not provide any comments.

NEXT MEETING

Monday, April 4, 2022
Conference Room B/Via Zoom

ADJOURNMENT

Chair Perrotti adjourned the meeting at 3:32 p.m.

_____
Leah Perrotti, Chair
RECREATION COMMITTEE
dj. 03.07.22

DRAFT

Golden Rain Foundation

RECREATION COMMITTEE

SUMMARY REPORT
Monday, March 7, 2022
1:00 p.m.

Action/Request	Person Resp.	Cmte. Referral	FC	BOD	Comments
1. CORRESPONDENCE: Arts Studio The Committee concurred to review the agenda topic, Arts Studio, at the next scheduled meeting.	Recording Secretary				
2. CORRESPONDENCE: Use of Storage Space in Clubhouse Two The Committee concurred to review the agenda topic, Use of Storage Space in Clubhouse Two, at the next scheduled meeting.	Recording Secretary				
3. CORRESPONDENCE: Additional Recreation Employee It was the consensus of the Committee to forward correspondence, Additional Recreation Employee, to the GRF Administration Committee.	Recording Secretary	**GRF Admin.**			
4. CORRESPONDENCE: Picnic Area Adjacent to Clubhouse One The Committee discussed this agenda item. No action was taken, pending more information to be presented by the Recreation Manager, at the next scheduled meeting.	Recreation Manager (KT)				
5. NEW BUSINESS: Proposal to Form a New GRF Club The Committee moved to approve the Sarang-Bongsa Team.	Recording Secretary				
6. NEW BUSINESS: Pool Furniture The Committee moved not to approve the purchase of thirty (30) chaise lounges from Seabreeze Patio Furniture for a total cost of $10,898.63 and adding a $500.00 contingency for a total cost not to exceed $11,398.63, Reserve Funding, after review by the Finance Committee. The Committee moved and recommended the GRF Board approve the purchase of thirty (30) chaise lounges from USA Outdoor Furniture for a total cost of $15,500.00 and adding a $500.00 contingency for a total cost not to exceed $16,000.00, Reserve Funding, after review by the Finance Committee. The Committee moved not to approve the purchase of four (4) table and pedestal bases, sixteen (16) Athens slat chairs, and four (4) umbrellas from Leisure Creations for a	Recording Secretary		**X**	**X**	

Action/Request	Person Resp.	Cmte. Referral	FC	BOD	Comments
cost of $9,200.83 and adding a $500.00 contingency for a total cost not to exceed $9,700.83, Reserve Funding, after review by the Finance Committee. It was the consensus of the Committee to forward to the ADRC to review different material for the chairs.		**ADRC**			
7. NEW BUSINESS: Golf Ball Removal- Turtle Lake The Committee moved to accept the Top-of-the-Line Golf Balls contract and forward it to the GRF Board for final approval.	Recording Secretary			X	
8. NEW BUSINESS: Amphitheater Sound and Lighting Bids The Committee moved and recommended the GRF Board approve 2022, 2023, and 2024 Amphitheater Season, Sound, Lighting, and Movie Services bid from TM AV Consulting & Integration, Inc., in the amount of $113,202, Operating Funds, pending review by the Finance Committee	Recreation Director				
9. GOVERNING DOCUMENTS: Amend 70-2504-2- The Library Fees The Committee moved and recommended the GRF Board accept 70-2504-2- The Library Fees, as presented.	Recording Secretary			X	
10. GOVERNING DOCUMENTS: Amend 70-1468-1 Swimming Pool Rules The Committee moved and recommended the GRF Board accept 70-1468-1 Swimming Pool Rules, as presented.	Recording Secretary			X	
FUTURE AGENDA ITEMS: The Committee concurred to add future agenda items: • Booking an Agent for Amphitheater Shows (Tabled until August) • Pool Shade Structure					**Recording Secretary**

From: Marcella Campbell
Sent: Wednesday, February 16, 2022 2:29 PM
To: Kathy Thayer
Subject: Arts Studio

Arts Studio concerns

Ironing boards cannot be left out – cumbersome for the ladies to set up and take down every time someone wants to use the room.

Sewing machines cannot be left set up – again, cumbersome as they are new and very difficult to raise. Maybe Maintenance can lightly oil the hydraulic rails. As nice as the cabinets are, that is a lot of unnecessary wear and tear on cabinets and acrylic inserts. A compromise would be to leave four of the HD 3000 machines set up and ready to use at all times.

Missing – full length mirror for clothing construction. One of the side walls in the ironing alcove would be perfect.

Wooden ironing board cover has not been delivered. Vanessa said she has it but needs to be washed?

Requests:

The quilt club would like to have two shelves installed in the upper tall cabinet next to the patio door.

The two tables for sitting need to be lowered to table height.

It is very frustrating that we are catering to NOCE for a 2 hour a week knitting and embroidery class. The Quilt Bee and sewers have no problem giving up the room for that time, but it should at the least be put back the way it is used the most – one ironing board set up and several machines at the ready. We encourage all arts but with 25 people that room it is very crowded – maybe the big tables set up in the lobby would be more comfortable for them.

Separately I am going to email you a photo of the thread spool covers needed to properly use the machines. They are in the baggies I left with you last week.

Thank you again for all your support. You are a pleasure to work with. Marcella

Mutual Three-13A

February 14, 2022

Golden Rain Foundation
Recreation Committee
Re: Use of Storage Space in CH2

Dear Recreation Committee

As you are aware, Abilene has been a fixture in Leisure World for many years. As a GRF registered club, Abilene counts among our members hundreds of Leisure World residents, and each month we take pride in providing the best listening and dancing music at no charge to shareholders.

GRF has graciously provided storage space in Clubhouse 2 for some of the equipment used for weekly practices, and to put on monthly concerts/dances. However, there is an equal amount of equipment that cannot fit into the storage space provided. Some members of the band have purchased vehicles for the sole purpose of storing and transporting equipment each week to practice, as there is no room for storage or privacy for practicing in Leisure World apartments.

As all our performances occur in Clubhouse 2, and to reduce costs related to the fueling, maintaining, and insurance for vehicles, we sincerely request that the GRF Recreation Committee provide additional space within the clubhouse for Abilene to store additional equipment.

We discovered that there is an anteroom near the stage, where Bingo and Audio/Video equipment is currently stored. This space would provide adequate room for our needs. We realize that storage space is hard to come by. But we believe the enjoyment and quality of entertainment that Abilene provides the community more than compensates for any additional space provided by GRF. I very much appreciate your consideration in this matter.

Sincerely,

Terry Otte
Mutual 6-60l

To: GRF
From: Evelyn Nakasone Mutual 17, 708

This letter is to request that the Recreation Committee review existing policy, or institute policy that would allow usage of the picnic area adjacent to CH1 during the off season period. To my knowledge, the Recreation Dept. does not process reservations for the picnic area during this time of the year.

My request is prompted by an incident that occurred on Feb 20, approximately 12 noon.

It was a beautiful Sunday so my family of 6 individuals decided to have our lunch at the picnic area. Unfortunately, someone in the pool room noticed and reported it to the custodian. The custodian did his job as he should and we left shortly after.

We enjoy living in this beautiful community. I have seen many small groups enjoying their lunches, exercising and just keeping in touch with each other. Occasionally, I have observed employees having their lunch and breaks there. From my point of view there is nothing wrong with that. It makes our community appear friendly, active and vibrant. If I was a perspective buyer that scenario would be a positive aspect in my decision to purchase.

I request that the Recreation Department address this issue with the end result that usage of this area will be permitted on a first-come, first-serve basis, during the months that reservations are not taken. I totally understand that

reservations are needed during other times of the year.

Please allow us to enjoy whatever our community has to offer and not live in fear that someone will report us for some minor infraction.

Thank you for your consideration.

Respectfully,
Evelyn Nakasone

From: Janet Isom
Date: February 23, 2022 at 1:37:48 PM PST
To: Leah Perrotti
Cc: Susan Hopewell, President GRF, Jesse Cripps

Subject: Request for Recreation Committee

Leah,

The Lapidary and Beading Club has a request:

Would it be possible to allow 1 class per month **OR** quarter where club members could invite their grandkids, great grandkids or other younger family members for a "Kids Day" using the Art Room (with a reservation) for beading, geode art or other related projects **NOT** requiring any machinery? There would be proper supervision offered by club members.

Thank you very much for your consideration.

Sincerely,
Janet Isom
M16 GRF Representative

From: LWSB Pickleball
Sent: Wednesday, March 2, 2022, 2:29 PM
To: Kathy Thayer; Thomas Fileto
Subject: Fencing & Back board request

Hi Kathy/Tommy:
As requested, here are the requests to have some changes to the courts.

Thank you.

--

Linda Evenson, President
Pickleball Players' Club
Mutual One- 70K

LOW & TEMPORARY FENCING BETWEEN COURTS AND PATIO AREA

1. Currently, the low 4 foot fencing around the courts, depicted in red on the sketch, has cross-poles with fencing attached to them. The tops of this fencing has diamond shaped points that are about 2 inches higher than the cross-poles. Recently, we have had several people that have been injured running into these fences and hurting themselves quite badly with nasty cuts on the face and arms.

To avoid these injuries, listed are some possible solutions;
With regards to the low fencing in red:
A. make the fencing 6+ feet high.
B. cover the top of the fencing with some form of buffer, to stop the points cutting into the skin.

2. The temporary fencing between the four courts, depicted in purple on the sketch, is causing injuries with people falling backward over them. Although they are a great temporary answer to ball flying into other courts, something safer and more permanent is needed.

With regard to the temporary fence between the four courts it is suggested a 6+ foot permanent fence be erected

REQUEST 1:
The Pickleball Players' Club would like to request that something be done to stop these injuries happening so that the many players can enjoy the wonderful facilites that are provided to them.

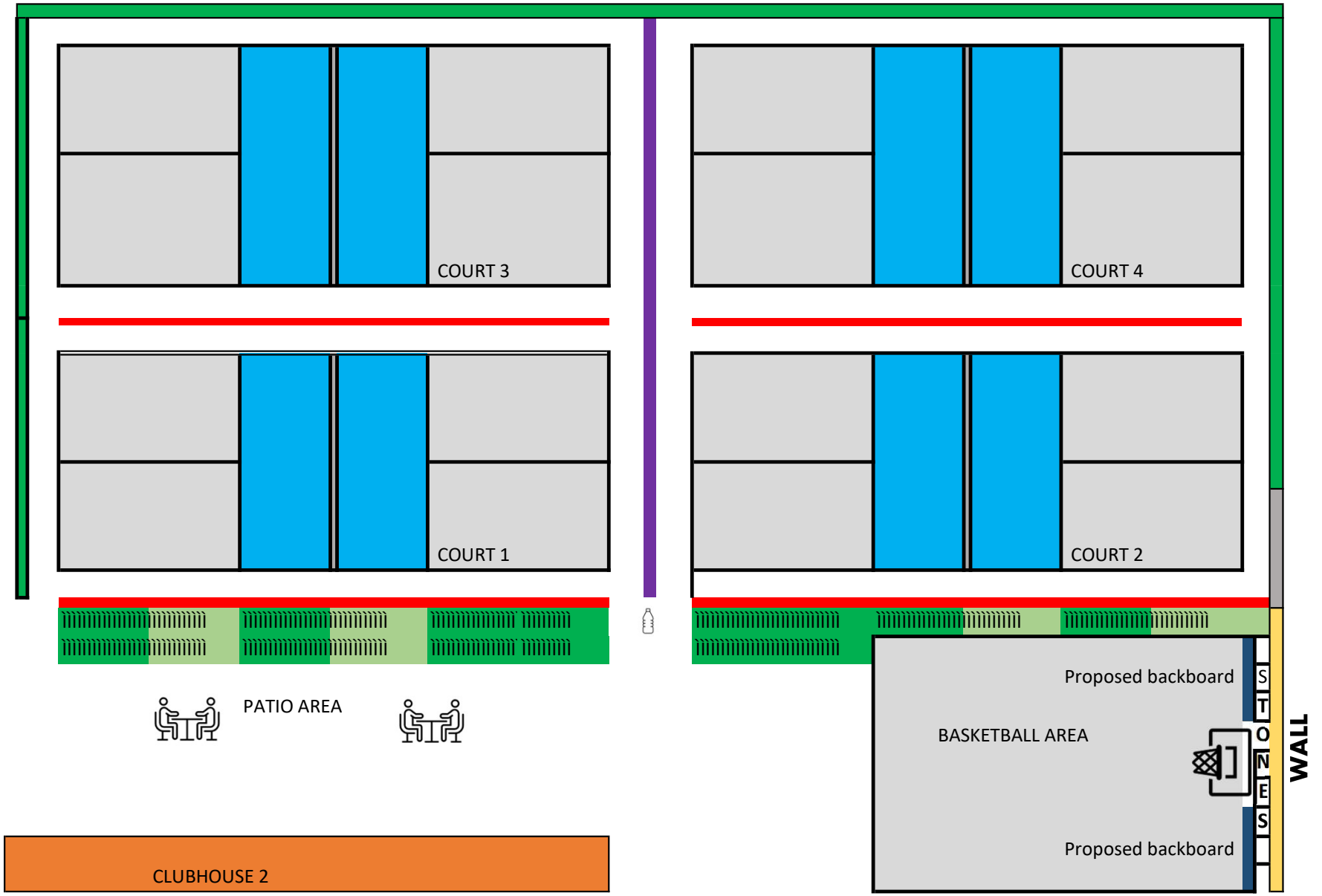
PICKLEBALL BACKBOARD PLACEMENT.

Currently, a player using the backboard for practice takes up a full court which waiting players cannot use. Likewise, when a player wants to practice, they are unable to if the court is being used by others for play.

It has been observed that the Basketball Court is rarely used. The Pickleball Players' Club requests the backboard currently in Court 4 be moved to the basketball area as shown on the sketch. In addition, it is proposed a second backboard be placed on the basketball area as shown in the sketch. These backboards will provide better usage of the courts and not hinder any basketball play. Proposed Backboards, depicted in blue on the sketch either side of Basketball hoo, will need to be braced to stablized against wind and movement.

REQUEST 2:
The Pickleball Players' Club requests the move of the practice backboard from Court 3 an place it in the basketball court andso adding a second backboard.

The Pickleball Players' Club thanks the board in advance for their consideration to grant the requests.


COURT 3
COURT 4
COURT 1
COURT 2
PATIO AREA
Proposed backboard
BASKETBALL AREA
Proposed backboard
STONES
WALL
CLUBHOUSE 2

NOT TO SCALE

From: Thomas Gan
Sent: Thursday, March 24, 2022 10:28 AM
To: Kathy Thayer
Subject: Loop System for Room

Dear Recreation Department Officers,

We from The LWSB Book Club were delighted to have been able to try the “LOOP” system for the hard of Hearing in room 9.

A long time ago we invited the vendor, Rick, to demonstrate for us in Room 7.

The Present system in Room 9 is a lot more sophisticated than the one we experienced during the demonstration.

The one presented to us still required the use of our present sound system, does not need laptop computers etc.

We, The LWSB Book Club, would like to have the Loop System installed in Room 7.

We would appreciate your consideration and help.

Depending on the cost, we would consider contributing to it.

Please let us know what your opinion is.

We thank you very much for your help.

Sincerely

Thomas Gan
Mutual 06-59J

March 29, 2022

Rollin' Thunder Golf Cart Club

Tom Davis, President

Recreation Committee/Physical Property Committee

Golden Rain Foundation

Committee Chair,

The Rollin' Thunder Golf Cart Club, as you are well aware, provides a valuable service to the Leisure World community. Four times yearly, the Club conducts the Air&Water Day golf cart maintenance service. Totally free of any costs to GRF or any golf cart owners, Club member-volunteers correct air pressure on cart tires and bring battery water levels up to factory standards. It is not unusual to service 90-100 carts at each event. Since low tire pressure leads to roll-over accidents, and dry batteries cause stall-outs in mid-traffic, our service is truly "a life-saver."

Prior to the pandemic, A&WDay was held at "The Pit Stop", the Club's facility at 1.8 acres. This was the ideal location, except there was no electricity to run our air compressors or air tools. Generators, with their noise and exhaust fumes, were required. Minor repairs on carts also required use of the generators.

At one point a few years ago, Mark Weaver was asked to provide electricity to the Pit Stop. He submitted the request to SC Edison, but at that time none of the nearby utility poles was "hot."

Last week that situation changed, with power now available from a "hot" pole.

We are requesting that Physical Property and SC Edison add several electrified outlets to the Pit Stop facility. This will end the use of the environment-damaging generators.

Thank you.

Tom Davis, President

Rollin' Thunder Golf Cart Club

Mutual Two- 28F

Budget Variance Report - February - 2022
Recreation Department Cost Centers

cc	GL Code	Account Description	Variance	Explanation
For Cost Center 740 Recreation there is a favorable variance of $40,228.00 to the budget. The variance is due to the following.				
740	6100000	Salaries & Wages	24,537.00	Favorable - Open full-time position of Sound Technician was waiting to be filled. Recreation Coordinator promoted to GRF I.T.S. Dept.
740	6140000	Payroll Taxes	2,181.00	Favorable - Expense less than budgeted.
740	6143000	Group Insurance	3,483.00	Favorable - Expense less than budgeted.
740	6481500	Community Entertainment	8,482.00	Favorable - Events were cancelled per GRF due to Covid-19 and Omicron variant. Funds not used.
740	6481505	Special Outside Events Expense	4,166.00	Favorable - Events were cancelled per GRF due to Covid-19 and Omicron variant. Funds not used.
740	5380455	Special Outside Events Income	(4,166.00)	Unfavorable - Events were cancelled per GRF due to Covid-19 and Omicron variant. Funds not collected.
740	5385000	Other Income	(1,150.00)	Unfavorable - Events were cancelled per GRF due to Covid-19 and Omicron variant. Funds not collected.
		Total Explained Variances	37,533.00	of $40,228.00

cc	GL Code	Account Description	Variance	Explanation
For Cost center 745 Amphitheater there is a favorable variance of $397.00 to the budget. The variance is due to the following.				
		Total Explained Variances	-	of $397.00

cc	GL Code	Account Description	Variance	Explanation
For Cost Center 746 Golf Course there is a favorable variance of $4,450.00 the budget. The variance is due to the following.				
746	6100000	Salaries & Wages	1,684.00	Favorable - Additional hours added. Used for staffing course during longer course opening hours starting during daylight savings time.
746	6475605	Landscape Maint. - Tree Trim	1,274.00	Funds not used at this time.
		Total Explained Variances	2,958.00	of $4,450.00

cc	GL Code	Account Description	Variance	Explanation
For Cost Center 747 Mini Farms there is a favorable variance of $264.00 to the budget. The variance is due to the following.				

Budget Variance Report - February - 2022
Recreation Department Cost Centers

cc	GL Code	Account Description	Variance	Explanation
		Total Explained Variances	-	of $264.00

cc	GL Code	Account Description	Variance	Explanation
For Cost Center 847 RV Lot there is a favorable variance of $7,007.00 to the budget. The variance is due to the following.				
847	6410000	Salaries & Wages	3,320.00	Favorable - All postions not filled at this time.
		Total Explained Variances	3,320.00	of $7,007.00

cc	GL Code	Account Description	Variance	Explanation
For Cost Center 748 Swimming Pool there is a favorable variance of $22,254.00 to the budget. The variance is due to the following.				
748	6100000	Salaries & Wages	13,973.00	Favorable-Due to construction closures.
748	6140000	Employment Taxes	1,488.00	Favorable-Due to construction closures.
748	6420100	Electricity	2,385.00	Favorable-Due to construction closures.
748	6425100	Natural Gas	3,714.00	Favorable-Due to construction closures.
		Total Explained Variances	21,560.00	of $22,254.00

cc	GL Code	Account Description	Variance	Explanation
For Cost Center 749 Janitorial there is a favorable variance of $13,751.00 to the budget. The variance is due to the following.				
749	6474100	Janitorial Services	13,592.00	Favorable - Custodial staffing reduction in some GRF community facilities.
		Total Explained Variances	13,592.00	of $13,751.00

cc	GL Code	Account Description	Variance	Explanation
For cost Center 651 Clubhouse One there is a favorable variance of $3,526.00 to the budget. The variance is due to the following.				
651	5413100	Gain / Loss on Equipment	1,500.00	Favorable- Sale of old Clubhouse 1 billiard room tables.
		Total Explained Variances	1,500.00	of $3,526.00

cc	GL Code	Account Description	Variance	Explanation
For Cost Center 652 Clubhouse Two there is a favorable variance of $1584.00 to the budget. The variance is due to the following.				
652	6420100	Electricity	1,927.00	Favorable - Expense less than budgeted.

Budget Variance Report - February - 2022
Recreation Department Cost Centers

cc	GL Code	Account Description	Variance	Explanation
652	6471000	Building Repair & Maintenance	(1,298.00)	Unfavorable - Reapir of the lobby doors. Replacement of panic hardware on hallway doors toward kitchen.
		Total Explained Variances	629.00	of $1,584.00

cc	GL Code	Account Description	Variance	Explanation
For Cost Center 653 Clubhouse Three there is a favorable variance of $596.00 to the budget. The variance is due to the following.				
653	6420100	Electricity	1,082.00	Favorable - Expense less than budgeted.
		Total Explained Variances	1,082.00	of $596.00

cc	GL Code	Account Description	Variance	Explanation
For Cost Center 654 Clubhouse Four there is a favorable variance of $2,304.00 to the budget. The variance is due to the following.				
654	6420100	Electricity	1,062.00	Favorable - Expense less than budgeted.
		Total Explained Variances	1,062.00	of $2,304.00

cc	GL Code	Account Description	Variance	Explanation
For Cost Center 656 Clubhouse Six there is a favorable variance of $2,574.00 to the budget. The variance is due to the following.				
656	6420100	Electricity	1,167.00	Favorable - Expense less than budgeted.
		Total Explained Variances	1,167.00	of $2,574.00

cc	GL Code	Account Description	Variance	Explanation
For Cost Center 756 Fitness Center there is a favorable variance of $17,095.00 to the budget. The variance is due to the following.				
756	6100000	Salaries & Wages	14,717.00	Favorable-Due to additional 4.86 FTE's budgeted but not used at this time.
756	6140000	Employment Taxes	1,611.00	Favorable-Due to construction closures.
		Total Explained Variances	16,328.00	of $17,095.00

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Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - Clubhouse One				
52	0	(52)	6410000 651	Office Supplies - Clubhouse One	59	0	(59)	0
37	208	171	6410005 651	Building Supplies - Clubhouse One	113	416	303	2,496
37	375	338	6410020 651	Equipment Expense - Clubhouse One	37	750	713	4,500
1,954	2,088	134	6420100 651	Electricity - Clubhouse One	3,829	4,176	347	25,056
196	334	138	6471000 651	Building Repair & Maintenance - Clubhous	212	668	456	4,000
0	200	200	6472000 651	Equipment Repair & Maintenance - Clubhou	366	400	34	2,400
92	108	16	6477210 651	Pest Control - Clubhouse One	184	216	32	1,296
0	0	0	6478000 651	Service Contracts - Clubhouse One	0	0	0	474
0	100	100	6483000 651	Propane - Clubhouse One	0	200	200	1,200
662	662	0	6484000 651	Permits & Licenses - Clubhouse One	662	662	0	1,244
3,030	4,075	1,045		Total Expenses	5,462	7,488	2,026	42,666
				Other Cost Recovery				
0	0	0	5413100 651	Gain / Loss on Equipment - Clubhouse One	1,500	0	1,500	0
0	0	0		Total Other Cost Recovery	1,500	0	1,500	0
3,556	3,556	0	5330000 651	Income / Refund from Mutuals - Clubhouse	7,112	7,112	0	42,666
3,556	3,556	0		Total Cost Recovery	8,612	7,112	1,500	42,666
526	(519)	1,045		Net Income / (Expense)	3,150	(376)	3,526	0

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Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - Clubhouse Two				
0	0	0	6410000 652	Office Supplies - Clubhouse Two	7	0	(7)	0
0	125	125	6410005 652	Building Supplies - Clubhouse Two	0	250	250	1,500
37	208	171	6410020 652	Equipment Expense - Clubhouse Two	91	416	325	2,496
1,370	2,332	962	6420100 652	Electricity - Clubhouse Two	2,737	4,664	1,927	27,982
1,777	249	(1,528)	6471000 652	Building Repair & Maintenance - Clubhous	1,796	498	(1,298)	2,992
0	208	208	6472000 652	Equipment Repair & Maintenance - Clubhou	0	416	416	2,496
92	108	16	6477210 652	Pest Control - Clubhouse Two	184	216	32	1,296
0	0	0	6478000 652	Service Contracts - Clubhouse Two	0	0	0	474
662	600	(62)	6484000 652	Permits & Licenses - Clubhouse Two	662	600	(62)	1,800
3,938	3,830	(108)		Total Expenses	5,476	7,060	1,584	41,036
3,420	3,420	0	5330000 652	Income / Refund from Mutuals - Clubhouse	6,840	6,840	0	41,036
3,420	3,420	0		Total Cost Recovery	6,840	6,840	0	41,036
				Off Budget Items				
(518)	(410)	(108)		Net Income / (Expense)	1,364	(220)	1,584	0

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Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - Clubhouse Three				
0	0	0	6410000 653	Office Supplies - Clubhouse Three	7	0	(7)	0
91	208	117	6410005 653	Building Supplies - Clubhouse Three	152	416	264	2,496
74	166	92	6410020 653	Equipment Expense - Clubhouse Three	616	332	(284)	1,992
2,705	3,033	328	6420100 653	Electricity - Clubhouse Three	4,984	6,066	1,082	36,398
728	374	(354)	6471000 653	Building Repair & Maintenance - Clubhous	1,406	748	(658)	4,492
0	100	100	6472000 653	Equipment Repair & Maintenance - Clubhou	0	200	200	1,200
92	92	0	6477210 653	Pest Control - Clubhouse Three	184	184	0	1,104
0	0	0	6478000 653	Service Contracts - Clubhouse Three	0	0	0	474
0	0	0	6484000 653	Permits & Licenses - Clubhouse Three	0	0	0	500
3,691	3,973	282		Total Expenses	7,350	7,946	596	48,656
4,055	4,055	0	5330000 653	Income / Refund from Mutuals - Clubhouse	8,110	8,110	0	48,656
4,055	4,055	0		Total Cost Recovery	8,110	8,110	0	48,656
				Off Budget Items				
364	82	282		Net Income / (Expense)	760	164	596	0

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Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - Clubhouse Four				
0	0	0	6410000 654	Office Supplies - Clubhouse Four	7	0	(7)	0
0	125	125	6410005 654	Building Supplies - Clubhouse Four	4	250	246	1,500
0	25	25	6410010 654	Hospitality - Clubhouse Four	0	50	50	300
37	416	379	6410020 654	Equipment Expense - Clubhouse Four	37	832	795	4,992
1,538	1,939	401	6420100 654	Electricity - Clubhouse Four	2,816	3,878	1,062	23,264
59	29	(30)	6422000 654	Telephone - Clubhouse Four	59	59	0	349
352	252	(100)	6425100 654	Natural Gas - Clubhouse Four	716	504	(212)	3,026
1,384	291	(1,093)	6471000 654	Building Repair & Maintenance - Clubhous	1,398	586	(812)	3,500
0	400	400	6472000 654	Equipment Repair & Maintenance - Clubhou	8	800	792	4,800
92	92	0	6477210 654	Pest Control - Clubhouse Four	184	184	0	1,100
0	0	0	6478000 654	Service Contracts - Clubhouse Four	0	0	0	474
662	1,050	388	6484000 654	Permits & Licenses - Clubhouse Four	4,129	4,520	391	6,000
4,125	4,619	494		Total Expenses	9,359	11,663	2,304	49,305
4,109	4,109	0	5330000 654	Income / Refund from Mutuals - Clubhouse	8,218	8,218	0	49,305
4,109	4,109	0		Total Cost Recovery	8,218	8,218	0	49,305
				Off Budget Items				
(16)	(510)	494		Net Income / (Expense)	(1,141)	(3,445)	2,304	0

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Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - Clubhouse Six				
0	33	33	6212000 656	Employee Exams - Clubhouse Six	0	66	66	396
0	25	25	6410000 656	Office Supplies - Clubhouse Six	0	50	50	300
233	333	100	6410005 656	Building Supplies - Clubhouse Six	233	666	433	3,996
0	166	166	6410020 656	Equipment Expense - Clubhouse Six	0	332	332	1,992
2,538	2,969	431	6420100 656	Electricity - Clubhouse Six	4,771	5,938	1,167	35,625
70	74	4	6422000 656	Telephone - Clubhouse Six	140	148	8	882
1,246	208	(1,038)	6471000 656	Building Repair & Maintenance - Clubhous	1,246	416	(830)	2,500
0	250	250	6472000 656	Equipment Repair & Maintenance - Clubhou	0	500	500	3,000
92	92	0	6477210 656	Pest Control - Clubhouse Six	184	184	0	1,104
0	0	0	6478000 656	Service Contracts - Clubhouse Six	0	750	750	3,474
0	50	50	6484000 656	Permits & Licenses - Clubhouse Six	0	100	100	2,220
4,179	4,200	21		Total Expenses	6,575	9,150	2,575	55,489
				Other Cost Recovery				
3,053	3,053	0	5395000 656	Rental Income - Clubhouse Six	6,105	6,106	(1)	36,631
3,053	3,053	0		Total Other Cost Recovery	6,105	6,106	(1)	36,631
1,572	1,572	0	5330000 656	Income / Refund from Mutuals - Clubhouse	3,144	3,144	0	18,858
4,625	4,625	0		Total Cost Recovery	9,249	9,250	(1)	55,489
				Off Budget Items				
445	425	20		Net Income / (Expense)	2,674	100	2,574	0

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Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - Recreation				
17,827	25,044	7,217		Salaries & Wages Recreation	26,803	51,340	24,537	326,820
1,554	2,171	617		Employment Taxes Recreation	2,790	4,971	2,181	26,047
991	1,051	60	6142000 740	Workers' Compensation - Recreation	1,981	2,102	121	9,795
(876)	2,273	3,149		Group Ins - Medical Recreation	1,063	4,546	3,483	27,276
(33)	45	78	6143300 740	Group Insurance - Dental - Recreation	18	90	72	540
(18)	35	53	6143500 740	Group Insurance - Vision - Recreation	12	70	58	420
210	457	247	6144000 740	401(k) Match - Recreation	405	937	532	5,967
(24)	116	140	6145000 740	Group Insurance - Life - Recreation	66	232	166	1,392
(22)	135	157	6146000 740	Long Term Disability Insurance - Recreat	78	270	192	1,620
0	13	13	6211000 740	Continuing Education - Recreation	0	26	26	156
0	41	41	6214000 740	Meals & Special Events - Recreation	0	82	82	492
0	313	313	6215000 740	Mileage - Recreation	0	626	626	3,750
0	6	6	6217000 740	Uniforms & Laundry - Recreation	3	12	9	70
117	125	8	6410000 740	Office Supplies - Recreation	177	250	73	1,500
2	41	39	6410005 740	Building Supplies - Recreation	2	82	80	492
0	25	25	6410010 740	Hospitality - Recreation	0	50	50	300
0	83	83	6410015 740	Computer Supplies - Recreation	0	166	166	996
0	83	83	6410020 740	Equipment Expense - Recreation	110	166	56	996
0	41	41	6410030 740	Printer / Copier Supplies - Recreation	90	82	(8)	492
0	175	175	6422000 740	Telephone - Recreation	0	350	350	2,100
41	125	84	6435100 740	Bank Service Fees - Recreation	81	250	169	1,500
232	232	0	6444000 740	Equipment Rental - Recreation	464	464	0	2,892
0	250	250	6472000 740	Equipment Repair & Maintenance - Recreat	0	500	500	3,000
25	20	(5)	6481000 740	Computer Maintenance & Software - Recrea	25	40	15	240
286	4,384	4,098	6481500 740	Community Entertainment - Recreation	286	8,768	8,482	52,600
0	2,083	2,083	6481505 740	Special Outside Events Expense - Recreat	0	4,166	4,166	24,996
0	0	0	6484000 740	Permits & Licenses - Recreation	10,687	10,046	(641)	10,879
20,311	39,367	19,056		Total Expenses	45,140	90,684	45,544	507,328
				Other Cost Recovery				
0	2,083	(2,083)	5380455 740	Special Outside Events Income - Recreati	0	4,166	(4,166)	25,000
225	1,100	(875)	5385000 740	Other Income - Recreation	1,050	2,200	(1,150)	13,200
0	0	0	5395000 740	Rental Income - Recreation	9	9	0	9
0	0	0	5395005 740	Locker User Fees - Recreation	0	0	0	1,500
225	3,183	(2,958)		Total Other Cost Recovery	1,059	6,375	(5,316)	39,709
38,968	38,968	0	5330000 740	Income / Refund from Mutuals - Recreatio	77,936	77,936	0	467,619
39,193	42,151	(2,958)		Total Cost Recovery	78,995	84,311	(5,316)	507,328

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Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Off Budget Items				
18,882	2,784	16,098		Net Income / (Expenses)	33,855	(6,373)	40,228	0

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Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - Amphitheater				
0	58	58	6410005 745	Building Supplies - Amphitheater	233	116	(117)	696
0	115	115	6410010 745	Hospitality - Amphitheater	0	230	230	1,380
0	83	83	6410015 745	Computer Supplies - Amphitheater	0	166	166	996
74	66	(8)	6410020 745	Equipment Expense - Amphitheater	74	132	58	792
882	1,098	216	6420100 745	Electricity - Amphitheater	1,804	2,196	392	13,175
2	166	164	6471000 745	Building Repair & Maintenance - Amphithe	746	332	(414)	1,992
0	41	41	6472000 745	Equipment Repair & Maintenance - Amphith	0	82	82	492
52	52	0	6477210 745	Pest Control - Amphitheater	104	104	0	624
0	0	0	6478000 745	Service Contracts - Amphitheater	0	0	0	474
0	0	0	6481500 745	Community Entertainment - Amphitheater	0	0	0	120,000
0	0	0	6484000 745	Permits & Licenses - Amphitheater	0	0	0	5,226
0	0	0	6485000 745	Production Expense - Amphitheater - Amph	0	0	0	35,000
1,010	1,679	669		Total Expenses	2,961	3,358	397	180,847
				Other Cost Recovery				
0	0	0	5380450 745	Show Sponsorship Income - Amphitheater	0	0	0	6,000
0	0	0	5380451 745	Movie Sponsorship Income - Amphitheater	0	0	0	1,992
0	0	0		Total Other Cost Recovery	0	0	0	7,992
14,405	14,405	0	5330000 745	Income / Refund from Mutuals - Amphithea	28,810	28,810	0	172,855
14,405	14,405	0		Total Cost Recovery	28,810	28,810	0	180,847
				Off Budget Items				
13,395	12,726	669		Net Income / (Expense)	25,849	25,452	397	0

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Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - Golf Course				
4,065	4,793	728		Salaries & Wages Golf Course	8,415	10,099	1,684	62,475
409	510	101		Employment Taxes Golf Course	861	1,075	214	5,829
254	269	15	6142000 746	Workers' Compensation - Golf Course	507	538	31	2,508
36	38	2	6144000 746	401(k) Match - Golf Course	69	80	11	496
0	0	0	6211000 746	Continuing Education - Golf Course	0	0	0	180
0	0	0	6217000 746	Uniforms & Laundry - Golf Course	0	700	700	700
172	8	(164)	6410000 746	Office Supplies - Golf Course	202	16	(186)	100
0	42	42	6410005 746	Building Supplies - Golf Course	0	84	84	500
0	17	17	6410015 746	Computer Supplies - Golf Course	0	34	34	200
31	100	69	6410020 746	Equipment Expense - Golf Course	862	200	(662)	1,200
48	49	1	6422000 746	Telephone - Golf Course	95	98	3	582
0	42	42	6471000 746	Building Repair & Maintenance - Golf Cou	2	84	82	500
0	43	43	6472000 746	Equipment Repair & Maintenance - Golf Co	0	86	86	2,512
13,950	13,950	0	6475100 746	Landscape Maint. - Contract - Golf Cours	27,900	27,900	0	167,400
520	750	230	6475600 746	Landscape Maint. - Extras - Golf Course	520	1,500	980	9,000
0	637	637	6475605 746	Landscape Maint. - Tree Trim - Golf Cour	0	1,274	1,274	7,644
0	40	40	6477210 746	Pest Control - Golf Course	0	80	80	480
0	0	0	6478000 746	Service Contracts - Golf Course	0	0	0	474
0	17	17	6481000 746	Computer Maintenance & Software - Golf C	0	34	34	200
19,483	21,305	1,822		Total Expenses	39,432	43,882	4,450	262,980
21,915	21,915	0	5330000 746	Income / Refund from Mutuals - Golf Cour	43,830	43,830	0	262,980
21,915	21,915	0		Total Cost Recovery	43,830	43,830	0	262,980
				Off Budget Items				
2,432	610	1,822		Net Income / (Expense)	4,398	(52)	4,450	0

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Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - 1.8 Acres				
0	100	100	6420100 747	Electricity - 1.8 Acres	0	200	200	1,200
54	56	2	6422000 747	Telephone - 1.8 Acres	109	112	3	669
143	450	307	6470000 747	Maintenance- Other - 1.8 Acres	403	900	497	5,400
48	50	2	6477210 747	Pest Control - 1.8 Acres	96	100	4	600
245	656	411		Total Expenses	608	1,312	704	7,869
				Other Cost Recovery				
0	0	0	5395000 747	Rental Income - 1.8 Acres	(440)	0	(440)	0
0	0	0		Total Other Cost Recovery	(440)	0	(440)	0
656	656	0	5330000 747	Income / Refund from Mutuals - 1.8 Acres	1,312	1,312	0	7,869
656	656	0		Total Cost Recovery	872	1,312	(440)	7,869
				Off Budget Items				
411	0	411		Net Income / (Expense)	264	0	264	0

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Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - Swimming Pool				
0	6,631	6,631		Salaries & Wages Swimming Pool	0	13,973	13,973	86,445
0	706	706		Employment Taxes Swimming Pool	0	1,488	1,488	7,460
314	333	19	6142000 748	Workers' Compensation - Swimming Pool	627	666	39	3,102
0	31	31	6144000 748	401(k) Match - Swimming Pool	0	66	66	412
0	0	0	6211000 748	Continuing Education - Swimming Pool	0	0	0	180
0	0	0	6217000 748	Uniforms & Laundry - Swimming Pool	0	500	500	700
0	250	250	6410000 748	Office Supplies - Swimming Pool	0	500	500	3,000
0	42	42	6410005 748	Building Supplies - Swimming Pool	146	84	(62)	500
0	42	42	6410020 748	Equipment Expense - Swimming Pool	0	84	84	500
738	1,943	1,205	6420100 748	Electricity - Swimming Pool	1,501	3,886	2,385	23,317
106	114	8	6422000 748	Telephone - Swimming Pool	214	228	14	1,363
0	1,857	1,857	6425100 748	Natural Gas - Swimming Pool	0	3,714	3,714	22,287
15	25	10	6471000 748	Building Repair & Maintenance - Swimming	684	50	(634)	300
133	50	(83)	6472000 748	Equipment Repair & Maintenance - Swimmin	133	100	(33)	600
40	40	0	6477210 748	Pest Control - Swimming Pool	80	80	0	480
0	0	0	6478000 748	Service Contracts - Swimming Pool	0	0	0	474
476	696	220	6484000 748	Permits & Licenses - Swimming Pool	476	696	220	696
1,823	12,760	10,937		Total Expenses	3,861	26,115	22,254	151,816
12,651	12,651	0	5330000 748	Income / Refund from Mutuals - Swimming	25,302	25,302	0	151,816
12,651	12,651	0		Total Cost Recovery	25,302	25,302	0	151,816
10,828	(109)	10,937		Net Income / (Expense)	21,441	(813)	22,254	0

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				Expenses - Janitorial				
6	58	52	6410000 749	Office Supplies - Janitorial	6	116	110	700
2,722	3,333	611	6410040 749	Janitorial Supplies - Janitorial	6,617	6,666	49	40,000
128,993	135,789	6,796	6474100 749	Janitorial Services - Janitorial	257,986	271,578	13,592	1,629,468
131,720	139,180	7,460		Total Expenses	264,609	278,360	13,751	1,670,168
				Other Cost Recovery				
150	150	0	5380490 749	Recovered Janitorial - Janitorial	300	300	0	1,800
150	150	0		Total Other Cost Recovery	300	300	0	1,800
139,031	139,031	0	5330000 749	Income / Refund from Mutuals - Janitoria	278,062	278,062	0	1,668,368
139,181	139,181	0		Total Cost Recovery	278,362	278,362	0	1,670,168
				Off Budget Items				
7,461	1	7,460		Net Income / (Expense)	13,753	2	13,751	0

P.O. Box 2069
Seal Beach CA 90740

Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - Fitness Center				
5,100	11,945	6,845	6100000 756	Salaries & Wages - Fitness Center	10,453	25,170	14,717	155,712
513	1,272	759	6140000 756	Employment Taxes - Fitness Center	1,069	2,680	1,611	13,746
565	600	35	6142000 756	Workers' Compensation - Fitness Center	1,130	1,200	70	5,588
60	282	222	6144000 756	401(k) Match - Fitness Center	116	594	478	3,674
0	0	0	6211000 756	Continuing Education - Fitness Center	0	0	0	180
0	0	0	6217000 756	Uniforms & Laundry - Fitness Center	0	0	0	350
12	17	5	6410000 756	Office Supplies - Fitness Center	12	34	22	204
0	8	8	6410015 756	Computer Supplies - Fitness Center	0	16	16	100
6	42	36	6410020 756	Equipment Expense - Fitness Center	6	84	78	500
0	42	42	6472000 756	Equipment Repair & Maintenance - Fitness	0	84	84	500
0	0	0	6481000 756	Computer Maintenance & Software - Fitnes	0	0	0	2,400
10	15	5	6482000 756	Dues, Memberships & Books - Fitness Cent	10	30	20	180
6,266	14,223	7,957		Total Expenses	12,797	29,892	17,095	183,134
15,261	15,261	0	5330000 756	Income / Refund from Mutuals - Fitness C	30,522	30,522	0	183,134
15,261	15,261	0		Total Cost Recovery	30,522	30,522	0	183,134
				Off Budget Items				
8,995	1,038	7,957		Net Income / (Expense)	17,725	630	17,095	0

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Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - 5.5 Acre Storage Area				
1,875	3,512	1,637	6100000 847	Salaries & Wages - 5.5 Acre Storage Lot	4,080	7,400	3,320	45,780
188	374	186	6140000 847	Employment Taxes - 5.5 Acre Storage Lot	410	788	378	3,920
166	176	10	6142000 847	Workers' Compensation - 5.5 Acre Storage	332	352	20	1,643
0	70	70	6144000 847	401(k) Match - 5.5 Acre Storage Lot	0	148	148	916
4	100	96	6217000 847	Uniforms & Laundry - 5.5 Acre Storage Lo	6	200	194	1,200
0	50	50	6410000 847	Office Supplies - 5.5 Acre Storage Lot	5	200	195	700
0	12	12	6410010 847	Hospitality - 5.5 Acre Storage Lot	8	24	16	144
0	10	10	6410015 847	Computer Supplies - 5.5 Acre Storage Lot	0	910	910	990
31	416	385	6410020 847	Equipment Expense - 5.5 Acre Storage Lot	210	1,016	806	5,176
0	16	16	6410030 847	Printer / Copier Supplies - 5.5 Acre Sto	0	32	32	192
440	399	(41)	6420100 847	Electricity - 5.5 Acre Storage Lot	879	798	(81)	4,785
95	100	5	6444000 847	Equipment Rental - 5.5 Acre Storage Lot	189	200	11	1,200
0	334	334	6471000 847	Building Repair & Maintenance - 5.5 Acre	56	668	612	4,008
0	67	67	6472000 847	Equipment Repair & Maintenance - 5.5 Acr	0	134	134	804
30	30	0	6477210 847	Pest Control - 5.5 Acre Storage Lot	60	60	0	360
0	89	89	6481000 847	Computer Maintenance & Software - 5.5 Ac	0	178	178	1,068
0	0	0	6484000 847	Permits & Licenses - 5.5 Acre Storage Lo	0	0	0	192
2,828	5,755	2,927		Total Expenses	6,236	13,108	6,872	73,078
				Other Cost Recovery				
(335)	0	(335)	5380701 847	Parking Spot Rental Income - 5.5 Acre St	135	0	135	73,078
(335)	0	(335)		Total Other Cost Recovery	135	0	135	73,078
(335)	0	(335)		Total Cost Recovery	135	0	135	73,078
				Off Budget Items				
(3,163)	(5,755)	2,592		Net Income / (Expense)	(6,101)	(13,108)	7,007	0

GRF 5.5 ACRE LOT (R.V. LOT) COMMITTEE REPORT

Recreation Department R.V. Lot Report for March 2022:

Report Item	Number
Available Spaces	**20** *as of 3/23/2022*
Spaces Issued	**3**
Five Year Leases	**115**
Citations Issued	**0**
Correction Letters	**0**
Letters Sent	**260**

Current Spaces Open by Size:

Space Size	Total Spaces	Total Open
16 Foot	1	0
20 Foot	58	5
24 Foot	43	2
26 Foot	50	4
28 Foot	17	1
30 Foot	28	0
35 Foot	23	0
37 Foot	18	2
40 Foot	45	6

MONTH: FEBRUARY 2022				
Place	**Number of Events Per Month**	**Average Number of Users**	**Guests**	**Count Provided by**
Clubhouse One				
Clubhouse One	41	1,280	n/a	Recreation
Picnic Area	Closed	n/a	n/a	Recreation
Pool Room #1	Open 7 days a week	312	0	Sign-in Sheet
Pool Room # 2	Open 7 days a week	329	27	Sign-in Sheet
Woodshop	Open 5 days a week	266	n/a	Sign-in Sheet
Shuffleboard	Open 7 days a week	69	n/a	Recreation
WEEKEND DANCES	DANCES	Residents	Guests	Sign-in Sheet
Vinyl Rock	n/a	n/a	n/a	
Velvetones	1	98	27	
Abilene	1	235	0	
			GUEST:	TOTAL:
TOTAL EVENTS CH1: 41	MEMBERS:	2,589	54	2643
Clubhouse Two				
Clubhouse Two	24	1,349	n/a	Recreation
Corner Pocket Poolroom *	Open 7 days a week	329	27	Sign-in Sheet
Woodshop	CLOSED	CLOSED	n/a	Sign-in Sheet
Mission Park (BBQ AREA)		CLOSED	n/a	Recreation
Bocce	Open 7 days a week	360	n/a	Sign-in Sheet
Game Room *	Open 7 days a week	64	38	Sign-in Sheet
Pickleball	Open 7 days a week	803	n/a	Sign-in Sheet
TOTAL EVENTS CH2: 24	MEMBERS:	2,905	65	2,970
Clubhouse Three				
Clubhouse Three	221	3,603	n/a	Recreation
Needle Arts Studio	Open 7 days a week	120	35	Sign-in Sheet
Genealogy Library	Open 3 days a week	82	n/a	Sign-in Sheet
Learning Center	Open 7 days a week	168	n/a	Recreation

Veterans Plaza	Open 7 days a week	441	n/a	Recreation
TOTAL EVENTS CH3: 221	MEMBERS:	4,414	35	4,449
Clubhouse Four				
Clubhouse Four	30	519	n/a	Recreation
Art Studio	Open 7 days a week	133	8	Sign-in Sheet
Ceramics Studio	Open 7 days a week	177	0	Sign-in Sheet
Lapidary Studio	Open 5 days a week	197	9	Sign-in Sheet
GRF Movies		CLOSED	n/a	Custodian
TOTAL EVENTS CH4: 30	MEMBERS:	1,026	17	1,043
Clubhouse Six				
Clubhouse Six		1,069	n/a	Recreation
Hospitality	Closed	Closed	n/a	GAF
Fitness Center	Open 7 days a week	5,133	n/a	Sign-in Sheet
Table Tennis	Open 7 days a week	1,273	42	Sign-in Sheet
TOTAL EVENTS CH6: 56	MEMBERS:	7,475	42	7,517
Aquatic Center	Open 7 days a week	CLOSED	n/a	Sign-in Sheet
Golf Course	Open 7 days a week	6,556	n/a	Recreation
Friends of the Library	Open 6 days a week	412	0	Sign-in Sheet
LW Library	Open 6 days a week	3,377	n/a	Door Count
Video Producer Studio	Open 7 days a week	27	2	Sign-in Sheet
Amphitheater (includes shows/movies)	Open 7 days (Events)	498	n/a	Recreation
Performing Arts Center	Open 7 days a week	0	n/a	Recreation
OTHER AMENITIES:	MEMBERS:	10,870	2	TOTAL
TOTAL USERS	**EVENTS**	**MEMBERS**	**GUESTS**	**YR TO DATE**
*(closed 1 week)	318	29,279	192	55,699

Total Quality Checklist - Golf Course

	Floor	Location	Description	Yes	No	Comments	Progress	Who is Responsible
			Totals:	**68**	**1**	**99%**		
1		#1 Bench	Bench is in good condition, and clean	1				J&J Landscape
2		#1 Fairway	Free of weeds, green and healthy	1		acceptable		J&J Landscape
3		#1 Green	Green is free of weeds, collars consistent with standard, and maintained.	1				J&J Landscape
4		#1 Irrigation	Irrigation checked weekly for proper operation	1				J&J Landscape
5		#1 Sand Trap	Borders edged and maintained, weed free, and raked.	1				J&J Landscape
6		#1 Tee	Free of weeds, green and healthy	1		acceptable		J&J Landscape
7		#1 Trees	Healthy and pruned to standard	1				J&J Landscape
8		#1 Trellis	Concrete and trash can in good condition	1				J&J Landscape
9		#2 Bench and trash cans and drinking fountain	Bench is in good condition, and clean	1				J&J Landscape
10		#2 Fairway	Free of weeds, green and healthy	1				J&J Landscape
11		#2 Green	Green is free of weeds, collars consistent with standard, and maintained.	1				J&J Landscape
12		#2 Green - Roses	Roses are healthy and blooming	1		recently planted		J&J Landscape
13		#2 Green fences	Fences in good condition	1				J&J Landscape
14		#2 Irrigation	Irrigation checked weekly for proper operation	1				J&J Landscape
15		#2 Tee	Free of weeds, green and healthy. Tee markers in good condition	1		acceptable		J&J Landscape
16		#2 Trees	Healthy and pruned to standard	1				J&J Landscape
17		#3 Bench	Bench is in good condition, and clean	1				J&J Landscape
18		#3 Fairway	Free of weeds, green and healthy	1		acceptable		J&J Landscape
19		#3 Green	Green is free of weeds, collars consistent with standard, and maintained.	1				J&J Landscape
20		#3 Irrigation	Irrigation checked weekly for proper operation	1				J&J Landscape
21		#3 Sand Trap	Borders edged and maintained, weed free, and raked.	1				J&J Landscape
22		#3 Tee	Free of weeds, green and healthy	1		acceptable		J&J Landscape

Total Quality Checklist - Golf Course

	Floor	Location	Description	Yes	No	Comments	Progress	Who is Responsible
23		#3 Trees	Healthy and pruned to standard	1				J&J Landscape
24		#4 Bench	Bench is in good condition, and clean	1				J&J Landscape
25		#4 Fairway	Free of weeds, green and healthy	1		acceptable		J&J Landscape
26		#4 Green	Green is free of weeds, collars consistent with standard, and maintained.	1				J&J Landscape
27		#4 Irrigation	Irrigation checked weekly for proper operation	1				J&J Landscape
28		#4 Sand Trap	Borders edged and maintained, weed free, and raked.	1				J&J Landscape
29		#4 Tee	Free of weeds, green and healthy	1		acceptable		J&J Landscape
30		#4 Trees	Healthy and pruned to standard	1				J&J Landscape
31		#5 Bench	Bench is in good condition, and clean	1				J&J Landscape
32		#5 Bridge	Bridge, walking surface, and paint in good condition	1				J&J Landscape
33		#5 Fairway	Free of weeds, green and healthy	1		acceptable		J&J Landscape
34		#5 Green	Green is free of weeds, collars consistent with standard, and maintained.	1				J&J Landscape
35		#5 Irrigation	Irrigation checked weekly for proper operation	1				J&J Landscape
36		#5 Sand Trap	Borders edged and maintained, weed free, and raked.	1				J&J Landscape
37		#5 Tee	Free of weeds, green and healthy	1		acceptable		J&J Landscape
38		#5 Tee walking path	Walking rubber surface in good condition	1				J&J Landscape
39		#5 Trees	Healthy and pruned to standard	1				J&J Landscape
40		#6 Bench	Bench is in good condition, and clean	1				J&J Landscape
41		#6 Fairway	Free of weeds, green and healthy	1		acceptable		J&J Landscape
42		#6 Green	Green is free of weeds, collars consistent with standard, and maintained.	1				J&J Landscape
43		#6 Irrigation	Irrigation checked weekly for proper operation	1				J&J Landscape
44		#6 Sand Trap	Borders edged and maintained, weed free, and raked.	1				J&J Landscape
45		#6 Tee	Free of weeds, green and healthy	1		acceptable		J&J Landscape
46		#6 Trees	Healthy and pruned to standard	1				J&J Landscape
47		#7 Bench	Bench is in good condition, and clean	1				J&J Landscape
48		#7 Fairway	Free of weeds, green and healthy	1		acceptable		J&J Landscape

Total Quality Checklist - Golf Course

	Floor	Location	Description	Yes	No	Comments	Progress	Who is Responsible
49		#7 Green	Green is free of weeds, collars consistent with standard, and maintained.		1	some weeds	J&J will meet with consultant	J&J Landscape
50		#7 Irrigation	Irrigation checked weekly for proper operation	1				J&J Landscape
51		#7 Sand Trap	Borders edged and maintained, weed free, and raked.	1				J&J Landscape
52		#7 Tee	Free of weeds, green and healthy	1		acceptable		J&J Landscape
53		#7 Trees	Healthy and pruned to standard	1				J&J Landscape
54		#8 Bench	Bench is in good condition, and clean	1				J&J Landscape
55		#8 Fairway	Free of weeds, green and healthy	1		acceptable		J&J Landscape
56		#8 Green	Green is free of weeds, collars consistent with standard, and maintained.	1				J&J Landscape
57		#8 Irrigation	Irrigation checked weekly for proper operation	1				J&J Landscape
58		#8 Sand Trap	Borders edged and maintained, weed free, and raked.	1				J&J Landscape
59		#8 Tee	Free of weeds, green and healthy.	1		acceptable		J&J Landscape
60		#8 Trees	Healthy and pruned to standard	1				J&J Landscape
61		#9 Bench	Bench is in good condition, and clean	1				J&J Landscape
62		#9 Fairway	Free of weeds, green and healthy	1		acceptable		J&J Landscape
63		#9 Green	Green is free of weeds, collars consistent with standard, and maintained.	1				J&J Landscape
64		#9 Irrigation	Irrigation checked weekly for proper operation	1				J&J Landscape
65		#9 Sand Trap	Borders edged and maintained, weed free, and raked.	1				J&J Landscape
66		#9 Tee	Free of weeds, green and healthy	1		acceptable		J&J Landscape
67		#9 Trees	Healthy and pruned to standard	1				J&J Landscape
68		Golf Shed	Area clean to standard	1				J&J Landscape
69		Lakes	Water maintain to standard	1				J&J Landscape

Total Quality Checklist - Amphitheater Loft

	Floor	Location	Description	Yes	No	Comments	Progress	Who is Responsible
			Totals:	**22**	**0**	**100%**		
1	2	Men's Restroom	Doors clean, in good condition, not worn or chipped	1		acceptable		
2	2	Men's Restroom	Faucets in good condition and clean	1				
3	2	Men's Restroom	Grout at sinks and floor in good condition and clean	1				
4	2	Men's Restroom	Lights clean and operational	1				
5	2	Men's Restroom	Mirror frames and mirrors in good condition	1				
6	2	Men's Restroom	Paper towel dispenser clean, filled, in good condition, and working	1				
7	2	Men's Restroom	Proper soap dispenser in place and full	1				
8	2	Men's Restroom	Toilet seats good condition and tight	1				
9	2	Men's Restroom	Toilets clean and flush properly	1				
10	2	Men's Restroom	Trash receptacles are in good condition and operational	1				
11	2	Men's Restroom	Walls clean and in good without chips	1		acceptable		
12	2	Women's Restroom	Doors clean, in good condition, not worn or chipped	1				
13	2	Women's Restroom	Faucets in good condition and clean	1				
14	2	Women's Restroom	Grout at sinks and floor in good condition and clean	1				
15	2	Women's Restroom	Lights clean and operational	1				
16	2	Women's Restroom	Mirror frames and mirrors in good condition	1				
17	2	Women's Restroom	Paper towel dispenser clean, filled, in good condition, and working	1				
18	2	Women's Restroom	Proper soap dispenser in place and full	1				
19	2	Women's Restroom	Toilet seats good condition and tight	1				
20	2	Women's Restroom	Toilets clean and flush properly	1				
21	2	Women's Restroom	Trash receptacles are in good condition and operational	1				
22	2	Women's Restroom	Walls clean and in good without chips	1		acceptable		

George Hurtado DATE 3/24/22

Total Quality Checklist - Amphitheater Stage

	Floor	Location	Description	Yes	No	Comments	Progress	Who is Responsible
			Totals:	**23**	**0**	**100%**		
1	1	Men's Restroom	Doors clean, in good condition, not worn or chipped	1		acceptable		
2	1	Men's Restroom	Faucets in good condition and clean	1				
3	1	Men's Restroom	Grout at sinks and floor in good condition and clean	1				
4	1	Men's Restroom	Lights clean and operational	1				
5	1	Men's Restroom	Mirror frames and mirrors in good condition	1				
6	1	Men's Restroom	Paper towel dispenser clean, filled, in good condition, and working	1				
7	1	Men's Restroom	Proper soap dispenser in place and full	1				
8	1	Men's Restroom	Toilet seats good condition and tight	1				
9	1	Men's Restroom	Toilets clean and flush properly	1				
10	1	Men's Restroom	Trash receptacles are in good condition and operational	1				
11	1	Men's Restroom	Walls clean and in good without chips	1		acceptable		
12	1	Women's Restroom	Doors clean, in good condition, not worn or chipped	1		acceptable		
13	1	Women's Restroom	Faucets in good condition and clean	1				
14	1	Women's Restroom	Grout at sinks and floor in good condition and clean	1				
15	1	Women's Restroom	Lights clean and operational	1				
16	1	Women's Restroom	Mirror frames and mirrors in good condition	1				
17	1	Women's Restroom	Paper towel dispenser clean, filled, in good condition, and working	1				
18	1	Women's Restroom	Proper soap dispenser in place and full	1				
19	1	Women's Restroom	Toilet seats good condition and tight	1				
20	1	Women's Restroom	Toilets clean and flush properly	1				
21	1	Women's Restroom	Trash receptacles are in good condition and operational	1				
22	1	Women's Restroom	Walls clean and in good without chips	1		acceptable		
23	1	Behind stage	plexiglass doors behind stage in good condition	1				

Total Quality Checklist - Clubhouse One

	Floor	Location	Description	Yes	No	Comments	Progress	Who is Responsible
			Totals:	**41**	**1**	**98%**		
1		Assembly Hall	Flooring is clean and in good condition	1				
2		Assembly Hall	HVAC units are clean and operational	1				
3		Assembly Hall	Lights are clean and operational	1				
4		Billiards Room	Doors are operational, clean and not chipped	1		acceptable		
5		Billiards Room	Wall paint in good condition	1		acceptable		
6		Exterior Lighting	clean, not damaged, working well	1				
7		Kitchen	Cabinet paint is clean and in good condition	1				
8		Kitchen	Exhaust hood fire suppression is current	1				
9		Kitchen	Flooring is clean and in good condition		1	estimates to refinish floor	needs approval	Cornerstone Flooring
10		Kitchen	Lights are clean and operational	1				
11		Kitchen	Cooking equipment is clean and operational	1				
12		Lobby	Bulletin board is clean current and in good condition	1				
13		Lobby	Carpet is clean and in good condition	1				
14		Lobby	Furniture is clean and in Good condition	1				
15		Men's Restroom	Doors clean, in good condition, not worn or chipped	1		acceptable		
16		Men's Restroom	Faucets in good condition and clean	1				
17		Men's Restroom	Grout at sinks and floor in good condition and clean	1				
18		Men's Restroom	Lights clean and operational	1				
19		Men's Restroom	Mirror frames and mirrors in good condition	1				
20		Men's Restroom	Paper towel dispenser clean, filled, in good condition, and working	1				
21		Men's Restroom	Proper soap dispenser in place and full	1				
22		Men's Restroom	Toilet seats good condition and tight	1				
23		Men's Restroom	Toilets clean and flush properly	1				
24		Men's Restroom	Trash receptacles are in good condition and operational	1				
25		Men's Restroom	Walls clean and in good without chips	1		acceptable		
26		Park	Area lights are clean operational	1				
27		Park	Tables and chairs are clean properly placed and in good condition	1				
28		Park	Trees are healthy and properly trimmed	1		acceptable		

Total Quality Checklist - Clubhouse One								
	Floor	Location	Description	Yes	No	Comments	Progress	Who is Responsible
29		Park	Grass is weed-free, green, and is maintained	1		acceptable		
30		Storage	Furniture is stored properly and in good condition	1				
31		Women's Restroom	Doors clean, in good condition, not worn or chipped	1		acceptable		
32		Women's Restroom	Faucets in good condition and clean	1				
33		Women's Restroom	Grout at sinks and floor in good condition and clean	1				
34		Women's Restroom	Lights clean and operational	1				
35		Women's Restroom	Mirror frames and mirrors in good condition	1				
36		Women's Restroom	Paper towel dispenser clean, filled, in good condition, and working	1				
37		Women's Restroom	Proper soap dispenser in place and full	1				
38		Women's Restroom	Toilet seats good condition and tight	1				
39		Women's Restroom	Toilets clean and flush properly	1				
40		Women's Restroom	Trash receptacles are in good condition and operational	1				
41		Women's Restroom	Walls clean and in good without chips	1		acceptable		
42		Wood Shop	Doors are operational, clean and not chipped	1				

Total Quality Checklist - Clubhouse Two

	Floor	Location	Description	Yes	No	Comments	Progress	Who is Responsible
			Totals:	**83**	**1**	**99%**		
1		Assembly Hall	Flooring is clean and in good condition	1				
2		Assembly Hall	HVAC units are clean and operational	1				
3		Assembly Hall	Lights are clean and operational	1				
4		Automoatic Doors	in good working condition	1				
5		Barbeque (BBQ) area	clean and in good condition	1				
6		Billiard Room	Doors are operational, clean and not chipped	1				
7		Billiard Room	Wall paint in good condition	1				
8		Bocce Court	Bench are clean and in good condition	1				
9		Bocce Court	Handrails are clean and in good condition	1				
10		Bocce Court	Playing surface properly maintained	1				
11		Bocce Court	Shade structure is clean and in good condition	1				
12		Bocce Court	Grass around court is in good condition	1		acceptable/some weeds		J&J landscape
13		Car Wash	Pavement is clean without debris	1				
14		Car Wash	Poles are clean and paint is in good condition		1	(1) bad sprayer	work order	Service Maintenance
15		Car Wash	Pressure washer reels are operational	1				
16		Car Wash	RV Steps in good condition	1				
17		Car Wash	Signs in place and in good condition	1				
18		Car Wash	Trash can is clean and in place	1				
19		Car Wash	Wash hoses are in good condition with nozzle operational	1				
20		East make up area	Lights are operational and the area is clean	1				
21		East Stage Bathrooms	Bathroom is clean and paint is in good condition	1				
22		Exterior lights	Clean and in good working condition	1				
23		Game Room	Doors are operational, clean and not chipped	1				
24		Game Room	Wall paint in good condition	1				
25		Kitchen	Cabinet paint is clean and in good condition	1				
26		Kitchen	Exhaust hood fire suppression is current	1				

Total Quality Checklist - Clubhouse Two

	Floor	Location	Description	Yes	No	Comments	Progress	Who is Responsible
27		Kitchen	Flooring is clean and in good condition	1				
28		Kitchen	Ice maker in good condition	1				
29		Kitchen	Lights are clean and operational	1				
30		Kitchen	Cooking equipment is clean and operational	1				
31		Lobby	Bulletin board is clean current and in good condition	1				
32		Lobby	Carpet is clean and in good condition	1				
33		Lobby	drinking fountain in good condition	1				
34		Lobby	Furniture is clean and in Good condition	1				
35		Men's Restroom	Doors clean, in good condition, not worn or chipped	1		acceptable		
36		Men's Restroom	Faucets in good condition and clean	1				
37		Men's Restroom	Grout at sinks and floor in good condition and clean	1				
38		Men's Restroom	Lights clean and operational	1				
39		Men's Restroom	Mirror frames and mirrors in good condition	1				
40		Men's Restroom	Paper towel dispenser clean, filled, in good condition, and working	1				
41		Men's Restroom	Proper soap dispenser in place and full	1				
42		Men's Restroom	Toilet seats good condition and tight	1				
43		Men's Restroom	Toilets clean and flush properly	1				
44		Men's Restroom	Trash receptacles are in good condition and operational	1				
45		Men's Restroom	Walls clean and in good without chips	1				
46		Park	Area lights are clean operational	1				
47		Park	Clock is in good condition, and operational with correct time	1				
48		Park	Mission bell sign is clean and in good condition	1				
49		Park	Plant around sign healthy with proper care	1		acceptable		
50		Park	Tables and chairs are clean properly placed and in good condition	1				
51		Park	Trees are healthy and properly trimmed	1				
52		Park	Grass is weed-free, green, and is maintained	1		acceptable/some weeds		

Total Quality Checklist - Clubhouse Two

	Floor	Location	Description	Yes	No	Comments	Progress	Who is Responsible
53		Parking lot	Gate operational in a good condition	1				
54		Parking lot	Signs in place and in good condition	1				
55		Parking lot	Wall is painted and in good condition	1				
56		Parking Lot East	Exterior lights in good condition	1				
57		Parking Lot North	Pavement, signs, and striping is in good condition	1				
58		Parking Lot South	Pavement, signs, and striping is in good condition	1				
59		Pickle Ball Courts	Courts are clean	1				
60		Pickle Ball Courts	Drinking fountain is clean and operational	1				
61		Pickle Ball Courts	Nets are in good condition	1				
62		Pickle Ball Courts	Plants are healthy and maintained	1		acceptable		
63		Pickle Ball Courts	Screens are clean and in good condition	1				
64		Serenity garden	Fountain is clean and operational	1				
65		Serenity garden	Plants are healthy and maintained	1		acceptable		
66		Stage	Clean is in good condition	1				
67		Stage	Stairs are clear and in good condition	1				
68		Stage Emergency Exit	Exit Is clear	1				
69		Storage	Furniture is stored properly and in good condition	1				
70		West make up area	Lights are operational in the area is clean	1				
71		West Stage Bathroom	Bathroom is clean and paint is in good condition	1				
72		Women's Restroom	Doors clean, in good condition, not worn or chipped	1				
73		Women's Restroom	Faucets in good condition and clean	1				
74		Women's Restroom	Grout at sinks and floor in good condition and clean	1				
75		Women's Restroom	Lights clean and operational	1				
76		Women's Restroom	Mirror frames and mirrors in good condition	1				
77		Women's Restroom	Paper towel dispenser clean, filled, in good condition, and working	1				
78		Women's Restroom	Plastic corner guard in place	1				
79		Women's Restroom	Proper soap dispenser in place and full	1				
80		Women's Restroom	Toilet seats good condition and tight	1				

Total Quality Checklist - Clubhouse Two								
	Floor	Location	Description	Yes	No	Comments	Progress	Who is Responsible
81		Women's Restroom	Toilets clean and flush properly	1				
82		Women's Restroom	Trash receptacles are in good condition and operational	1				
83		Women's Restroom	Walls clean and in good without chips	1				
84		Wood Shop	Doors are operational, clean and not chipped	1				

Total Quality Checklist - Clubhouse Three

	Floor	Location	Description	Yes	No	Comments	Progress	Who is Responsible
			Totals:	**49**	**0**	**100%**		
1		Assembly Hall	Flooring is clean and in good condition	1		acceptable		
2		Assembly Hall	HVAC units are clean and operational	1				
3		Assembly Hall	Lights are clean and operational	1				
4		Assembly Hall	Storage rooms and lockers are clean and operational	1				
5		Exterior Lights	Clean and in good working condition	1				
6		Hallway Storage	Storage rooms and lockers are clean and operational	1				
7		Kitchen - Room 9	Cabinet paint is clean and in good condition	1		loose wires under cabinets		work order to Service Maintenance
8		Kitchen - Room 9	Cooking equipment is clean and operational	1				
9		Kitchen - Room 9	Exhaust hood fire suppression is current	1				
10		Kitchen - Room 9	Flooring is clean and in good condition	1				
11		Kitchen - Room 9	Lights are clean and operational	1				
12		Kitchen 1	Floors, counters, appliances, assembly area, tables, chairs clean	1		acceptable, kitchen and rooms are showing wear and age. Countertops at end of useful life		
13		Kitchen 2	Floors, counters, appliances, assembly area, tables, chairs clean	1		acceptable, kitchen and rooms are showing wear and age. Countertops at end of useful life		
14		Kitchen 3	Floors, counters, appliances, assembly area, tables, chairs clean	1		acceptable, kitchen and rooms are showing wear and age. Countertops at end of useful life		
15		Kitchen 4	Floors, counters, appliances, assembly area, tables, chairs clean	1		acceptable, kitchen and rooms are showing wear and age. Countertops at end of useful life		

Total Quality Checklist - Clubhouse Three								
	Floor	Location	Description	Yes	No	Comments	Progress	Who is Responsible
16		Kitchen 5	Floors, counters, appliances, assembly area, tables, chairs clean	1		acceptable, kitchen and rooms are showing wear and age. Countertops at end of useful life		
17		Kitchen 6	Floors, counters, appliances, assembly area, tables, chairs clean	1		acceptable, kitchen and rooms are showing wear and age. Countertops at end of useful life		
18		Kitchen 7	Floors, counters, appliances, assembly area, tables, chairs clean	1		acceptable, kitchen and rooms are showing wear and age. Countertops at end of useful life		
19		Kitchen 8 and Storage	Floors, counters, appliances, assembly area, tables, chairs clean	1		acceptable, kitchen and rooms are showing wear and age. Countertops at end of useful life		
20		Learning Center	Floors, desks, A/C working, lights in good condition	1				
21		Men's Restroom	Doors clean, in good condition, not worn or chipped	1				
22		Men's Restroom	Faucets in good condition and clean	1		(1) faucet needs batteries		work order to Service Maintenance
23		Men's Restroom	Grout at sinks and floor in good condition and clean	1				
24		Men's Restroom	Lights clean and operational	1				
25		Men's Restroom	Mirror frames and mirrors in good condition	1				
26		Men's Restroom	Paper towel dispenser clean, filled, in good condition, and working	1				
27		Men's Restroom	Proper soap dispenser in place and full	1				
28		Men's Restroom	Toilet seats good condition and tight	1				
29		Men's Restroom	Toilets clean and flush properly	1				
30		Men's Restroom	Trash receptacles are in good condition and operational	1				
31		Men's Restroom	Walls clean and in good without chips	1				
32		Parking lot	Gate operational in a good condition	1				
33		Parking lot	Signs in place and in good condition	1				

Total Quality Checklist - Clubhouse Three								
	Floor	Location	Description	Yes	No	Comments	Progress	Who is Responsible
34		Ramp	Clean and good condition	1		acceptable	no uneven concrete	
35		Ramp	Handrails are clean and in good condition	1				
36		Room 10 - Geneology	clean and in good condition	1				
37		Sewing room	Flooring, tables, lights	1				
38		Women's Restroom	Doors clean, in good condition, not worn or chipped	1		acceptable		
39		Women's Restroom	Faucets in good condition and clean	1		(1) faucet needs batteries		work order to Service Maintenance
40		Women's Restroom	Grout at sinks and floor in good condition and clean	1				
41		Women's Restroom	Lights clean and operational	1				
42		Women's Restroom	Mirror frames and mirrors in good condition	1				
43		Women's Restroom	Open door slowly sign in place	1				
44		Women's Restroom	Paper towel dispenser clean, filled, in good condition, and working	1				
45		Women's Restroom	Proper soap dispenser in place and full	1				
46		Women's Restroom	Toilet seats good condition and tight	1				
47		Women's Restroom	Toilets clean and flush properly	1				
48		Women's Restroom	Trash receptacles are in good condition and operational	1				
49		Women's Restroom	Walls clean and in good without chips	1		acceptable		

Total Quality Checklist - Clubhouse Four

	Floor	Location	Description	Yes	No	Comments	Progress	Who is Responsible
			Totals:	**49**	**1**	**98%**		
1		Art Room	clean and in good condition	1				
2		Assembly Hall	Flooring is clean and in good condition	1		acceptable		
3		Assembly Hall	HVAC units are clean and operational	1				
4		Assembly Hall	Lights are clean and operational	1				
5		Ceramics Room	clean and in good condition	1				
6		Exterior Lights	Clean and in good working condition	1				
7		Kitchen	Cabinet paint is clean and in good condition	1				
8		Kitchen	Exhaust hood fire suppression is current	1				
9		Kitchen	Flooring is clean and in good condition	1		acceptable		
10		Kitchen	Lights are clean and operational	1				
11		Kitchen	Cooking equipment is clean and operational	1				
12		Kitchen	ice maker is working well	1				
13		Lapidary Room	clean and in good condition	1				
14		Lobby	Bulletin board is clean current and in good condition	1				
15		Lobby	display cabinets are in good condition	1				
16		Lobby	doors clean, in good condition	1				
17		Lobby	Flooring is clean and in good condition	1				
18		Lobby	Furniture is clean and in Good condition	1				
19		Hall	interior drinking fountain working well	1				
20		Men's Restroom	Doors clean, in good condition, not worn or chipped	1		acceptable		
21		Men's Restroom	Faucets in good condition and clean	1				
22		Men's Restroom	Grout at sinks and floor in good condition and clean	1				
23		Men's Restroom	Lights clean and operational	1				

Total Quality Checklist - Clubhouse Four

	Floor	Location	Description	Yes	No	Comments	Progress	Who is Responsible
24		Men's Restroom	Mirror frames and mirrors in good condition	1				
25		Men's Restroom	Paper towel dispenser clean, filled, in good condition, and working	1				
26		Men's Restroom	Plastic corner guard in place	1				
27		Men's Restroom	Proper soap dispenser in place and full	1				
28		Men's Restroom	Toilet seats good condition and tight	1				
29		Men's Restroom	Toilets clean and flush properly	1				
30		Men's Restroom	Trash receptacles are in good condition and operational	1				
31		Men's Restroom	Walls clean and in good without chips	1		acceptable		
32		Parking Lot South	Pavement, signs, and striping is in good condition	1				
33		Stage	Clean is in good condition	1				
34		Stage	lift in good condition		1	needs to be serviced	work order in progress	Thyssen Krupp Elevator
35		Stage	Stairs are clear and in good condition	1				
36		Stage Emergency Exit	Exit Is clear	1				
37		Storage areas		1				
38		Storage - by assembly area		1				
39		Women's Restroom	Doors clean, in good condition, not worn or chipped	1		acceptable		
40		Women's Restroom	Faucets in good condition and clean	1				
41		Women's Restroom	Grout at sinks and floor in good condition and clean	1				
42		Women's Restroom	Lights clean and operational	1				
43		Women's Restroom	Mirror frames and mirrors in good condition	1				

Total Quality Checklist - Clubhouse Four								
	Floor	Location	Description	Yes	No	Comments	Progress	Who is Responsible
44		Women's Restroom	Paper towel dispenser clean, filled, in good condition, and working	1				
45		Women's Restroom	Plastic corner guard in place	1				
46		Women's Restroom	Proper soap dispenser in place and full	1				
47		Women's Restroom	Toilet seats good condition and tight	1				
48		Women's Restroom	Toilets clean and flush properly	1				
49		Women's Restroom	Trash receptacles are in good condition and operational	1				
50		Women's Restroom	Walls clean and in good without chips	1		acceptable		

Total Quality Checklist - Clubhouse Six, 1st floor

	Floor	Location	Description	Yes	No	Comments	Progress	Who is Responsible
			Totals:	**64**	**1**	**98%**		
1	1	CARE Entry	Walkway clear	1				
2	1	CARE Entry	Concrete clean and in good condition	1				
3	1	Drinking Fountain	Clean with blue clean mat in place, in good working order	1				
4	1	East Entry	Palm Tree lighting good condition and operational	1				
5	1	East Entry	Bike rack in good condition	1				
6	1	Exit Corridor/West	Alley entrance hallway lights operable	1				
7		Exterior	Trees away from building	1				
8		Exterior Lights	Clean and in working condition	1				
9	1	First Floor	Ceiling tiles clean and good condition	1				
10	1	First Floor	Proper furniture in place	1				
11	1	Hospitality Entry	handrails in good condition + paint without chips or worn	1				
12	1	Hospitality Entry	Canopy in good condition - not faded or torn	1				
13	1	Hospitality Entry	Chair glides are not worn down to metal	1				
14	1	Hospitality Entry	Wall at parking lot in good condition and clean	1				
15	1	Hospitality Entry	Outside door mat clean and in good condition	1				
16	1	Hospitality Entry	Tables in good condition clean and properly placed	1				
17	1	Hospitality Entry	Folding Tables and cones properly stored	1				
18	1	Hospitality Entry	Chairs in good condition clean and properly placed	1				
19	1	Janitor Closet	clean and in good condition	1				
20		Kitchen	Lights operable and in good condition	1				
21		Men's Restroom	Doors clean, in good condition, not worn or chipped	1		acceptable		
22		Men's Restroom	Faucets in good condition and clean	1				
23		Men's Restroom	Fire Sprinklers in good condition and clean	1				
24		Men's Restroom	Grout at sinks and floor in good condition and clean	1				

Total Quality Checklist - Clubhouse Six, 1st floor

	Floor	Location	Description	Yes	No	Comments	Progress	Who is Responsible
25		Men's Restroom	Lights clean and operational	1				
26		Men's Restroom	Mirror frames and mirrors in good condition	1				
27		Men's Restroom	North entrance paint at the corner by the elevator in good condition	1				
28		Men's Restroom	Paper towel dispenser clean, filled, in good condition, and working	1				
29		Men's Restroom	Plastic corner guard in place	1				
30		Men's Restroom	Proper soap dispenser in place and full	1				
31		Men's Restroom	Toilet seats good condition and tight	1				
32		Men's Restroom	Toilets clean and flush properly	1				
33		Men's Restroom	Trash receptacles are in good condition and operational	1				
34		Men's Restroom	Walls clean and in good without chips	1				
35		Mobility Aids	Flooring in good condition and clean	1				
36		North Entry - Ext	Concrete clean and in good condition	1				
37		North Entry - Ext	Handrails paint without chips or worn	1		acceptable		
38		North Entry - Ext	Step paint in good condition	1				
39		North Entry - Ext	Lights in overhead working	1				
40		North Entry - Ext	ADA ramp smooth and clear	1				
41		North Entry - Ext	ADA ramp handrail paint without chips or worn	1				
42		North Entry - Ext	ADA ramp wall paint in good condition	1				
43		North Entry - Ext	Planter properly planted weed free with healthy plants	1				
44		North Entry - Ext	Trash can clean and in good condition	1				
45		North Entry - Ext	Ashtray properly placed and clean	1				
46		North Entry - Ext	Sprinklers are operational	1				
47	1	North Entry - Ext	Plants are healthy with proper care	1				
48	1	Ping Pong Area	Storage cubes in good condition	1				
49	1	Ping Pong Area	Chair rails are in good condition and clean	1				
50	1	Ping Pong Area	Lights are clean and operate	1				
51	1	Safety signage	safety signage displayed and in good condition	1				
52	1	Women's Restroom	Doors clean, in good condition, not worn or chipped	1				

Total Quality Checklist - Clubhouse Six, 1st floor								
	Floor	Location	Description	Yes	No	Comments	Progress	Who is Responsible
53	1	Women's Restroom	Faucets in good condition and clean	1				
54	1	Women's Restroom	Fire Sprinklers in good condition and clean	1				
55	1	Women's Restroom	Grout at sinks and floor in good condition and clean	1				
56	1	Women's Restroom	Lights clean and operational	1				
57	1	Women's Restroom	Mirror frames and mirrors in good condition	1				
58	1	Women's Restroom	North entrance paint at the corner by the elevator in good condition	1				
59	1	Women's Restroom	Paper towel dispenser clean, filled, in good condition, and working		1	cover cracked		work order to Recreation
60	1	Women's Restroom	Plastic corner guard in place	1				
61	1	Women's Restroom	Proper soap dispenser in place and full	1				
62	1	Women's Restroom	Toilet seats good condition and tight	1				
63	1	Women's Restroom	Toilets clean and flush properly	1				
64	1	Women's Restroom	Trash receptacles are in good condition and operational	1				
65	1	Women's Restroom	Walls clean and in good without chips	1				

Total Quality Checklist - Clubhouse Six, 2nd Floor

	Floor	Location	Description	Yes	No	Comments	Progress	Who is Responsible
			Totals:	**53**	**1**	**98%**		
1	2	Custodian Room	Equipment for Clubs is properly stored	1				
2	2	Dance Room	Hand sanitizer operational and the wall area is clean	1				
3	2	Dance Room	Receptacle in good condition	1				
4	2	Dance Room (1)	walls clean; lights, flooring, ceiling in good condition	1		acceptable		
5	2	Dance Room (2)	walls clean; lights, flooring, ceiling in good condition	1		acceptable		
6	2	Drinking Fountain	Clean with blue clean mat in place and in good working condition	1				
7	2	Elevator	clean and in good working condition	1				
8	2	Fitness Center	Baseboards are in good condition	1				
9	2	Fitness Center	Flooring in good condition	1				
10	2	Fitness Center	lockers are in good condition	1				
11	2	Fitness Center	Sound System is operational	1				
12	2	Fitness Center	Walls are in good condition and clean	1		acceptable		
13	2	HVAC	Supply and Return registers clean and in good condition	1				
14	2	Men's Restroom	Doors clean, in good condition, not worn or chipped	1		acceptable		
15	2	Men's Restroom	Faucets in good condition and clean	1				
16	2	Men's Restroom	Fire Sprinklers in good condition and clean	1				
17	2	Men's Restroom	Grout at sinks and floor in good condition and clean	1				
18	2	Men's Restroom	Lights clean and operational	1				
19	2	Men's Restroom	Mirror frames and mirrors in good condition	1				
20	2	Men's restroom	Mops and Brooms properly stored	1				
21	2	Men's Restroom	North entrance paint at the corner by the elevator in good condition	1				
22	2	Men's Restroom	Open door slowly sign in place	1				
23	2	Men's Restroom	Paper towel dispenser clean, filled, in good condition, and working	1				
24	2	Men's Restroom	Plastic corner guard in place	1				

Total Quality Checklist - Clubhouse Six, 2nd Floor

	Floor	Location	Description	Yes	No	Comments	Progress	Who is Responsible
25	2	Men's Restroom	Proper soap dispenser in place and full	1				
26	2	Men's Restroom	Toilet seats good condition and tight	1				
27	2	Men's Restroom	Toilets clean and flush properly	1				
28	2	Men's Restroom	Trash receptacles are in good condition and operational	1				
29	2	Men's Restroom	Walls clean and in good without chips	1		acceptable		
30	2	North West Room	Chair rails are in good condition and clean	1				
31	2	Safety signage	displayed and in good condition	1				
32	2	Second Floor	Ceiling tiles clean and good condition	1				
33	2	South West Room	North Entry Door is clean, not worn or chipped	1				
34	2	South West Room	Receptacle and switch covers in place and clean	1				
35	2	South West Room	TV and whiteboard properly stored	1				
36	2	Stairway	LED lights are clean and working	1				
37	2	Stairway	Roller shades are in place and good condition	1				
38	2	Stairway	Stairway handrail in good condition and not worn	1				
39	2	Women's Restroom	Blue mat at the drinking fountain clean and good condition	1				
40	2	Women's Restroom	Doors clean, in good condition, not worn or chipped	1				
41	2	Women's Restroom	Faucets in good condition and clean	1				
42	2	Women's Restroom	Fire Sprinklers in good condition and clean	1				
43	2	Women's Restroom	Grout at sinks and floor in good condition and clean	1				
44	2	Women's Restroom	Lights clean and operational	1				
45	2	Women's Restroom	Mirror frames and mirrors in good condition	1				
46	2	Women's Restroom	North entrance paint at the corner by the elevator in good condition	1				
47	2	Women's Restroom	Open door slowly sign in place	1				
48	2	Women's Restroom	Paper towel dispenser clean, filled, in good condition, and working		1	cover cracked		work order to Recreation
49	2	Women's Restroom	Plastic corner guard in place	1				
50	2	Women's Restroom	Proper soap dispenser in place and full	1				

Total Quality Checklist - Clubhouse Six, 2nd Floor								
	Floor	Location	Description	Yes	No	Comments	Progress	Who is Responsible
51	2	Women's Restroom	Toilet seats good condition and tight	1				
52	2	Women's Restroom	Toilets clean and flush properly	1				
53	2	Women's Restroom	Trash receptacles are in good condition and operational	1				
54	2	Women's Restroom	Walls clean and in good without chips	1		acceptable		

George Hurtado DATE 3/24/22

P.O. Box 2069
Seal Beach CA 90740

Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - Library				
15,272	16,792	1,520		Salaries & Wages Library	30,275	34,424	4,149	219,142
1,325	1,597	272		Employment Taxes Library	2,790	3,427	637	17,288
795	844	49	6142000 735	Workers' Compensation - Library	1,591	1,688	97	7,865
1,711	2,664	953		Group Ins - Medical Library	3,423	5,328	1,905	31,968
29	53	24	6143300 735	Group Insurance - Dental - Library	59	106	47	636
25	35	10	6143500 735	Group Insurance - Vision - Library	50	70	20	420
271	456	185	6144000 735	401(k) Match - Library	533	935	402	5,947
65	54	(11)	6145000 735	Group Insurance - Life - Library	131	108	(23)	648
71	63	(8)	6146000 735	Long Term Disability Insurance - Library	141	126	(15)	756
0	0	0	6211000 735	Continuing Education - Library	0	0	0	150
0	25	25	6214000 735	Meals & Special Events - Library	0	50	50	250
0	0	0	6215000 735	Mileage - Library	0	0	0	100
0	0	0	6217000 735	Uniforms & Laundry - Library	0	0	0	1,000
0	150	150	6410000 735	Office Supplies - Library	157	300	143	1,800
21	100	79	6410005 735	Building Supplies - Library	30	200	170	1,200
0	20	20	6410010 735	Hospitality - Library	0	40	40	240
0	0	0	6410015 735	Computer Supplies - Library	0	0	0	500
0	500	500	6410024 735	Library Supplies - Library	46	1,000	954	6,000
0	20	20	6410025 735	Lunch Room Supplies - Library	0	40	40	240
45	80	35	6410030 735	Printer / Copier Supplies - Library	159	160	1	960
2,883	2,000	(883)	6412000 735	Patron Books - Library	4,362	4,000	(362)	30,000
0	0	0	6412500 735	Patron Magazines Subscriptions - Library	0	0	0	6,339
892	1,018	126	6420100 735	Electricity - Library	1,707	2,036	329	12,219
184	0	(184)	6422000 735	Telephone - Library	368	0	(368)	0
324	96	(228)	6425100 735	Natural Gas - Library	728	192	(536)	1,156
232	232	0	6444000 735	Equipment Rental - Library	464	464	0	2,892
124	150	26	6471000 735	Building Repair & Maintenance - Library	124	300	176	1,800
113	50	(63)	6472000 735	Equipment Repair & Maintenance - Library	113	100	(13)	600
92	160	68	6477210 735	Pest Control - Library	184	160	(24)	960
0	0	0	6478000 735	Service Contracts - Library	0	10	10	594
0	0	0	6481000 735	Computer Maintenance & Software - Librar	0	0	0	12,850
47	350	303	6481500 735	Community Entertainment - Library	1,029	700	(329)	4,000
0	0	0	6482000 735	Dues, Memberships & Books - Library	0	180	180	400
0	0	0	6484000 735	Permits & Licenses - Library	0	0	0	43
24,522	27,509	2,987		Total Expenses	48,465	56,144	7,679	370,963
				Other Cost Recovery				
412	400	12	5380331 735	Copy Fee Income - Library	842	800	42	4,800
78	150	(72)	5380350 735	Library Fine Income - Library	167	300	(134)	1,800
0	10	(10)	5385000 735	Other Income - Library	0	20	(20)	120

P.O. Box 2069
Seal Beach CA 90740

Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
490	560	(70)		Total Other Cost Recovery	1,009	1,120	(111)	6,720
30,354	30,354	0	5330000 735	Income / Refund from Mutuals - Library	60,708	60,708	0	364,243
30,844	30,914	(70)		Total Cost Recovery	61,717	61,828	(111)	370,963
				Off Budget Items				
6,322	3,405	2,917		Net Income / (Expense)	13,252	5,684	7,568	0

Budget Variance Report February 2022
Library - CC 735

GL Code	Account Description	Variance	Explanation
6100000	Salaries and Wages	4,149	Favorable - Actual hours worked is less than budgeted.
6143000	Group Insurance- Medical	1,905	Favorable - Actual premiums are less than planned.
	Total Explained Variances	6,054	of $7,568

1020 Golden Rain Foundation
Budget Comparison - GRF
02/28/2022

P.O. Box 2069
Seal Beach CA 90740

Feb Actuals	Feb Budget	Budget Variance	Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance	Annual Budget
				Expenses - Learning Center				
176	50	(126)	6410000 736	Office Supplies - Learning Center	176	100	(76)	600
0	50	50	6410015 736	Computer Supplies - Learning Center	0	100	100	600
0	100	100	6410020 736	Equipment Expense - Learning Center	0	200	200	1,200
0	150	150	6410023 736	Curriculum Supplies - Learning Center	0	300	300	1,800
0	45	45	6410030 736	Printer / Copier Supplies - Learning Cen	0	90	90	540
158	124	(34)	6422000 736	Telephone - Learning Center	316	248	(68)	1,489
0	20	20	6472000 736	Equipment Repair & Maintenance - Learnin	0	40	40	240
0	100	100	6481500 736	Community Entertainment - Learning Cente	0	200	200	1,200
334	639	305		Total Expenses	492	1,278	786	7,669
639	639	0	5330000 736	Income / Refund from Mutuals - Learning	1,278	1,278	0	7,669
639	639	0		Total Cost Recovery	1,278	1,278	0	7,669
				Off Budget Items				
305	0	305		Net Income / (Expense)	786	0	786	0

Budget Variance Report February 2022
Learning Center - CC 736

GL Code	Account Description	Variance	Explanation
6410000	Materials & Supplies	(76)	Favorable - NOCE supplies recoded from 6410023 Curriculum Supplies.
6410023	Curriculum supplies	300	Favorable - Consumable supplies purchased as needed for NOCE classes.
6422000	Telephone	(68)	Unfavorable - Executive Director reduced the budget to the 2021 budgeted amount. This was not sufficient to support the current contracted monthly rate of $157.97. The variance will continue to increase $30 monthly for 2022.
	Total Explained Variances	232	of $786

Description	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
New Patrons	26	24											50
Patron Visits	2,688	3,377											6,065
Borrowed Material	2,984	2,914											5,898
Added Books	72	91											163
Added Audio and Visual	46	24											70
Computer Users	123	134											257
Computer Sessions	364	375											739
Computer Hours	231	232											463

MEMO

TO: RECREATION COMMITTEE
FROM: VANESSA MORRIS
SUBJECT: NOCE UPDATE
DATE: 04/04/2022
CC: FILE

NOCE Summer semester begins June 6 and runs through August 6. Currently, enrolled students will be able to register for Summer classes with their instructors during the Spring semester. Any remaining available space in classes will be made available to register online and at the library.

Residents can apply for a Student ID at any time. First-time students can pick up application forms at the library or apply for a Student Identification (ID) number online. Applicants will receive an e-mail with instructions/information within two (2) business days of online submission.

Class	*CRN*	*Schedule*	*Start Date*	*Location*
Ceramics	61225	Tuesdays 8:30 AM - 12:20 PM	2/8/2022	CH 4 Ceramics Room
Ceramics	60570	Thursdays 12:45 PM - 4:35 PM	2/10/2022	CH 4 Ceramics Room
Senior Topics: Technology	60725	Fridays 10 AM - 11:50 AM	2/11/2022	CH 3 Learning Center
Staying Mentally Sharp	60726	Fridays 12 PM - 1:50 PM	2/11/2022	CH 3 Learning Center
Mature Driver Improvement	60962	Saturday 8 AM - 4:20 PM	2/26/2022	CH 3 Learning Center
Mature Driver Improvement	60963	Saturday 8 AM - 4:20 PM	5/28/2022	CH 3 Learning Center
Painting	60765	Tuesdays 1 PM – 2:50 PM	2/8/2022	CH 4 Painting Room
Needlecraft, Knit, and Crochet	61241	Wednesdays 2 PM – 3:50 PM	2/9/2022	CH 3 Sewing Room
Health and Wellness	61239	Thursdays 9:30 AM - 11:20 AM	2/10/2022	CH 4 Section C
~~*Health and Wellness – Restricted Mobility*~~	~~61240~~	~~Thursdays 11:30 AM -1:20PM~~	~~2/10/2022~~	~~CH 4 Section C~~
Tone Chime Choir	61158	Thursdays 10 AM – 11:50 AM	2/10/2022	LW Amphitheater
Senior Chorus	60857	Mondays 10 AM – 11:50 AM	2/7/2022	LW Amphitheater

***NOCE Covid-19 Policy:

While physical distancing is no longer required, masks are required for students at all times. Professional Experts hired by NOCE will continue to attend classes trough April to verify vaccine status and assist in uploading vaccine cards. For more information on the implementation of the vaccine mandate, including how to submit proof of vaccination and apply for an exemption, visit https://noce.edu/coronavirus/vaccine-info/.

Recreational Vehicle Lot (RVL) – Rules and Regulations

1. DEFINITIONS

1.1. A Recreational Vehicle (RV) is a motor vehicle or trailer for recreational dwelling purposes, or a vehicle designed and used to tow such (see Glossary for more specifics).

1.2. Recreational Vehicle means one or both of the following:

1.2.1. A motor home, camper van, travel trailer, truck camper, camping trailer, with or without motive power, designed for recreational purposes, emergency, or other occupancy that meets all the following criteria:

1.2.1.1. It contains less than 320 square feet of internal living room area, excluding built-in equipment, including, but not limited to wardrobe, closets, cabinets, kitchen units or fixtures, and bath or toilet rooms.

1.2.1.2. It contains 400 square feet or less of gross area measured at maximum horizontal projections.

1.2.1.3. It is built on a single chassis.

1.2.1.4. It is either a self-propelled, truck mounted, or permanently towable on the highways without a permit (e.g., a car caddy).

1.2.2. A park trailer, as defined in Section 18009.3 (CHSC).

1.3. Qualified Recreational Vehicles (QRVs) are those that meet the Eligibility Requirements listed in 2. and are used primarily for the purpose for which they were designed.

1.4. Good standing means not more than 30 days delinquent on any assessment, and related charges, fees or fines as verified by the Stock Transfer and/or Finance Departments.

1.5. Lessee refers to those given an RVL lease by the Golden Rain Foundation Recreation Department (RD).

1.6. Operational is defined as “in use, in working order or ready to use.”

2. RVL GENERAL USE CONDITIONS

2.1. The RVL and its facilities shall be maintained for the benefit of all Golden Rain Foundation (GRF) Authorized Residents (ARs) in good standing (Member/Owners (M/Os), Co-occupant, Qualified Permanent Residents (QPRs), and Mutual Renter/Lessees [R/Ls]) per the terms and conditions of the Trust Agreement, GRF Bylaws, and Policies.

2.2. The RD has primary responsibility for administration, governance, and coordination of maintenance issues for the RVL The RVL is authorized by the GRF Board of Directors (BOD). For information or maintenance issues regarding the RVL, call the RVL Attendant at (562) 431-6586 ext. 373.

2.3. All vehicles stored in the RVL must be operational at all times. No QRV stored in the RVL shall be on a planned non-operation (PNO) status.

2.4. All QRVs in a leased space in the RVL must have a valid GRF RVL use ID sticker clearly placed on the vehicle.

2.5. Lessees and visitors shall not engage in any conduct that creates a nuisance or otherwise interferes with the use and enjoyment of other Lessees' spaces or adjacent residences.

2.6. Lessees must follow all rules, and they are subject to any consequences for failure to do so.

2.7. Any prior RV or vehicle Parking Storage Lot Rules and Regulations or agreements in existence at the time these versions of Policy 70-1487-1 and Policy 70-1487-2 are adopted, are superseded and canceled.

3. ELIGIBILITY QUALIFICATIONS

3.1. The RV ownership must include the AR seeking a lease and be registered with the Department of Motor Vehicles (DMV) and the RD.

3.2. It must be in operating condition.

3.3. It must fall into one of the following categories.

3.3.1. A Class A recreational motor home, built on a truck chassis with a gasoline or diesel engine.

3.3.2. A Class B conversion van camper (may have a raised roof).

3.3.3. A Class C recreational motor home, built on a modified van chassis.

3.3.4. A Travel Trailers between 13 and 40 feet in length.

3.3.5. A Fifth wheel between 15 and 40 feet in length.

3.3.6. A folding camp trailer.

3.3.7. A boat or personal watercraft (e.g., jet skis, Sea Doos or similar vessels) on a trailer.

3.3.8. A box trailer used solely for recreational purposes.

3.4. The following are NOT eligible and may be towed away, at the Lessee's expense, upon approval of the GRF Board of Directors (BOD).

3.4.1. Flat-bed trailers of dimensions greater than 7 feet wide or 10 feet long (including the tongue).

3.4.2. Non-commercially manufactured QRVs and trailers.

3.4.3. Commercial rental, or similar type, open or closed trailers.

3.4.4. QRVs belonging to former Ars.

3.4.5. Any eligible DMV registered RV, passenger or commercial vehicle converted into a storage unit.

3.4.6. Any trailer used to transport cargo that was not intended by the manufacturer for recreation.

4. LEASES, PENALTIES AND FEES

4.1. Leases are for one (1) year. Annual lease fees may increase at the time of renewal. Annual billing will be sent to every lessee in the RVL prior to June 1st. A prorated refund will be given only if the space is cancelled by GRF during the lease period.

4.2. The following information must be provided along with a new application and also within 30 days of a QRV registration renewal.

4.2.1. A valid State issued driver's license.

4.2.2. Proof of appropriate liability insurance with the prospective Lessee's name as the primary or secondary insured.

4.2.3. Vehicle registration papers with the prospective Lessee's name as an owner.

4.2.4. The prospective Lessee's current GRF identification card.

4.2.5. Current emergency contact information.

4.3. Any changes in the QRV ownership, AR's address, insurance, phone number, emergency contact or QRV license plate number must be reported to the RD within seven (7) days of the change. Written notification shall be mailed or delivered by hand to: Golden Rain Foundation P.O. Box 2069, Seal Beach, CA, 90740. The RD will acknowledge receipt of the documents in writing.

4.4. Non-compliance with 4.2 or 4.3 will result in cancellation of the lease in the RVL, towing of the QRV and/or disciplinary action.

4.5. Spaces are NOT transferrable. If a Lessee sells their vehicle, that space is not transferable If the buyer is an A/R and is requesting a space in the RVL, they must be added to the waiting list in the chronological order of the request.

4.6. If a QRV is replaced for the same type and size, then a Lessee can maintain their space, but the Lessee must notify the RVL Attendant and update their paperwork. If the QRV is smaller, it may result in a mandatory space change.

4.7. If a M/O has leased a space in the RVL and subsequently rents their apartment, the M/O forfeits the right to retain their space. They must notify the RD and remove their vehicle immediately.

4.8. If a R/L has leased a space in the RVL, the lease shall be terminated immediately upon termination of the R/L's tenancy in the M/O's unit.

4.9. The GRF BOD has authorized the Policy/Parking Review Violation (PRV) Panel to review all citations specific to the RVL, Policy 70-1487-1, and has authorized the RD to strictly enforce the GRF RVL Policy 70-1487-1 and schedule of fees/fines (70-1487- 2). Penalties may be greater for repeated violations within a three (3) year period.

4.10. Non-payment of fees in addition to any late fees incurred may result in the disciplinary procedures being implemented by GRF and imposition of fines up to $500 and/or lease cancellation.

4.11. If an issued citation has not been addressed/corrected by the Lessee within thirty (30) days of notification, a second citation will be issued. If the Lessee continues to ignore the violation, the GRF PRV Panel may recommend to the GRF BOD, the termination of the lease and/or tow of the QRV.

4.12. The GRF BOD has authorized the RD to tow from the RVL or remove vehicles or property in violation of this policy, at the Lessee's expense. Any exceptions to Policy 70-1487-1. or 70-1487-2 require the written approval of the GRF BOD. Violation citation records shall be kept for three (3) years.

4.13. The M/O is ultimately responsible for the behavior and actions of their R/L and will be held responsible for any fees, fines or disciplinary consequences incurred by the R/L (See Policy 30-5093-1, Shareholder Code of Conduct).

4.14. A current copy of the Recreational Vehicle Lot (RVL) Rules and Regulations Policy 70- 1487-1 and Fees and Fines for the 70-1487-2, will be issued to the responsible party of the leased space at the time of application. The GRF Recreation Department will notify Lessees when Policy 70-1487-1or 70-1487-2 are revised by the GRF.

5. SPACE AND LOT RULES AND REGULATIONS

5.1. QRVs must be driven or towed out of the lot buy the Lessee and inspected by the RD annually.

5.2. The RD may request a QRV be moved as required for maintenance of the RVL. If, after a ten (10) day notice has been issued, the QRV has not been moved, Staff may move the QRV or have the vehicle moved or towed. All costs incurred will then be charged to the Lessee.

5.3. Spaces in the RVL will be assigned by the RD on a first come, first served basis, one vehicle per space, at its sole discretion.

5.3.1. A maximum of two spaces per Leisure World address will be assigned. Spaces will be assigned by the length of the vehicle. Space assignments are subject to change upon notification.

5.3.2. A QRV shall only be parked within the footprint of the assigned space. A car caddy may be parked with a motorhome if space allows. A QRV not parked in its assigned space will be subject to tow at the Lessee's expense (See Policy 80-1937-1) and/or the Member may be subject to disciplinary action.

5.3.3. One vehicle may remain in the Lessee's space when the QRV is being used on a trip. The vehicle must have a valid GRF Security issued decal on their windshield. No GRF visitor passes are allowed. A Lot Use pass must be obtained from the RVL Attendant and posted on the dashboard of the vehicle during the Lessee's trip.

5.4. No structures of any kind may be erected on the leased space (e.g., tents, portable garages, sheds, unauthorized storage units, etc). Only one (1) GRF pre-approved storage unit may be placed in the space. A list of approved storage units can be obtained from the RVL Attendant.

5.5. If a QRV is occupied (lived in) while it is parked in the RVL, the responsible Lessee will be subject to disciplinary action by the GRF PRV Panel. This violation may terminate the lease and/or result in a tow of the QRV.

5.6. It is prohibited to operate a generator in an unattended QRV. When the GRF Security or RVL Staff observes an infraction of this rule, the QRV will be issued a citation. The GRF Staff will attempt to notify the owner to shut it off.

5.7. Driving and Parking Rules.

5.7.1. The speed limit within the RVL is five (5) miles per hour.

5.7.2. Drivers must observe established roadways. NO driving through or across any unoccupied spaces is permitted.

5.7.3. Drivers must follow the natural angle of entry and departure to and from their space.

5.7.4. Drivers shall not short the acute angle, nor cross lines or marked corners.

5.7.5. No off-road vehicles are to be driven in the lot at any time, but the Lessee may load and unload them from their trailer.

5.7.6. Guests shall not drive or leave their vehicles in the RVL at any time. This includes golf carts.

5.7.7. <u>All QRVs will need to be driven or towed off the lot by the Lessees.</u>

5.8. The pedestrian gate must always be locked immediately after passing through.

5.9. No pets are allowed in the RVL other than to transfer the pet from one vehicle to the other.

5.10. The use of the Dump station is for Lessees only and all posted procedures shall be strictly followed. Exceptions may be granted at the discretion of the RD.

5.11. QRV slide outs may not be extended except when using the charging station.

5.12. Unless approved in writing by the RD, no work or maintenance shall be done to any vehicle while in the RVL. No repairs shall take place at the charging station.

5.13. It is prohibited to level, support or raise QRV, trailers or vehicle frames with anything other than permanently installed jacks.

5.14. Wheel chocks, planks, bricks, wheel covers, etc., are not to be abandoned in an unoccupied space or area. Abandoned materials may be discarded by the GRF RVL Staff, without notice.

5.15. Lessees are required to keep the area around their QRV clean and free of debris and clutter at all times.

5.15.1. All trash is to be placed in trash containers.

5.15.2. No debris shall be tossed onto the ground.

5.16. No hazardous materials are to be disposed of in the RVL (e.g., batteries, tires, anti-freeze, or other vehicle fluids).

5.17. Lessees should be conscious of standing water and make every effort to avoid this (e.g., drain plug pulled, covers taut, etc.)

5.18. Tarps and covers must not be frayed or torn or create an appearance of neglect.

5.19. Lot Access.

5.19.1. The RVL access shall only be granted to those ARs having a RVL lease. A maximum of one key and one remote per space will be issued. Keys and remotes are the property of the GRF and are issued by the RVL Attendant upon an AR signing a lease for a space. The AR will be the only one issued a key and remote for access to the RVL. A lessee may not give or loan their key or remote to anyone.

5.19.2. The RD will charge a deposit for the key and remote. This fee is refundable upon key and remote return to the RD. Altering or reprogramming remotes or duplicating the key, will result in disciplinary action and/or the termination of the RVL lease and/or tow of the QRV.

5.19.3. No one without a QRV in the RVL shall have a remote or key. Anyone else using a remote or key will be removed from the RVL, have the

remote and key taken and will no longer be allowed in the RVL, even as a guest.

5.19.4. A Non-residents will not be allowed entry into the RVL without the Lessee being present. The Lessee must remain with the guest during the duration of their time in the RVL. The Lessee is responsible for their guests at all times.

5.19.5. Authorization for entry letters will not be allowed.

5.20. Damage caused to GRF property or another Lessee's property must be reported to the RVL Attendant immediately or in his/her absence to the Security Department, and liability will be assumed by the damaging party. Failure to do so may result in penalties in accordance with the California DMV Code Section 20002.

5.21. Sales

5.21.1. Any QRV listed for sale shall be approved by the RVL Attendant and posted on the bulletin board by the lot entrance. All sales must be by the owner only. No second party or broker sales will be allowed in the RVL. No "For Sale" signs are to be posted on the QRV.

5.21.2. Anyone selling a QRV that belongs to another can have their RVL privileges suspended or revoked, their lease canceled and/or the QRV towed.

Document History
Adopted: XX XXX 22

Keywords: RV Recreational Vehicle Maintenance

Recreational Vehicle Lot (RVL) – Rules and Regulations

Renter/Lessee, (R/L), must follow all rules and is subject to any consequences for failure to do so. The Member/Owner, (M/O), is ultimately responsible for the behavior and actions of their R/L and will be held responsible for any fees, fines or disciplinary consequences incurred by the R/L. See Policy 30-5093-1, Shareholder Code of Conduct.

1. RECREATIONAL VEHICLE LOT (RVL) GENERAL USE CONDITIONS:

1.1. The RVL and its facilities shall be maintained for the benefit of all Golden Rain Foundation (GRF) Authorized Residents (A/R) in good standing, (Member/Owner, Co-occupant, Qualified Permanent Resident, and Mutual Renter/Lessee [R/L]) per the terms and conditions of the Trust Agreement, GRF Bylaws, and Policies. "Good standing" means that Members may not be delinquent on any assessment (more than 30 days), and related charges, fees or fines as verified by Stock Transfer and Finance Departments, for the storage of their Qualifying Recreational Vehicle(s) (QRV).

1.2. If the M/O subsequently rents their apartment, the M/O forfeits the right to retain their space and must notify the Recreation Department and remove their vehicle immediately.

1.3. If the R/L has leased a space in the RVL, the lease shall be terminated immediately upon termination of their tenancy in the M/O's unit.

1.4. The M/O is ultimately responsible for the behavior and actions of their R/L and will be held responsible for any fees, fines or disciplinary consequences incurred by the R/L. See Policy 30-5093-1, Member Code of Conduct.

1.5. The Recreation Department has the primary responsibility for administration, governance and coordination of maintenance issues for the RVL. The RVL is authorized by the (GRF) Board of Directors (BOD). For information or maintenance issues in regard to the RVL, call the RVL Attendant at (562) 431-6586 ext. 373.

1.6. Annual lease fees may increase at the time of renewal.

2. Except where otherwise defined and or approved by GRF policies, QRV will be define in accordance with California Health and Safety Code (CHSC) 18010 as follows:

"Recreational Vehicle" means both of the following:

2.1. A motor home, camper van, travel trailer, truck camper, camping trailer, with or without motive power, designed for recreational purposes, emergency, or other occupancy that meets all of the following criteria:

2.1.1. It contains less than 320 square feet of internal living room area, excluding built-in equipment, including, but not limited to wardrobe, closets, cabinets, kitchen units or fixtures, and bath or toilet rooms

2.1.2. It contains 400 square feet or less of gross area measured at

maximum horizontal projections

2.1.3. It is built on a single chassis

2.1.4. It is either self-propelled, truck mounted, or permanently towable on the highways without a permit, i.e., car caddy

2.2. A park trailer, as defined in Section 18009.3 (CHSC).

3. The following QRV's solely owned by an A/Rand registered by the Department of Motor Vehicles (DMV) are eligible to be placed in a leased GRF RVL space. All vehicles **must be in operating condition:**

3.1. Travel Trailers 13 to 40 feet in length

3.2. Fifth wheel trailers 15 to 40 feet in length

3.3. Folding camp trailers

3.4. Class A recreational motor home, built on a truck chassis with a gasoline or diesel engine

3.5. Class C recreational motor home, built on a modified van chassis and usually overhangs the cab

3.6. Class B conversion van camper (may have a raised roof)

3.7. Boats on trailers (personal watercraft i.e. jet skis, Sea Doos or similar vessels

3.8. Empty boat trailers are allowed to park in the lessee's leased space. The trailer and boat must be inspected together at the initial inspection and subsequently every six months (semi-annually)

3.9. Box trailers used solely for recreational purposes. No storage or workshops are permitted inside box trailers. Any QRV inside of a box trailer must be operational at all times; in working order and ready to use. Box trailers are subject to random inspection

4. The following described vehicles are **NOT** permitted to be placed in a leased QRV space and may be towed away at the Member's expense upon approval of the GRF BOD. The QRV **MUST BE** used primarily for the purpose for which it was designed.

4.1. RV of former GRF Members

4.2. Flat-bed trailers of dimensions greater than 7 feet wide or 10 feet long (including the tongue)

4.3. Non-commercially manufactured QRVs and trailers

4.4. Commercial rental, or similar type, open or closed trailers

4.5. Any eligible (as described in Section 2) DMV registered RV, passenger or commercial vehicle converted into a storage unit

4.6. Any trailer (other than flat-bed trailers described in Section 2) used to transport cargo that was not intended by the manufacturer for recreation.

4.7. RV not currently registered with GRF Recreation Department

5. All GRF approved QRV must be in operating condition at ALL times and shall be required to display current on-street/highway registration, of any state, on the license plate.

5.1. Vehicles must be moved out of the lot and inspected annually.

6. Only a GRF approved QRV, registered solely to GRF Member(s) will be given a one year RVL lease. The GRF Member(s) will provide the following information at the time of the initial application within 30 days of their QRV registration renewal:

6.1. A valid GRF Member's State issued driver's license

6.2. Proof of appropriate liability insurance with the GRF Member's name as the primary insured

6.3. Vehicle registration papers with the GRF Member(s) name as sole owner

6.4. The current GRF Member's identification card

6.5. Current emergency contact information

Non-compliance with the above will result in cancellation of the lease in the RVL, towing of the QRV and/or disciplinary action.

7. Any changes in the QRV ownership, GRF Member's address, insurance, phone number, emergency contact or license plate number of the QRV, must be reported to Recreation Department within seven (7) days of the change. Written notification shall be mailed, or delivered by hand to: **Golden Rain Foundation P.O. Box 2069, Seal Beach, CA, 90740.** The Recreation Department will acknowledge receipt of the documents in writing.

8. Non-compliance with any rule or regulation contained in this policy may result in cancellation of the RVL lease, towing of the QRV and/or disciplinary action.

9. Spaces in the RVL will be assigned by the GRF Recreation Department on a first come, first served basis, one vehicle per space, at its sole discretion. A maximum of one space per Leisure World address will be assigned. Spaces will be assigned by the length of the vehicle in order to make the best use of the available spaces. Space assignments are subject to change upon notification. QRV shall only be parked within the footprint of the assigned space. A car caddy, as described in Section 2, may be parked with a motorhome if space allows. QRV not parked in their assigned space will be subject to tow at Member's expense (See Policy 80-1937-1) and/or the Member may be subject

to disciplinary action.

10. No structures of any kind may be erected on the leased space (i.e., tents, portable garages, shed, unauthorized storage units, etc.). Only one (1) GRF pre-approved storage unit may be placed in the space. A list of approved storage units can be obtained from the RVL Attendant.

11. The Recreation Department may request that GRF approved QRV will be moved as required for maintenance of the RVL. When a ten (10) day notice has been issued, and if the QRV has not been moved, Staff may move the QRV or have the vehicle moved or towed. All costs incurred will then be charged to the GRF Member leasing the space.

12. Annual billing will be sent to every lessee in the RVL prior to June 1st. A prorated refund will be given only if the space is cancelled by GRF during the lease period.

13. The RVL access shall only be granted to those GRF Members having a RVL lot lease. A maximum of <u>one</u> key and <u>one</u> remote per space will be issued. Keys and remotes are the property of the GRF and are issued by the RVL Attendant upon signing a lease for a space. The GRF Member will be the only one issued a key and remote for access to the RVL. The GRF Member may not give or loan their key or remote to anyone. **Non-residents will not be allowed entry into the RVL without the GRF Member being present. The GRF Member must remain with the guest during the duration of their time in the RVL. <u>All QRV will need to be driven or towed off of the lot by the Lessee.</u> Authorization for entry letters will not be allowed. The Lessee is responsible for their guests at all times.**

14. The Recreation Department will charge a deposit for the key and remote. This fee is refundable upon key and remote return to the GRF Recreation Department. Altering or reprogramming remotes or duplicating the key, will result in disciplinary action and/or the termination of the RVL lease and/or tow of the QRV. **No one without a QRV in the RVL shall have a remote or key. Anyone using same will be removed from the RVL, have the remote and key taken and will no longer be allowed in the RVL, even as a guest.**

15. A current copy of the *Recreational Vehicle Lot (RVL) Rules and Regulations Policy 70-1487-1 and Fees and Fines for the 70-1487-2,* will be issued to the responsible party of the leased space at the time of application. The GRF Recreation Department will notify the GRF Member when Policy 70-1487-1or 70-1487-2 are revised by the GRF.

16. The GRF BOD has authorized the Policy/Parking Review Violation (PRV) Panel to review all citations specific to the RVL, Policy 70-1487-1, and has authorized the GRF Recreation Department to strictly enforce the GRF RVL Policy 70-1487-1 and 70-1487-2 noted herein. The GRF BOD has authorized the Recreation Department to tow or remove vehicles or property in violation of this policy, from the RVL at the member's expense. Any exceptions to Policy 70-1487-1. or 70-1487-2 require the written approval of the Executive Director or designee and BOD President of the Golden Rain Foundation. Member violation citation records shall be kept for three (3) years. The GRF BOD has established penalties for violations and has noted them on the fine

schedule in Policy 70-1487-2. Penalties may be greater for repeated violations within a three (3) year period.

17. It is prohibited to allow QRV slide outs to be extended. Exception: when using the charging station.

18. It is prohibited to operate a generator in an unattended QRV. When the GRF Security or RVL Staff observes an infraction of this rule, the QRV will be issued a citation. The GRF Staff will attempt to notify the owner to shut it off.

19. If a QRV is occupied (lived in) while it is parked in the RVL, the responsible GRF Member will be subject to disciplinary action by the GRF PRV Panel. This violation may terminate the lease and/or tow of the QRV.

20. The speed limit within the RVL is five (5) miles per hour.

21. Drivers must observe established roadways. NO driving through or across any unoccupied spaces is permitted.

22. Drivers must follow the natural angle of entry and departure to and from their space.

23. Drivers shall not short the acute angle, nor cross lines or marked corners.

24. No off road vehicles are to be driven in the lot at any time, but the GRF Member may load and unload them from their trailer.

25. All vehicles stored in the RVL must be operational at all times. Operational is defined as "in use, in working order or ready to use."

26. No QRV stored in the RVL shall be on a planned non-operation (PNO) status.

27. All QRV leasing a space in the RVL must have a valid GRF RVL use ID sticker, clearly placed on the vehicle.

28. Members shall not engage in any conduct that creates a nuisance or otherwise interferes with the use and enjoyment of other Members' spaces or adjacent residences.

29. All of the conditions of the Lease must be followed at all times.

30. The use of the Dump station is for Lessees only and all posted procedures shall be strictly followed. An exception may be granted at the discretion of the RD.

31. No repairs of any kind shall take place at the charging station.

32. QRV listed for sale shall be approved by the RVL Attendant and posted on the bulletin board by the lot entrance. All sales must be by the owner only. No second party or broker sales will be allowed in the RVL. No "For Sale" signs are to be posted on the QRV.

33. Anyone selling a QRV that belongs to another can have their RVL privileges suspended or revoked and their lease canceled and/or the QRV towed.

34. No pets are allowed in the RVL other than to transfer the pet from one vehicle to the

other.

35. The pedestrian gate must be locked immediately after passing through at all times.

36. Guests shall not drive or leave their vehicles in the RVL at any time. This includes golf carts.

37. Spaces are NOT transferrable. If a QRV is replaced for the same type and size, then a Lessee can maintain their space, but the Lessee must notify the RVL Attendant and update their paperwork. If the QRV is smaller, it may result in a mandatory space change.

38. If the Lessee sells their vehicle, that space is not transferable. If the buyer is an A/R and is requesting a space in the RVL, they must be added to the waiting list in the chronological order of the request.

39. Lessees are required to keep the area around their QRV clean and free of debris and clutter at all times.

39.1. All trash is to be placed in trash containers

39.2. No debris shall be tossed onto the ground

39.3. No hazardous materials are to be disposed of in the RVL (i.e., batteries, tires, anti- freeze and other vehicle fluids)

39.4. Lessees should be conscious of standing water and make every effort to avoid this (i.e., drain plug pulled, covers taut, etc.)

39.5. Tarps and covers must not be frayed or torn or create an appearance of neglect

40. It is prohibited to level, support or raise QRV, trailers or vehicle frames with anything other than permanently installed jacks.

41. Wheel chocks, planks, bricks, wheel covers, etc., are not to be abandoned in an unoccupied space. Abandoned materials may be discarded by the GRF RVL Staff, without notice to the A/R.

42. Damage caused to GRF property or another Lessee's property must be reported to the RVL Attendant immediately or in his/her absence to the Security Department, and liability will be assumed by the damaging party. Failure to do so may result in immediate accordance with the California DMV Code Section 20002.

43. No unapproved work or maintenance shall be done to any vehicle while in the RVL, unless provided by Policy 70-1487-2.

44. One vehicle may remain in the Lessee's space when the QRV is being used on a trip. The vehicle must have a valid GRF Security issued decal on their windshield. No GRF Member visitor passes are allowed. A Lot use pass must be obtained from the RVL Attendant and posted on the dashboard of the vehicle during the A/R's trip.

Recreational Vehicle Lot (RVL) – Rules and Regulations

45. Any prior RV or vehicle Parking Storage Lot Rules and Regulations or agreements in existence at the time of Policy 70-1487-1 and Policy 70-1487-2.; adoption, are superseded and canceled.

46. Non-payment of fees in addition to any late fees incurred may result in the disciplinary procedures being implemented by GRF and imposition of fines up to $500 and/or cancellation of lease.

47. If an issued citation has not been addressed/corrected by the Lessee within thirty (30) days of notification, a second citation will be issued. If the Lessee continues to ignore the violation, the GRF PRV Panel may recommend to the GRF BOD, the termination of the lease and/or tow of the QRV.

Document History

Adopted:	27 Feb 18	Amended:	23 Jul 19	Amended:	23 Dec 20
Amended:	27 Jul 21				

Keywords:	RV	Recreational Vehicle	Lot	Rules	Recreation

~~FINANCE~~RECREATION

~~40~~70-1487-6

LEASE AGREEMENT – RV LOT

This Lease Agreement is made, between Golden Rain Foundation, a California Corporation (hereinafter referred to as "GRF"), 13531 St. Andrews Drive, Seal Beach, California 90740, and:

NAME: _____
ADDRESS: _____
Seal Beach, Ca. 90740 (hereinafter referred to as **"LESSEE"**)

Mailing address, if different
NAME: _____
ADDRESS: _____
CITY, STATE, ZIP: _____

1. OPENING CLAUSES

This Lease is made with reference to the following facts and objectives:

a. GRF is the owner (In Trust) of the premises which consists generally of a 5.5.1-acre parcel of real property· located at 13599 El Dorado Drive, Seal Beach, California, 90740; Tract No. 4401, MM/154/9-17 as recorded with the County of Orange, State of California. LESSEE is willing to lease ~~(~~S~~s~~pace _____ on these premises from GRF pursuant to the provisions stated in this Lease.

b. The LESSEE (Member/Owner [M/O], Co-occupant, Qualified Permanent Resident, ~~and~~ or Renter/Lessee [R/L]) wishes to lease the above portion of the premises for purposes of storing recreational vehicles, trailers and other vehicles.

c. If ~~the~~ a ~~Member/Owner (~~M/O~~)~~ subsequently rents their apartment, the M/O forfeits the right to retain their space and must notify the Recreation Department (RD) and remove their vehicle immediately.

d. If an ~~the~~ R/L has leased a space in the Recreational Vehicle Lot (RVL), the lease shall be terminated immediately upon termination of their tenancy in the M/O's unit.

e. The M/O is ultimately responsible for the behavior and actions of their R/L and will be held responsible for any fees, fines or disciplinary consequences incurred by the R/L. See Policy 30-5093-1, Member Code of Conduct.

_____ (Initial here)

f. GRF and the LESSEE have examined the premises and are fully informed of its condition. LESSEE represents that, at the time of this Lease, the premises are in good order, repair, and in a safe and clean condition.

2. PREMISES

GRF leases to LESSEE and LESSEE leases from GRF (Space _____) located at 13599 El Dorado Drive, Seal Beach, California, 90740; Tract No. 4401, MM/154/9-17 as recorded with the County of Orange, State of California.

3. TERM

The term of this Lease shall commence on June 01, ~~2021~~2 and ending May 31, ~~2022~~3.

4. ANNUAL LEASE AMOUNT, TAXES, EXPENSES

a. LESSEE shall pay to GRF a minimum annual payment, without deductions, set off, prior notice or demand, ~~the sum of: [check one]~~ see 70-1487-2 for lease fees.

☐ 20 foot or less space: ~~$204.00 a year~~
☐ 21 foot to 30-foot space: ~~$240.00 a year~~
☐ 31 foot and above: ~~$348.00 a year~~

The first year's payment is payable ten (10) days after the contract is signed by both parties and the LESSEE is invoiced. For each subsequent year, annual lease payment is due on June 1st with a 10-day grace period. After the 10th day, the account is considered delinquent and is subject to a late charge of 1% for each month the account is delinquent. In addition to late fees, for each check that a bank returns for any reason, the Lessee must pay $25.00.

b. Lot Access Devices (Clickers) and Trust property gate key

i. Each LESSEE shall receive one (1)~~,~~ lot access clicker and one (1) gate key for a $50 deposit.
ii. Upon end of term of lease and/or cancelation of the lease by the LESSEE, upon returning the clicker and key to GRF, LESSEE shall receive a refund within ten (10) days of the Deposit.
iii. Additional clicker and key (one allowed) will be provided for an additional $50 deposit.

_____ (Initial here)

iv. Lost or damaged clickers or keys will be replaced for $25 each, ~~-~~original deposit shall stand.

c. All payments shall be remitted to GRF at the address to which notices to GRF are given at Golden Rain Foundation, PO Box 2069, Seal Beach, California 90740 (Attention Accounting).

d. GRF shall be responsible for all real property taxes and general and special assessments levied and assessed on the portion of the premises documented in Section I, Item 2 above.

i. In the event the County of Orange or the State of California increases the real property tax amount or levies a general or special assessment on the portion of the premises documented in Section II, that amount will be paid by GRF and the annual lease payment due under this Lease for the subsequent year will increase by the amount equal to Lessee's pro rata share of the increase or assessment.

5. LIMITATIONS ON USE

a. LESSEE shall use the premises for the storage and service of recreational vehicles, trailers and other vehicles including all tow vehicles that must be registered in the Shareholders name and have a Leisure World Seal Beach address and in operable condition. All vehicles must be owned or co-owned by an Authorized Resident ~~GRF Member~~ in good standing per the terms and conditions of the Trust Agreement, GRF Bylaws, Policies and Mutual Occupancy Agreement and may not be delinquent on any assessments or fines verified by the Stock Transfer office. LESSEE must be the principal user of the vehicle. All stored equipment will be legally licensed, insured and have a current, registered GRF decal. No vehicles shall a have a PNO (planned non-operation) status. No other uses may be made of these premises without the consent of GRF.

b. LESSEE's use of the premises as provided in this Lease shall be in accordance with the following:

i. LESSEE shall not do, bring or keep anything in or about the premises that will cause the cancellation of any insurance covering the premises, including storage of hazardous materials.

ii. If the rate of any insurance carried by GRF is increased as a result of the LESSEE's use, LESSEE shall pay to GRF at least ten (10) days before the date GRF is obligated to pay a premium on the insurance within ten (10) days after GRF delivers to LESSEE a certified statement from GRF's

_____ (Initial here)

insurance carrier stating that the rate increase was caused solely by an activity of LESSEE on the premises as permitted in this Lease, whichever date is later, the sum equal to the difference between the original premium and the increase in the premium.

iii. LESSEE shall comply with all of the applicable GRF policies and rules concerning the premises and LESSEE's use of the premises, including with limitation, the obligation at LESSEE's cost to alter, maintain or restore the premises in compliance and conformity with all laws relating to the condition, use, or occupancy of the premises during the term.

iv. In case GRF receives a mandate from the Environmental Protection Agency, or any city, state, or federal agency regarding soil contamination and/or handling or processing of hazardous materials/waste, the parties hereby agree to amend any and all terms of this Lease Agreement without any cancellation notice required.

v. LESSEE shall not use the premises in any manner that will constitute waste, nuisance, or unreasonable annoyance to owners or occupants of adjacent property.

vi. Security will provide stickers, which must be clearly posted on all vehicles parked on the premises. All vehicles owners must show proof of a valid GRF ID card, valid driver's license, liability insurance and vehicle registration (in GRF Member's name) to be eligible to lease a space in the lot.

vii. LESSEE is required to keep the area surrounding the premises clean and free of clutter and debris at all times.

viii. No hazardous materials are to be disposed of in the RV Storage Lot or anywhere on the premises.

ix. LESSEE is not permitted to conduct any commercial enterprise on the premises.

x. One (1) space can be assigned to any LWSB address. A second space may be leased if space

xi. LESSEE shall not allow any vehicles to be washed on the premises, except in the GRF wash facility.

xii. RV's and all stored vehicles must be driven or towed out of the storage lot at least once a year.

xiii. No living, overnight sleeping, or cooking in the premises is permitted at any time.

xiv. Vehicles will be kept in good running order with no flat tires. Lessee shall have 30 days to repair, fix or remove vehicle in need of repair. ~~from portions of the leased premises.~~

~~xv. The premises are to be used for storage (see 1 (b)).~~

_____ (Initial here)

~~xvi.~~xv. Change of ownership on any vehicle does not guarantee a space ~~in~~ on the premises. The new owner must request permission to enter into a new lease with GRF and he/she will move to the end of any waiting list.

6. MAINTENANCE

LESSEE, at its cost, shall maintain in good condition, all portions of the leased premises, including without limitation, any personal property, and improvements of GRF currently located on the premises.

a. LESSEE shall be liable for any damage to the premises resulting from the acts of omissions of LESSEE or its authorized representatives.

b. GRF shall maintain the premises.

c. LESSEE shall not make any alterations to the premises without GRF's written consent.

d. Any alterations made shall remain on and be surrendered with the premises on expiration or~~f~~ termination of the term, except that GRF can elect within six (6) months before expiration of the term, to require LESSEE to remove any alteration that LESSEE has made to the premises. If GRF so elects, LESSEE, at its cost, shall restore the premises to the condition designated by GRF in its election before the last day of the term.

e. If LESSEE is to make any alterations to the premises as provided in this Section, the alterations shall not be commenced until seven (7) days after GRF has received written notice from LESSEE stating the date that the installation of the alterations is to commence so that GRF can post and record an appropriate notice of non-responsibility.

7. MECHANIC'S LIENS

LESSEE shall pay all costs for construction done by it or caused to be done by it on the premises as permitted by this Lease. LESSEE shall keep the premises, including improvements and land in which the premises are a part, free and clear of all mechanic's liens resulting from construction done by or for the LESSEE. LESSEE shall have the right to contest the correctness or the validity of any such lien, if immediately on demand by GRF, LESSEE procures and records a lien release bond issued by a corporation authorized to issue surety bonds in California in an amount equal to one and one-half (1-1/2) times the amount of the claim of lien.

The bond shall meet the requirements of Civil Code Section 3143 shall provide for the payment of any sum that the claimant may recover on the claim, together with costs of suit, if it recovers in the action.

8. UTILITIES AND SERVICES

a. LESSOR~~EE~~ shall make all arrangements for and pay for all utilities and services furnished to or used by LESSEE, including without limitation, sewer and telephone service, except for those utilities and services GRF is to furnish to the premises as set forth in the following paragraph.

b. GRF shall furnish electricity, water and trash service for the premises.

c. GRF shall not be liable for failure to furnish water to the premises when the failure results from causes beyond GRF's reasonable control, but in case of the failure, GRF will take all reasonable steps to restore the interrupted water services.

9. INDEMNITY AND EXCULPATION, INSURANCE

a. GRF shall not be liable to LESSEE for any damages to LESSEE or LESSEE'S property from any cause. LESSEE waives all claims against GRF for damage to person or property arising for any reason, except that GRF shall be liable to LEESSE for damage resulting from the negligent acts or omissions of GRF or its authorized representatives.

b. LESSEE shall indemnify, defend, and hold GRF and its agents, authorized representative, directors, officers and employees harmless from all claims, damages, lawsuits, debts and reasonable attorney fees and costs arising out of any such damage.

c. LESSEE shall pay the premiums for maintaining any insurance required by this Lease.

10. ASSIGNMENT

a. LESSEE shall not voluntarily assign or encumber its interest in this Lease or in the premises, or sublease all or part of the premises, or allow any person or entity to occupy or use all or any part of the premises. Any assignment, encumbrance, or sublease with GRF's consent shall be voidable and, at GRF's election, shall constitute a default. No consent to any assignment, encumbrance, or sublease shall constitute a further waiver of the provisions of this paragraph.

b. No interest of LESSEE in this Lease shall be assignable by operation of law. Each of the following acts shall be considered an involuntary assignment:

_____ (Initial here)

i. If LESSEE is or becomes bankrupt or insolvent, makes an assignment for the benefit of creditors, or institutes a proceeding under the bankruptcy act in which LESSEE is the bankrupt.

ii. If a writ of attachment or execution is levied on this Lease.

iii. If, in any proceeding or action in which LESSEE is a party, a Receiver is appointed with authority to take possession of the property.

c. An involuntary assignment shall constitute a default by LESSEE and GRF shall have the right to elect to terminate this Lease, in which case the Lease shall not be treated as an asset of LESSEE.

11. DEFAULT

a. The occurrence of any of the following shall constitute a default by LESSEE:

i. Failure to pay monies when due.

ii. Failure to maintain required insurance and vehicle registration.

iii. Failure to perform any other provision of this Lease if the failure to perform is not cured within thirty (30) days after notice has been given to LESSEE. If a default cannot reasonably be cured within thirty (30) days, LESSEE shall not be in default of this Lease if LESSEE commences to cure the default within the 30-day period and diligently and in good faith continues to cure the default.

b. Notice, as given under this paragraph, shall specify the alleged default in the applicable Lease provisions, and shall demand that LESSEE perform the provisions of this Lease or pay the monies that is in arrears, as the case may be, within the applicable period of time, or quit the premises. No such notice shall be deemed a forfeiture or a termination of this Lease unless GRF so elects in the Notice.

c. GRF shall have the following remedies if LESSEE commits a default. These remedies are not exclusive; they are cumulative in. addition to any remedies now or later allowed by law:

i. GRF can terminate LESSEE's rightful possession of the premises at any time with thirty (30) days' notice. No act by GRF, other than giving notice to LESSEE, shall terminate this Lease. Acts of maintenance, efforts to re-let the premises, or the appointment of a Receiver on GRF's initiative to protect GRF's interest under this Lease shall not constitute termination of LESSEE's right to possession. On termination. GRF has the right to recover from LESSEE:

_____ (Initial here)

1. The worth, at the time of the award of the unpaid monies that had been earned at the time of termination of this Lease.
2. The worth, at the time of the award of the amount by which the unpaid monies that would have been earned after the date of termination of this Lease, until the time of award exceeds the amount of the loss of monies that LESSEE proves could have been reasonably avoided.
3. The worth, at the time of the award of the amount by which the unpaid monies for the balance of the term after the time of award exceeds the amount of the loss of monies that LESSEE provides could have been reasonably avoided; and
4. Any other amount and court costs necessary to compensate GRF for all detriment proximately caused by LESSEE's default.

d. GRF, at any time after LESSEE commits a default, can cure the default at LESSEE's cost. If GRF, at any time by reason of LESSEE's default, pays any sum or does any act that requires the payment of any sum, the sum paid by GRF shall be due immediately from LESSEE to GRF at the time the sum is paid and, if paid at a later date, shall bear interest at the rate of 5 percent (5%) per annum from the date the sum is paid.

12. NOTICE

Any notice, demand, request, consent, approval, or communication that either party desires, or is required to give to the other party or any other person, shall be in writing and either served personally or sent by first class mail. Any notice, demand, request, consent, approval, or communication that either party desires or is required to give to the other party, shall be addressed to the other party at the address set forth in the introductory paragraph of this Lease. Either party may change its address by notifying the other party of the change of address. Notice shall be deemed communicated within forty-eight (48) hours from the time of mailing as provided in this paragraph.

13. WAIVER

a. No delay or omission in the exercise of any right or remedy of GRF on any default by LESSEE shall impair such a right or remedy or be construed as a waiver.

b. GRF's consent to, or approval of any act by LESSEE requiring GRF's consent or approval, shall not be deemed to waive or render unnecessary GRF's consent to or approval of any subsequent act by LESSEE.

_____ (Initial here)

c. Any waiver by GRF or any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of the Lease.

14. ATTORNEYS' FEES

If either Party commences an action against the other party arising out of, or in connection with this Lease, the prevailing party shall be entitled to have and recover from the losing party reasonable attorneys' fees and costs of suit.

15. MISCELLANEOUS

a. Entire Agreement. This Lease Agreement and GRF policies and rules sets forth the entire agreement of the parties with respect to the subject matter of this Lease Agreement and supersedes all prior agreements or understandings with respect to the subject matter of this Lease Agreement, whether written or oral. There are no representations, warranties, or agreements by or between the parties that are not fully set forth in this Lease Agreement, and no representative of GRF or its agents is authorized to make any representations, warranties, or agreements other than as expressly set forth in this Lease Agreement. This Lease Agreement may only be amended by a writing signed by the parties.

b. Construction. This Lease Agreement shall be governed and construed in accordance with the laws of the State of California. Whenever possible, each provision of this Lease Agreement shall be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Lease Agreement shall be invalid or prohibited under such applicable law, such provision shall be ineffective only to the extent of such prohibition or invalidity, without invalidating the remainder of such provision or the remaining provisions of this Lease Agreement.

c. Modifications and Counterparts. This Lease Agreement may not be amended or modified except by way of a writing signed by all parties to this Lease Agreement. This Lease Agreement may be signed in one or more counterparts, each of which shall be deemed an original and shall be effective when all parties have executed a counterpart. Signatures on this Lease Agreement transmitted electronically shall have the same force and effect as original signatures.

d. Authority to Enter Agreement. This Lease Agreement is the result of arms-length negotiations. Each signatory to this Lease Agreement represents and warrants to the others that he or she has full authority and is duly and fully authorized to execute this Lease Agreement.

_____ (Initial here)

LEASE AGREEMENT – RV LOT

GOLDEN RAIN FOUNDATION	RV LOT - LESSEE
President (Signature)	Shareholder (Signature)
Print	Print
Date	Date
P.O. Box 2069 Seal Beach, CA. 90740	Mailing Address

Attachments:

~~1. LESSEE Bylaws~~

1. 70-1487-1A Recreational Vehicle Lot (RVL)- Rules and Regulations
2. 70-1487-1B Recreational Vehicle Lot (RVL)- Vehicle Maintenance
3. 70-1487-2 Recreation Vehicle Lot (RVL)- Schedule of Fees and Monetary Fines

~~2. LESSEE Resolution~~

Document History
Reviewed: 23 Dec 20

Keywords: Lease Agreement, RV Lot, Recreation

_____ (Initial here)

RECREATION

Recreational Vehicle Lot (RVL) - Schedule of Fees and Monetary Fines

SCHEDULE OF FEES AND MONETARY FINES FOR NOTICE OF VIOLATION

1. FEES

1.1. Annual Space Lease Fee

1.1.1. 10 foot to 20 foot parking space $ 204.00
1.1.2. 21 foot to 30 foot parking space $ 240.00
1.1.3. 31 foot to 40 foot parking space $ 348.00

	First Offense	Second/Subsequent Offense
#001 HAZARDOUS MATERIAL	$50.00	$50.00
#002 JACK SUPPORT	$50.00	$50.00
#003 ILLEGAL JACK	$50.00	$50.00
#004 FLAT TIRE	FIX-IT - TEN (10) DAYS	$50.00
#005 MAINTENANCE OR REPAIR	$100.00	$200.00
#006 TORN, WORN OUT RV COVERS	FIX-IT - TEN (10) DAYS	$50.00
#007 FAILURE TO PROVIDE REGISTRATION PAPERWORK	CANCELLATION OF LEASE	
#008 EXPIRED REGISTRATION	FIX-IT - TEN (10) DAYS	AFTER 10 DAYS, CANCELLATION OF LEASE
#009 NO VALID RVL ID STICKER	FIX-IT - TEN (10) DAYS	AFTER 10 DAYS, CANCELLATION OF LEASE
#010 UTILIZING QUALIFIED RECREATIONAL VEHICLE (QRV) AS LIVING QUARTERS	~~MAY CAUSE~~ CANCELLATION OF LEASE	
#011 CLUTTER	$50.00	$100.00

RECREATION

Recreational Vehicle Lot (RVL) - Schedule of Fees and Monetary Fines

	First Offense	Second/Subsequent Offense
#012 UNAUTHORIZED STORAGE OUTSIDE QRV	$50.00	$100.00
#013 UNAUTHORIZED VEHICLE IN SPACE	$50.00	$100.00
#014 QRV USED AS A STORAGE UNIT, BUSINESS OR WORKSHOP	$50.00	$100.00
#015 GENERATOR RUNNING UNATTENDED	$50.00	$100.00
#016 NON-APPROVED STORAGE UNIT ERECTED IN SPACE	$50.00	$100.00
#017 QRV INOPERABLE	FIX-IT - TEN (10) DAYS	AFTER 10 DAYS, CANCELLATION OF LEASE
#018 FAILURE TO NOTIFY GRF OF QRV CHANGES TO THE OWNERSHIP, REGISTRATION, INSURANCE, ADDRESS, PHONE NUMBER, OR EMERGENCY CONTACT	FIX-IT TEN (10) DAYS	AFTER 10 DAYS, CANCELLATION OF LEASE
#019 ALTERATION OR RE-PROGRAMMING OF REMOTE OR DUPLICATION OF KEYS	CANCELLATION OF LEASE	
#020 QRV SLIDE OUT EXTENDED FOR MORE THAN ONE DAY	$50.00	$100.00

10

RECREATION

Recreational Vehicle Lot (RVL) - Schedule of Fees and Monetary Fines

	First Offense	Second/Subsequent Offense
#021 QRV EXCESS SPEED LIMIT IN RVL	$25.00	$50.00
#022 OFF ROAD VEHICLE DRIVEN IN RVL	$25.00	$50.00
#023 PARKING AT CHARGING STATION IN EXCESS OF 24 HOURS	$50.00	$100.00
#024 VIOLATION OF DUMP STATION PROCEDURES	$50.00	$100.00
#025 SALE OF QRV BY SOMEONE OTHER THAN OWNER	~~$100.00~~ CANCELLATION OF LEASE	~~$200.00~~
#026 FOR SALE SIGN ON QRV IN RVL	$20.00	~~$20.00~~ $40.00
#027 PETS IN RVL	$25.00	$50.00
#028 WILLFUL DESTRUCTION OF GRF PROPERTY IN THE RVL	CANCELLATION OF LEASE	

Document History

Adopted: 27 Feb 18 Amended: 23 Jul 19 Amended: 24 Sep 19
Amended: 25 May 21

Keywords: Fee RVL Recreational Vehicle Lot Cancellation of Lease

Recreational Vehicle Lot (RVL) – Vehicle Maintenance

Approved lease holders of the Golden Rain Foundation, within areas defined within the terms of the approved lease, may perform the following safety and general maintenance:

1. SAFETY ISSUE ITEMS:

1.1. Replace headlights, marker lights, taillights

1.2. Replace broken mirrors

1.3. Replace wiper blades

1.4. Replace cracked or broken Windows

1.5. Repair or replace flat or damaged tires, as approved by the RV Lot staff

1.6. Replace broken bay door latches/locks

1.7. Contain and mitigate any key fluid leaks

1.8. Repair or replace damaged roof access ladders

1.9. Repair or replace surge brakes on trailers

~~1.9.~~1.10. Please check with the Recreation Department Head (RDH) for any additional safety issues not listed.

2. GENERAL MAINTENANCE ITEMS:

2.1. Service or change out batteries that are easily accessible

2.2. Caulk and seal all exterior seams (to prevent potential water leaks/damage to interior of RV)

2.3. Inspect and fill up of all fluids (usually performed before and after a road trip)

2.4. Change out or clean air filters only

2.5. Repair or replace roof vents (cracked or broken vents may cause water damage if not replaced)

2.6. Replace broken or missing antennas

2.7. Repair or replace power jack on trailers

2.8. Repair or replace power cords

Document History

Adopted:	27 Feb 18	Amended:	23 Jul 19		
Keywords:	RV	Recreational Vehicle	Maintenance	Rules	Recreation