



FACILITIES COMMITTEE MINUTES

October 3, 2023

The regular meeting of the Facilities Committee was called to order at 10:00 a.m. by Chair Massetti on Tuesday, October 1, 2023, in Conference Room A and via Zoom, followed by the Pledge of Allegiance.

Present: Nick Massetti - Chair Edward Jablonski
 Carole Damoci Carol Levine
 Susan Hopewell Daniel Weber (arrived at 10:38 a.m.)
 Janet Isom

Absent: Lee Melody

Staff and M. Gerber, GRF President
Guest: M. Weaver, Senior Director of Facilities
 T. Makakaufaki, Executive Coordinator

CHAIR'S ANNOUNCEMENTS

Chair Massetti greeted and welcomed everyone to the Facilities Committee meeting and introduced Foundation members and staff.

APPROVAL OF MINUTES

The September 5, 2023, minutes were not approved and will be brought back to the next scheduled meeting.

SHAREHOLDER/MEMBER COMMENTS

Two Shareholders spoke at the time of the meeting.

CORRESPONDENCE

There are no correspondences were reviewed at the time of the meeting.

STAFF REPORTS

The Senior Director of Facilities presented the monthly report, as presented in the agenda packet.

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GENERAL

Two Bus Benches Replacement Request

Motion: To accept the donation of two standard bus benches.

First: Damoci

Second: Hopewell

The motion was passed unanimously by the Committee Members present.

California Manual on Uniform Traffic Control Devices Compliance Memo

After discussion, the Senior Director of Facilities will bring more information to the next scheduled meeting.

Southern California Edison Easement Request

Motion: To recommend the GRF Board approve the request for a 10-foot easement of Trust Property at the ally next to Conoe Brook to install an anchor for pole #1438516E and authorize the President to sign the agreement.

First: Damoci

Second: Levine

The motion was passed unanimously by the Committee Members present.

CAPITAL FUNDING

Bocce Ball Court

After discussion, the Committee agreed to forward Bocce Ball Court to the Members Service Committee for further review.

Cooling Turbines for Shuffleboard Courts

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Amphitheater Dance Ramps

After discussion, the Committee agreed to forward the Amphitheater Dance Ramps to the Members Service Committee for further review.

Backup Power for Service Maintenance

The Senior Director of Facilities will have more information on Backup Power of Service Maintenance to present at the next scheduled meeting.

Operational Analysis of Traffic Light Saint Andrews and Golden Rain Road

After reviewing the Stantec report, the committee agreed to have the Senior Director of Facilities obtain quotes to implement the related recommendations.

Director Weber arrived at 10:38 a.m.

Clubhouse Two Card and Game Room Renovation

Motion: To recommend the GRF Board award a contract to Hadi Construction for the renovation of Clubhouse Two, Card & Game Room in the amount of \$129,800 and adding a 10% contingency for a total cost not to exceed \$142,780 and authorize the President to sign the contract.

First: Carol Damoci

Second: Edward Jablonski

The motion was passed unanimously by the Committee Members present.

Electric Vehicle Charging Stations Plan Check Package Service Maintenance Yard

Motion: To recommend the GRF Board award a contract to Control Engineering for the Service Carts electric vehicle charging station plan check package at the service maintenance yard for a cost not to exceed \$10,770 Capital Funding and authorize the President to sign the contract.

First: Susan Hopewell

Second: Nick Massetti

The motion passed with one abstention (Director Weber).

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Replace Unit Twelve in Clubhouse Two

Motion: To recommend the GRF Board award a contract to Greenwood Heating and Air for the replacement of the HVAC unit twelve in Clubhouse Two at a cost not to exceed \$9,475 Reserve Funding and authorize the President to sign the contract.

First: Carole Levine

Second: Carol Damoci

The motion was passed unanimously by the Committee Members present.

OPERATION FUNDING

2024-2026 Fire Protection Service Bid Opening

The Senior Director of Facilities will have more information on the 2024-2026 Fire Protection Service Bid to present at the next scheduled meeting.

RESERVE FUNDING

Library Replacement of Flooring and Painting Interior and Exterior

Motion: To recommend the GRF Board award contracts for the Library and Friends of Library Buildings to Hutton Painting for the repainting of the interior and exteriors in the amount of \$11,900, to Cornerstone Flooring for the floor replacement at both buildings in the amount of \$44,825 and to Penn to remove and reinstall inventory in the amount of \$43,837 adding a 10% contingency for a total cost not to exceed \$100,618 and authorize the President to sign the contract.

GOVERNING DOCUMENT N/A

FUTURE AGENDA ITEMS

- Solar for Clubhouses and Parking Lots
- Review the Contract on the Records List
- Cost of Repairing Mary's Gate

ADJOURNMENT

Chair Massetti adjourned the meeting at 11:06 a.m.

Nick Massetti, Chair
Facilities Committee
TM: 09.05.23

DRAFT