



RECREATION COMMITTEE MINUTES

January 6, 2023

The meeting of the Recreation Committee was held on Friday, January 6, 2023, and was called to order at 1:00 p.m. by Chair Hopewell in Conference Room B and via Zoom.com, followed by the Pledge of Allegiance.

Present: Susan Hopewell – Chair left at 2:35 p.m. Sandy Geffner
Carol Levine – Vice Chair Lee Melody
Carole Damoci via Zoom Leah Perrotti
Susan Jacquelin via Zoom

Absent:

Staff and Marsha Gerber, GRF President
Guests: Jessica Sedgwick, Executive Director
Jesse Cripps, Recreation Director
Tommy Fileto, Recreation Manager
Kathy Thayer, Recreation Manager
Taylor Green, Library Manager
Mark Weaver, Physical Property Director via Zoom
Kevin Black, Physical Property Manager
Emma Hurtado, Administrative Assistant
Nick Massetti, GRF Representative, Mutual Seventeen
Donna Gambol, GRF Representative, Mutual One via Zoom
Eighteen Shareholders/Members

CHAIR'S ANNOUNCEMENTS

Chair Hopewell greeted and welcomed everyone to the Recreation Committee meeting and introduced Foundation members, guests, and staff. Chair Hopewell introduced guests and staff – GRF President Marsha Gerber, Executive Director Jessica Sedgwick, Recreation Director Jesse Cripps, Recreation Manager Tommy Fileto, Recreation Manager Kathy Thayer, Library Manager Taylor Green, Physical Property Director Mark Weaver, Physical Property Manager Kevin Black, and Administrative Coordinator Emma Hurtado.

SHAREHOLDER/MEMBER COMMENTS

Fourteen Shareholders/Members commented at the time of the meeting.

APPROVAL OF MINUTES

The minutes of the December 5, 2022 meeting were approved as presented.

CORRESPONDENCE

The Committee reviewed three correspondences as presented.

STAFF REPORTS

Recreation Director

The Recreation Director presented the budget report.

Recreation Manager

The Recreation Manager presented the RV lot report, and monthly report.

Motion: To approve the GRF Recreation 2023 Special Events Schedule.

First: Lee Melody

Second: Leah Perrotti

The motion was passed unanimously.

The total quality checklist was reviewed by the Committee.

Library Manager

The Library Manager presented the library budget variance report, the library staff report, and the event report as presented in the agenda packet.

The Executive Director reported that unused fax lines have been canceled.

SUBCOMMITTEE REPORTS N/A

UNFINISHED BUSINESS

Clubhouse Two Card & Board Game Room - Update

Chair Hopewell provided information on the work study on the Clubhouse Two Card & Board Game Room and the possibility of it becoming a salon.

Motion: To put Clubhouse Two Card & Board Game Room on hold until a recommendation is made on a salon.

First: Carol Levine

Second: Sandy Geffner

The motion was passed with two no votes.

Remodel of Clubhouse Three Kitchens

The Recreation Director presented the proposal for the Sound Engineer Report.

Motion: To accept the proposal from TM AV Consulting & Integration at a cost not to exceed \$2,696.65 for the acoustics improvement in Room Nine and to be taken out of Operating.

First: Leah Perrotti

Second: Carol Levine

The motion was passed unanimously.

The Recreation Manager reported on TVs from IT. The Recreation Manager reported on televisions for rooms one, two, three, four, five, six, seven, and eight. More information to be provided in the next scheduled meeting.

Update: Robot Cleaners

Facilities Director reported on the Update for Robot Cleaners and has requested a new date for demonstration for staff.

Music at the Pool - Update

The Committee briefly discussed Music at the Pool.

Motion: To approve Music at the Pool.

First: Susan Hopewell

Second: Leah Perrotti

The motion was passed unanimously.

Amphitheater

The Recreation Director reported on the Amphitheater Stage Lighting and New Movie Night Projector. Chair Hopewell requested other bids be submitted for Stage Lighting and that separate bids be submitted for the Deployable Screen.

RV Lot Renewal Date - Status

The Recreation Manager reported on the RV Lot Renewal Date and reported that a change would be made once it is reviewed by the Board of Directors.

Spa Cover Pricing

The Facilities Director reported on the Spa Cover Pricing.

Motion: To accept the proposal for a spa cover not exceed \$1,500, charging operating expense.

First: Leah Perrotti

Second: Lee Melody

The motion was passed unanimously.

Chair called for a break at 2:35 p.m.

Vice Chair called back meeting to order at 2:50 p.m.

Clubhouse Setup – Standard V. Nonstandard

The Committee requested a work study be scheduled for Clubhouse Setup.

Woodshop Saturday Volunteers

The Recreation Manager reported on Woodshop Saturday Volunteers and informed the Committee George Hurtado will commit to one Saturday a month. The Recreation Department will continue to advertise for more volunteers.

Clubhouse Phones Signage

The Recreation Manager reported that signage for the phones in the Clubhouses have been ordered and a service order request will be placed.

Clubhouse One Lighting Cost

The Facilities Director reported on Clubhouse One Lighting Cost.

Motion: To accept to scope of work for Clubhouse One Lighting with the estimated cost of \$70,000 for material and labor and send it to Physical Properties to obtain a RFP.

First: Leah Perrotti

Second: Sandy Geffner

The motion was passed unanimously.

The Committee agreed to have the Recreation Department compile a report for the next meeting to investigate the reserve study and compile items that are up for replacement this year. After this is completed, a work study is to be scheduled.

Virtual Driving Range

The Recreation Committee discussed the Virtual Driving Range. The Committee requested that the Recreation Department investigate to have the Driving Range placed in the Golf Course.

“Do Not Enter” Signage in the Walkway

The Recreation Manager reported information on the “Do Not Enter” Signage in the Walkway by the golf course. Signage has been ordered.

Arts and Crafts Festival Sales Tax

The Recreation Manager reported information on Arts and Crafts Festival Sales Tax.

NEW BUSINESS:

Personal Trainer Request

The Committee had a discussion on Personal Trainer Request. The Recreation Manager provided information on Personal Trainer Request. The Committee agreed to have the Recreation Department discuss Personal Trainer Request with the Executive Director and send this item to the Strategic Planning Committee for consideration.

Timeline for Recreation Committee

The Committee approved a new staff report that reflects the events scheduled for the next three months.

Proposal for LW Golf Course

The Facilities Director presented information on the Proposal for LW Golf Course. The Committee discussed the Proposal for LW Golf Course. No action was taken.

New Club: Leisure World “Aloha” Club

Motion: To approve the Club Application for Leisure World “Aloha” Club as presented.

First: Lee Melody

Second: Sandy Geffner

The motion was passed unanimously.

Salon Survey

The Committee agreed to have the Recreation Department conduct a Salon Survey and work with Sandy Geffner and Lee Melody on the wording.

Limiting Golf Rounds

The Recreation Director provided information on Limiting Golf Rounds. The Committee had a discussion on Limiting Golf Rounds. The Committee came to a consensus to have Golf Starters enforce the rules and communicate with Executive Director regarding rule breakers.

GOVERNING DOCUMENTS

a. Policy 70-5562-1 Amphitheater Programs & Policy 70-1409-1 Amphitheater Dancing

Motion: To approve the proposed changes to Policy 70-5562-1 Amphitheater Programs and to rescind Policy 70-1409-1 Amphitheater Dancing.

First: Lee Melody

Second: Leah Perrotti

The motion was passed unanimously.

Future Agenda Items

- Clubhouse Two Card & Board Game Room – Hold
- Remodel of Clubhouse Three Kitchen
 - Report on TVs from IT
- Robot Cleaners – Update
- Amphitheater
 - Stage Lighting
 - New Movie Night Projector – Deployable Screen
- Spa Cover – Update
- Clubhouse Setup – Standard V. Nonstandard
- Woodshop Saturday Volunteers – Update
- Clubhouse Phones Signage – Update
- Driving Range in Golf Course
- “Do Not Enter” Signage in the Walkway – Update
- Salon Survey

PRESIDENT’S COMMENTS

The President commented on various items pertaining to the agenda throughout the meeting.

NEXT MEETING

Monday, February 6, 2023, in Conference Room B/Zoom.

ADJOURNMENT

Vice Chair Levine adjourned the meeting at 3:40 p.m.

2/6/2023
Approved Date

Susan D. Hopewell
Approval Signature

Susan D. Hopewell
Printed Name