



## GRF ADMINISTRATION COMMITTEE

**SUMMARY REPORT**  
**Thursday, August 25, 2022**  
**1:00 p.m.**

Action/Request	Person Resp.	Cmte. Referral	F C	B O D	Comments
<b><u>Admin Building Office Improvements</u></b> Recommend the Finance Committee approve the proposal for additional storage hutches for the Executive Coordinator's office at a cost not to exceed \$1,100.00, Budget Operations.			X		
<b><u>2023 Budget Review</u></b> Recommend the Finance Committee approve the 2023 Draft Budget for cost centers 320, 322, 330, and 655.			X		
<b><u>Amend 30-5025-3 – GRF Election Procedure</u></b> Recommend the Board approve the amended 30-5025-3 GRF Election Procedure provided by legal counsel.				X	
<b><u>Amend Bylaws – Elections</u></b> Recommend the Governing Documents Committee cooperate with legal counsel to review and present updates for the GRF Bylaws.		Governing Documents Committee			
<b><u>Amend 30-1001-5 - Glossary of Terms: Permitted Health Care Resident; Caregiver.</u></b> Recommend the Board approve amending of the Glossary of Terms policy 30-1001-5 as presented for "Caregiver" and add the definition, "Permitted Health Care Resident"				X	
<b><u>Amend 30-1001-5 - Glossary of Terms: Non-Resident Signatory</u></b> Recommend the Board amend the Glossary of Terms policy 30-1001-5 definition for "Non-Resident Co-Owner" and adopt the term Non-Resident Signatory".				X	
<b><u>Amend 30-1001-5 - Glossary of Terms: Co-Occupant</u></b> Recommend the Board amend the Glossary of Terms policy 30-1001-5 definition for "Co-Occupant".				X	
<b><u>Amend 30-1001-5 - Glossary of Terms: Qualified Permanent Resident</u></b> Recommend the Board amend the Glossary of Terms policy 30-1001-5 defining "Qualified Permanent Resident".				X	
<b><u>Rescind 30-5175-3 - Facilities &amp; Amenities Review Ad Hoc Committee</u></b> Recommend the Board rescind 30-5175-3 - Facilities & Amenities Review Ad Hoc Committee Charter.				X	

## GRF ADMINISTRATION COMMITTEE

Action/Request	Person Resp.	Cmte. Referral	F C	B O D	Comments
<b>FUTURE AGENDA ITEMS:</b> <ul style="list-style-type: none"> <li>• Review 30-5028-3 - GRF Directors' Handbook</li> <li>• Review 30-5110-3 - Administration Committee Charter</li> <li>• Amend 30-1001-5 - Glossary of Terms</li> <li>• Review 30-5093-3 - Member Rules of Conduct- Procedure of Notification of Violation and Right of Hearing</li> <li>• Discuss Inspector of Election Services Contract</li> </ul>					Recording Secretary