



GRF ADMINISTRATION COMMITTEE MINUTES

April 20, 2023

The meeting of the GRF Administration Committee was held on Thursday, April 20, 2023, and was called to order at 1:00 p.m. by Chair Thompson in Conference Room A and via Zoom.

ROLL CALL

Present: Carole Damoci
Phil Friedman
Donna Gambol
Sandy Geffner

Marsha Gerber
Susan Hopewell
Carol Levine
William Thompson- Chair

Directors, Jessica Sedgwick, Executive Director
Staff and LeAnn Dillman, Human Resources Director
Guests: Mallorie Hall, Sr. Director of Member Services
Jenna Dever, Administration Manger
Nick Massetti, GRF Director

CHAIR'S ANNOUNCEMENTS

Chair Thompson welcomed Committee members and guests, and introduced Executive Director Jessica Sedgwick, Director of Human Resources LeAnn Dillman, Sr. Director of Finance Mallorie Hall, and Administration Manager Jenna Dever.

The Chair outlined the rules of order.

MEMBER COMMENTS

Two Members spoke during the Members' Comment period.

APPROVAL OF MINUTES

The Administration Committee minutes dated March 23, 2023, were approved as presented.

CORRESPONDENCE

N/A

STAFF REPORTSHuman Resources Director

The Director of Human Resources presented the Human Resources monthly report, which was included in the agenda packet.

Finance Director

The Sr. Director of Member Services presented the Finance monthly report, which was included in the agenda packet.

UNFINISHED BUSINESS

N/A

NEW BUSINESSCommittee Restructure Task Force Report

A Task Force member and Governing Documents Chair provided an update on the committee restructure progress.

GOVERNING DOCUMENTSAmend 30-1001-5 - Glossary of Terms

Motion: To recommend the GRF Board approve the proposed changes to Policy 30-1001-5 Glossary of Terms.

First: Carole Damoci

Second: Susan Hopewell

The motion was carried unanimously.

Amend 30-1021-1 - Posting of Signs on Trust Property

Item has been moved to executive session to review GRF's legal counsel's opinion.

Approve GRF Committee Charters

Motion: To recommend the GRF Board approve the four (4) new committee charters as amended.

First: Carole Damoci

Second: Phil Friedman

The motion was carried with one (1) no vote.

Rescind GRF Committee Charters

Motion: To recommend the GRF Board rescind eleven (11) GRF standing committee charters as listed in the packet, upon the approval of the four (4) new GRF committee charters.

First: Donna Gambol
Second: Carol Levine

The motion was carried unanimously.

FUTURE AGENDA ITEMS:

- Committee Restructure Task Force Report
- Review 30-1021-1 - Posting of Signs on Trust Property

NEXT MEETING

Thursday, May 18, 2023, in Administration Conference Room A/Zoom.

ADJOURNMENT

The meeting was adjourned at 2:02 pm by Chair Thompson.

Approved Date

Approval Signature

Printed Name