



## **WEBSITE REDESIGN AD HOC COMMITTEE MINUTES**

**January 17, 2023**

The Website Redesign Ad Hoc Committee meeting was held on Tuesday, January 17, 2023, and was called to order at 1:02 p.m. by Chair Isom in Conference Room A, via Zoom and virtual, followed by the Pledge of Allegiance.

### **ROLL CALL**

Present: Janet Isom – Chair  
Donna Gambol via Zoom  
Nick Massetti  
William Thompson

Staff and Marsha Gerber, GRF Board President  
Guests: Marcelo Mario, IT Director  
Emma Hurtado, Executive Assistant  
Carol Levine, GRF Representative, Mutual Ten  
Phil Friedman, GRF Representative, Mutual Fifteen

### **CHAIR'S ANNOUNCEMENTS**

Chair Isom welcomed Committee members, guests, and introduced GRF Board President Marsha Gerber, IT Director Marcelo Mario, and Assistant to the Executive Director Emma Hurtado.

#### **Rules of Order**

Chair Isom asked everyone to be kind, courteous, and respectful as well as to silence their cell phones.

#### **Chair's Report**

Chair Isom had no report.

### **SHAREHOLDER/MEMBER COMMENTS**

No Shareholder/Member spoke during the Members' Comment period.

### **APPROVAL OF MINUTES**

The Website Redesign Ad Hoc Committee minutes dated November 15th, 2022 were approved as presented.

### **CORRESPONDENCE**

One correspondence was read during the meeting.

**STAFF REPORTS**

IT Director

The IT Director presented the report throughout the meeting.

**UNFINISHED BUSINESS**

Website Testing and Launch, follow up

Motion: To have a soft launch of the new website on January 24<sup>th</sup> and announce opening during the Board meeting and to have a link on the new website where users can submit comments regarding the website.

First: Donna Gambol  
Second: Nick Massetti

The motion was carried unanimously.

ADA Compliance Update

IT Director reported on ADA Compliance Update and reported the Accessible license will be applied prior to the soft launch on January 24<sup>th</sup>, 2023.

Feedback from GRF Board, GRF Staff, and Selected GRF Members

No additional feedback was received.

**NEW BUSINESS**

N/A

**FUTURE AGENDA ITEMS:**

- Website Soft Launch, follow up

**NEXT MEETING**

Thursday, February 21st, 2023, in Conference Room A/Zoom.

**ADJOURNMENT**

The meeting was adjourned at 1:33 pm by Chair Isom.

2/21/2023  
Approved Date

  
Approval Signature

Janet M. Isom  
Printed Name