

## OPERATIONS

### Committee Meeting Agenda

Thursday, October 5, 2023 - 10:00 A.M.

Conference Room A

*This meeting may also be live-streamed at [www.lwsb.com](http://www.lwsb.com).*

*The tab will be active 15 minutes prior to the start of the meeting.*

*The live streaming uses YouTube Live and terminates at the close of the meeting.*

#### 1. Call to Order/Pledge of Allegiance

#### 2. Roll Call

- Donna Gambol– Chair
- Maureen Habel
- Janet Isom
- Susan Jacquelin
- William Thompson
- Patricia Vienna
- Daniel Weber
- *Marsha Gerber, Ex-Officio.*

#### 3. Chair Announcement

#### 4. Approve Minutes

- a. Operations Committee, September 7, 2023

#### 5. Member Comments/Correspondence

#### 6. Staff Report

#### 7. Capital Funding

- a. Update of Conference Rooms Camera and Microphones

#### 8. Governing Document

#### 9. Next Meeting Date

- Thursday, November 9, 2023, at 10:00 a.m. – Conference Room  
A

#### 10. Adjournment

---

Please be always courteous and respectful to other members, Board Directors, and representatives from Management. We ask that you do not raise your hands or interrupt the Committee or anyone else who may be speaking. **A Member not adhering to these protocols and/or who becomes unruly may be asked to leave the meeting. Failure to comply will result in a special hearing with the Board at which disciplinary action may be taken.**



## **OPERATIONS COMMITTEE MINUTES**

**September 7, 2023**

The regular meeting of the Operations Committee was called to order at 10:00 a.m. by Chair Gambol on Thursday, September 7, 2023, in Conference Room A and via Zoom, followed by the Pledge of Allegiance.

Present: Donna Gambol - Chair  
Maureen Habel  
William Thompson  
Susan Jacquelin  
Patricia Vienna  
Daniel Weber

Absent: Janet Isom

Staff and Guest: M. Gerber, GRF President  
J. Sedgwick, Executive Director  
A. Young, Senior Director of Internal Operations  
M. Mario, IT Director  
T. Makakaufaki, Executive Coordinator

### **CHAIR'S ANNOUNCEMENTS**

Chair Gambol greeted and welcomed everyone to the Operations Committee meeting and introduced Foundation members and staff.

### **APPROVAL OF MINUTES**

The minutes listed were approved, as presented:

- Operations Committee, August 3, 2023

### **SHAREHOLDER/MEMBER COMMENTS**

One Shareholder spoke at the time of the meeting.

### **CORRESPONDENCE**

There was no correspondence at the time of the meeting.

**STAFF REPORTS**

The Senior Director of Internal Operations and the IT Director presented the monthly project report.

**RESERVE FUNDING**

**Conference Rooms Camera and Microphones**

The IT Director will come back to the next scheduled meeting with a cost proposal.

**OPERATION FUNDING**

Website Design Options

Motion: To select Waldo as the format for the Leisure World website.

First: Donna Gambol

Second: Susan Jacquelin

The motion passed.

**GOVERNING DOCUMENT N/A**

**FUTURE AGENDA ITEMS**

- Access control – Shareholder's Badges
- Surveillance camera

**ADJOURNMENT**

Chair Gambol adjourned the meeting at 11:03 a.m.

---

Donna Gambol, Chair  
Operations Committee  
TM: 09.07.23