



COMMUNICATIONS/IT COMMITTEE MINUTES March 10, 2022

The COMM/IT Committee meeting was held on Thursday, March 10, 2022, and was called to order at 1:00 p.m. by Chair Snowden in the Administration Conference Room and via Zoom, followed by the Pledge of Allegiance.

ROLL CALL

Present: Ms. P. Snowden, Chair
Ms. L. Ableser
Ms. D. Gambol
Mr. S. Geffner
Ms. J. Isom
Ms. C. Levine
Mr. L. Slutsky
Mr. W. Thompson
Ms. S. Hopewell, Ex-Officio

Staff Ms. R. Osborn, Managing Editor
and Guests: Mr. M. Mario, IT Manager
Mrs. C. Mancilla, Recording Secretary
Ms. M. Avila, Communications Coordinator
Mr. N. Massetti, GRF Representative, Mutual Seventeen
No Shareholders/Members

Chair Snowden greeted and welcomed everyone to the Communications/IT Committee meeting and introduced Foundation members, guests, and staff.

By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with.

In accordance with Civil Code 4090, please be advised that a quorum of the board is present in person, via telephone or virtually at a posted meeting and the business of the Committee conducted in accordance with an agenda. As such, a meeting of the Finance Committee is called to order and a meeting of the Board of the Golden Rain Foundation (GRF) is called to order. Any agenda actions of the committee will be limited only to the members of committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board at a regularly scheduled meeting of the Board normally held on the 4th Tuesday of the month.

GRF Board members who are not committee members will be allowed to comment only:

- a) During proscribed comment period for a period not to exceed 3 minutes
- b) If recognized by the Chair of the Committee.

The minutes of today's Committee Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in April 2022.

CHAIR'S ANNOUNCEMENTS

Chair Snowden welcomed the Committee members, guests, and staff, including GRF President Susan Hopewell, Managing Editor Ruth Osborn, IT Manager Marcelo Mario, and Recording Secretary Corina Mancilla.

SHAREHOLDER/MEMBER COMMENTS

No Shareholders/Members commented at the time of the meeting.

APPROVAL OF MINUTES

The minutes of the February 10, 2022, Communications/IT committee meeting were approved as presented.

CORRESPONDENCE

The Committee reviewed one piece of correspondence, presented on the agenda.

STAFF REPORTS

IT Manager

The IT Manager provided the website and IT department monthly reports (Budget Variance, Project Timeline, Website Statistics), as presented at the time of the meeting.

Managing Editor

The Managing Editor provided the news department monthly reports (Budget Variance, Budget Comparison), as presented in the agenda packet.

The Managing Editor provided an update on the Publications Schedule.

Executive Director

There was no Executive Director report provided at the time of the meeting.

SUB-COMMITTEE REPORTS (N/A)

UNFINISHED BUSINESS

GRF Building Electronic Temperature Units Replacements – Update

The Committee concurred to move the GRF Building Electronic Temperature Units Replacements, agenda item to a future date.

Replacement of Jenark & Other Legacy Systems

The IT Manager provided an update on the Replacement of Jenark & Other Legacy Systems. No action was taken.

NEW BUSINESS

Employee Communications

The Committee and Managing Editor discussed the employee communications. No action was taken.

Emergency Text Parameters

It was consensus of the Committee to discuss the emergency text parameters at the next scheduled meeting.

Clubhouse Three – Meeting Room TVs

The Committee discussed the Clubhouse Three – meeting room TVs, agenda item. No action was taken pending more information to be presented by the IT Manager, at the next scheduled meeting.

GOVERNING DOCUMENTS

There were no governing documents reviewed at the time of the meeting.

FUTURE AGENDA ITEMS

The Committee concurred to add future agenda items:

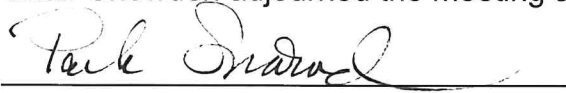
- Clubhouse Four Dais – Update (postponed until the month of April)
- Upgrade Cameras & Equipment – Conference Rooms (postponed until the month of May)
- GRF Building Electronic Temperature Units Replacements – Update (postponed until the month of May)
- Community Guide
- Leisure World Weekly

PRESIDENT'S COMMENTS

President Hopewell provided information and updates throughout the meeting.

ADJOURNMENT

Chair Snowden adjourned the meeting at 2:25 p.m.

A handwritten signature in cursive script, appearing to read "Paula Snowden", is written over a horizontal line.

Paula Snowden, Chair
COMMUNICATIONS/IT

cm 03.10.22