



FACILITIES COMMITTEE MINUTES

November 7, 2023

The regular meeting of the Facilities Committee was called to order at 10:00 a.m. by Chair Massetti on Tuesday, November 7, 2023, in Conference Room A and via Zoom, followed by the Pledge of Allegiance.

Present: Nick Massetti - Chair Edward Jablonski
 Carole Damoci Carol Levine
 Susan Hopewell – via Zoom Lee Melody
 Janet Isom Daniel Weber

Staff and Guest: M. Gerber, GRF President
 M. Weaver, Senior Director of Facilities
 T. Makakaufaki, Executive Coordinator

CHAIR’S ANNOUNCEMENTS

Chair Massetti greeted and welcomed everyone to the Facilities Committee meeting and introduced Foundation members and staff.

APPROVAL OF MINUTES

The minutes from September 5, 2023, and October 3, 2023, were approved as presented.

SHAREHOLDER/MEMBER COMMENTS

One Shareholder spoke at the time of the meeting.

CORRESPONDENCE

No correspondence was reviewed at the time of the meeting.

STAFF REPORTS

The Senior Director of Facilities presented the monthly report, as presented in the agenda packet.

GENERAL

Contractors of Record

Motion: I move to approve the contractors of record for the contractors stated below for a one-year term and add Cornerstone and Bergkvist to the contractors' list.

- M.J. Jurado
- Custom Glass
- Greenwood Heating and Air
- Advanced Painting
- JC Kress Construction
- Karys Carpet
- Roxygen Painting
- Hadi Construction
- Bergkvist Construction
- Cornerstone Floors

First: Lee Melody

Second: Carol Damoci

The motion was passed.

Urban Crossroads Speed Cushions CAMUTCD Compliance Memo

Senior Director of Facilities presented the Committee with a memo from Urban Crossroad that the speed cushions are under CAMUTCD compliance.

CAPITAL FUNDING

Emergency Generator for the Service Maintenance Yard

The original request was made to replace the small generators being used for Service Maintenance. The Senior Director of Facilities presented the Committee with the cost of a much larger generator. This generator isn't needed currently and is not within the budget. So, it was recommended to be added to the future capital plan.

Motion: I move to forward the Emergency Generator for the Service Maintenance Yard to the Administration Committee to recommend adding it to the future capital plan.

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First: Lee Melody

Second: Carol Levine

The motion passed with three no votes (Directors Massetti, Damoci, and Weber).

Operational Analysis of Traffic Light Saint Andrews and Golden Rain Road

Motion: I move to recommend the GRF Board approve \$30,384, adding a 10% contingency for the total cost of \$33,422 for construction plans for the pedestrian-only phase as well as the left turn east/west split phasing at the traffic light at Saint Andrews and Golden Rain and authorize the President to sign the contract.

First: Janet Isom

Second: Edward Jablonski

The motion passed with one no vote (Director Melody).

Capital Plan Overview Document

Chair Massetti Chair Massetti reviewed a potential format to summarize capital expenditures to improve visibility of possible future commitments when making capital spending decisions.

OPERATION FUNDING

2024-2026 Fire Protection Services Contract

Motion: I move to recommend the Board award a contract to ASI for the Fire Protection Services for Trust Property at a total cost of \$23,538 for a three-year term funded by Operations.

First: Nick Massetti

Second: Lee Melody

The motion passed.

Mary's Gate

The Senior Director of Facilities updated the Committee with Mary's Gate.

RESERVE FUNDING

Amphitheater Sewer Lift Station Repair

Motion: I move to recommend the GRF Board of Directors award a contract to Jimini Systems for the replacement of the Sewer Pump Station Electrical Panel and repair of the Storm Drain Pump for \$54,815, adding an additional 10% contingency for a total not to exceed \$60,297 and authorize the President to sign the contract.

First: Lee Melody

Second: Carol Levine

The motion passed.

Mayfield Paving Project

Motion: I move to recommend the GRF Board approve a change order for the replacement of the failing asphalt with concrete/asphalt from MJ Jurado on the West end of Mayfield at a cost not to exceed \$ 77,220 Reserve Funding, including the credit for the 2” grind and overlay.

First: Carole Damoci

Second: Carol Levine

The motion passed.

Motion: I move to direct the Senior Director of Facilities to obtain the cost for replacing the failing asphalt with concrete/asphalt from MJ Jurado East end of Mayfield and bring it to the November 24, 2023, GRF Board meeting for approval.

First: Carole Damoci

Second: Carol Levine

The motion passed.

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Friends and Library Building - Paint Interior/Exterior Selection

Motion: I move to select scheme #3 for the exterior and scheme #3 for the interior of the Library and Friends of the Library project.

First: Carol Levine

Second: Carole Damoci

The motion passed.

Administration Building Elevator Cab Remodel

Motion: I move to select Calcata for the Walls and Denali for the flooring of the Elevator located at the Administration Building.

First: Nick Massetti

Second: Edward Jablonski

The motion passed.

Main Gate Office Renovation

This is a long-term plan, and it's allocated into our Reserve Study. Currently, the Committee is looking for ideas and may consider hiring a company to develop a design.

The Committee discussed Main Gate Office Renovation, which will be discussed in the future.

GOVERNING DOCUMENT N/A

FUTURE AGENDA ITEMS

- Review Reserve Study - January
- 2024-2026 Fire Protection Services Contract – March Agenda

ADJOURNMENT

Chair Massetti adjourned the meeting at 11:25 a.m.



Nick Massetti, Chair
Facilities Committee

TM: 11.07.23