



SECURITY, BUS, AND TRAFFIC COMMITTEE MINUTES

February 8, 2023

The meeting of the GRF Security, Bus, and Traffic Committee was held on Wednesday, February 8, 2023, and was called to order at 1:00 p.m. by Chair Gambol in the Administration Conference Room and via Zoom.

ROLL CALL

Present: Donna Gambol – Chair
Tony Doderio
Edward Jablonski
Nick Massetti

Lee Melody
Teri Nugent
Camille Thompson

Absent:

Directors, Staff, Marsha Gerber, GRF President
and Jessica Sedgwick, Executive Director
Guests: Victor Rocha, Security Services Director
Grant Winford, Fleet Manager arrived at 1:24 p.m.
Larry Norlander, Security Services Manager
Emma Hurtado, Executive Assistant
Three Shareholders/Members

CHAIR'S ANNOUNCEMENTS

Chair Gambol greeted and welcomed everyone to the Security, Bus, and Traffic Committee and introduced guests and staff—GRF President Marsha Gerber, Executive Director Jessica Sedgwick, Security Services Director Victor Rocha, Fleet Manager Grant Winford, Security Services Manager Larry Norlander, and Emma Hurtado, Executive Assistant.

MEMBER COMMENTS

Two members spoke during the Member's Comment period.

APPROVAL OF MINUTES

The Security, Bus, and Traffic minutes dated January 11, 2023 were approved as presented.

CORRESPONDENCE

Two members offered written comments, submitted prior to meeting.

STAFF REPORTS

Security Services Director

The Security Services Director presented the monthly report.

Fleet Manager

The Fleet manager presented the monthly bus and transportation report.

SUBCOMMITTEE REPORTS (N/A)

UNFINISHED BUSINESS

Gate Access System – Schedule Progress

The Executive Director reported on Gate Access System – Schedule Progress; more information will be provided in the next scheduled meeting.

Off-Site Regular Bus Service – Shopper Shuttle – Trader Joes

The Fleet Manager reported on Off-Site Regular Bus Service – Shopper Shuttle – Trader Joes and reported that this is contingent upon having a vehicle for this service and currently none are available. The Fleet Manager is to present further updates in the next scheduled meeting.

Cushmans

Motion: To recommend to the Board to approve the purchase of two Club Car 710 LSV at a total cost not to exceed \$60,000 with funds to be expended from the Reserve Account

First: Tony Doderio

Second: Lee Melody

The motion was passed unanimously by the Committee members present.

Electric Vehicles

The Fleet Manager reported on Electric Vehicles; more information will be provided in the next scheduled meeting.

The Committee requested that a vehicle be parked in the Administration Building, so that the Committee can see the Electric Vehicles.

New Busses

Motion: To recommend to the Board to approve the change order to purchase 4 minibuses, an increase of 1 minibus from the previous approved total of 3 minibuses, at a total cost of \$475,977 with \$9,000 contingency for DMV fees. This is an additional \$ 45,381 over the initial approved cost and funds will be expended from the Reserve Account. Also, to accept the donation from GAF for the purchase of 1 minibus at a cost of \$123,496.

First: Lee Melody

Second: Tony Dodero

The motion was passed unanimously.

Drone Report

The Security Services Director provided information on Drone Report; no further action.

NEW BUSINESS

Front Gate Concerns – Traffic Guard & Hand Signals

The Security Services Director provided information on Front Gate Concerns – Traffic & Hand Signals.

Main Entry Traffic Flow

The Committee requested a count of vehicles coming through the front gate be done and information be brought to the next scheduled meeting.

Car Charging Stations at St. Andrews Gate – Governance/Ticketing

The Committee discussed Car Charging Stations at St. Andrews Gate – Governance/Ticketing and agreed to send correspondence to adjacent businesses that specifies that automobiles not actively being charged will be ticketed.

GOVERNING DOCUMENTS

FUTURE AGENDA ITEMS

- Gate Access System – Scheduled Progress
- Off-site Regular Bus Service – Shopper Shuttle – Trader Joes
- Electric Vehicles

- New Busses
- Main Entry Traffic Flow
- Service Maintenance Truck Replacements
- Line of Sight – Eliminating Parking by Admin Building

PRESIDENT'S COMMENTS

The President commented on various items on the agenda throughout the meeting.

NEXT MEETING

March 8, 2023 at 1:00 p.m. in Administration Conference Room/Via Zoom

ADJOURNMENT

Chair Gambol adjourned the meeting at 2:35 p.m.

3 - 8 - 2023

Approved Date



Approval Signature



Printed Name