



INFORMATION TECHNOLOGY SERVICES COMMITTEE MINUTES

May 2, 2023

The meeting of the Information Technology Services Committee was held on Tuesday, May 2, 2023, and was called to order at 10:00 a.m. by Chair Isom in Conference Room A and via Zoom.

ROLL CALL

Present: Janet Isom – Chair
Phil Friedman
Donna Gambol
Nick Massetti

Teri Nugent
William Thompson

Absent:

Directors, Staff Marsha Gerber, GRF President via Zoom
and Marcelo Mario, IT Director

Guests: Emma Hurtado, Executive Assistant
Two Shareholder/Members

CHAIR'S ANNOUNCEMENTS

Chair Isom welcomed Committee members, guests, and introduced GRF President Marsha Gerber, IT Director Marcelo Mario, and Executive Assistant Emma Hurtado.

MEMBER COMMENTS

Two Members spoke during the Members' Comment period.

APPROVAL OF MINUTES

The Information Technology Services Committee minutes dated April 4, 2023 were approved as presented.

CORRESPONDENCE

Two correspondences were read aloud.

STAFF REPORTS

IT Director

The IT Director presented the monthly Website and Livestream Statistics report, which was included in the agenda packet.

UNFINISHED BUSINESSLivestream Tech Issues – Update

The IT Director provided an update; topic will be brought back for further updates.

Website Redesign

The IT Director provided an update; topic will be brought back for further updates.

ELC Vendor – Update

The IT Director provided an update; topic will be brought back for further updates.

GRF Board Training – Update

The IT Director provided an update; topic will be brought back for further updates.

CINC Software – Update

The IT Director reported that the CINC Software is now live.

Clubhouse Four Dais Sound and Audio System

The IT Director provided an update; topic will be brought back for further updates.

GRF Surveillance Cameras – Update

The IT Director provided an update; topic will be brought back for further updates.

Mutual Website Agreement Form

The IT Director provided an update; topic will be brought back for further updates.

New Phone System

The IT Director provided an update; topic will be brought back for further updates.

NEW BUSINESSClub and Mutual Newsletter

The IT Director provided information; topic will be brought back for further updates.

Internet Service Outages/Zoom Access in Clubhouses

The IT Director provided information; topic will be brought back for further updates.

GOVERNING DOCUMENTS

N/A

FUTURE AGENDA ITEMS:

- Livestream Tech Issues – Update
- Website Redesign – Update
- ELC Vendor – Update
- GRF Board Training – Update
- Clubhouse Four Dais Sound and Audio System
- GRF Surveillance Cameras – Update
- Mutual Website Agreement Form
- New Phone System
- SuperWire Migration of Phone Services/Wiring
- Club and Mutual Newsletter
- Internet Service Outages/Zoom Access in Clubhouse

NEXT MEETING

TBD

ADJOURNMENT

The meeting was adjourned at 11:00 a.m. by Chair Isom.

Approved Date

Approval Signature

Printed Name