



SECURITY, BUS, AND TRAFFIC COMMITTEE MINUTES

April 12, 2023

The meeting of the GRF Security, Bus, and Traffic Committee was held on Wednesday, April 12, 2023, and was called to order at 1:00 p.m. by Chair Gambol in the Administration Conference Room and via Zoom.

ROLL CALL

Present: Donna Gambol – Chair
Tony Dodero
Edward Jablonski
Nick Massetti
Lee Melody
Teri Nugent
Camille Thompson

Absent:

Directors, Staff, Marsha Gerber, GRF President
and Mark Weaver, Senior Director of Facilities via Zoom
Guests: Acacia Young, Senior Director of Internal Operations via Zoom
Grant Winford, Fleet Manager
Larry Norlander, Security Services Manager
Emma Hurtado, Executive Assistant
Carole Damoci, GRF Representative, Mutual Twelve via Zoom

CHAIR'S ANNOUNCEMENTS

Chair Gambol greeted and welcomed everyone to the Security, Bus, and Traffic Committee and introduced guests and staff—GRF President Marsha Gerber, Fleet Manager Grant Winford, Security Services Manager Larry Norlander, Senior Director of Facilities Director Mark Weaver, Senior Director of Internal Operations Acacia Young, and Emma Hurtado, Executive Assistant.

MEMBER COMMENTS

No members spoke during the Member's Comment period.

APPROVAL OF MINUTES

The Security, Bus, and Traffic minutes dated March 8, 2023 were approved as presented.

CORRESPONDENCE

Two members offered written comments, submitted prior to the meeting.

STAFF REPORTS**Security Services Director**

The Security Services Manager presented the monthly report and Traffic Report.

Fleet Manager

The Fleet Manager presented the monthly bus and transportation report.

SUBCOMMITTEE REPORTS (N/A)**UNFINISHED BUSINESS****Gate Access System – Schedule Progress**

The Security Services Manager reported on Gate Access System – Schedule Progress. Item to be brought back for further updates.

Off-Site Regular Bus Service – Shopper Shuttle – Trader Joes

The Fleet Manager reported on Off-Site Regular Bus Service – Shopper Shuttle. Item to be brought back for further updates.

Electric Vehicles

The Fleet Manager reported on Electric Vehicles. Item to be brought back for further updates.

Charging Stations – Update

The Security Services Manager reported on Charging Stations. Item to be brought back to draft Policy.

Procedures for RV Temporary Parking

The Security Services Manager reported on Procedures for RV Temporary Parking. Item to be brought back for further updates.

Main Entry Traffic Study

The GRF President reported that this item will be in Board's April meeting. No further action needed.

Line of Sight at Administration Parking Lot

The Facilities Directors reported information on Line of Sight at Administration Parking Lot. No further action needed.

NEW BUSINESS (N/A)**GOVERNING DOCUMENTS**

a. Policy 40-5580-2 Entry Passes – Fees

The Committee agreed to put Policy 40-5580-2 Entry Passes – Fees on hold.

b. Policy 80-5580-1 Entry Passes – Rules

The Committee agreed to put Policy 80-5580-1 Entry Passes – Rules on hold.

FUTURE AGENDA ITEMS

- Gate Access System – Scheduled Progress
- Off-site Regular Bus Service – Shopper Shuttle – Trader Joes
- Electric Vehicles – Update
- Charging Stations – Update
- Procedures for RV Temporary Parking
- Policy 40-5580-2 Entry Passes – Fees
- Policy 80-5580-1 Entry Passes – Rules

PRESIDENT'S COMMENTS

The President commented on various items on the agenda throughout the meeting.

NEXT MEETING

TBD

ADJOURNMENT

Chair Gambol adjourned the meeting at 2:19 p.m.

Approved Date

Approval Signature

Printed Name

DRAFT