



## ADMINISTRATION COMMITTEE

**SUMMARY REPORT**  
**Thursday, February 15 2024**  
**10:00 a.m.**

Action/Request	Person Resp.	Cmte. Referral	F C	B O D	Comments
<p><b><u>FINANCE REVIEW: Acceptance of Monthly Financial Statements of Accounts</u></b>            To accept for audit and forward to the GRF Board the interim financial statements for the period ending December 31, 2023, as presented by the Executive Manager, and reviewed by the Administration Committee.</p>				X	
<p><b><u>FINANCE REVIEW: Reserve Funds Investment Purchase</u></b>            To recommend the GRF Board authorize the purchase of brokered CDs through US Bank Corp for \$1,202,663 with terms ranging from three (3) to eighteen (18) months at the prevailing interest rates at the time of purchase and at the discretion of the financial advisors.</p>				X	
<p><b><u>GOVERNING DOCUMENTS: Rescind 40-5580-2 Entry Passes, Fees</u></b>            To rescind 40-5580, Entry Passes - Fees.</p>				X	
<p><b><u>GOVERNING DOCUMENTS: Amend 14-5540-1 Contingency Fund</u></b>            To amend 14-5540-1, Contingency Operating Fund.</p>				X	
<p><b><u>MONTHLY BOARD AGENDA ITEMS: Proposed Reserve Expenditures – Addition of Cameras to Entrance Gates</u></b>            Operations Committee Chair Gambol confirmed the Board Action Request for Addition of Cameras to Entrance Gates is correct.</p>				X	
<p><b><u>MONTHLY BOARD AGENDA ITEMS: Proposed Reserve Expenditures – Site Survey to Design and Replace Wireless Campus Links</u></b>            Operations Committee Chair Gambol confirmed the Board Action Request for Site Survey to Design and Replace Wireless Campus Links is correct.</p>				X	

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Action/Request	Person Resp.	Cmte. Referral	F C	B O D	Comments
<b>FUTURE AGENDA ITEMS:</b>					
<ul style="list-style-type: none"> <li>a. Amend 13-5093-1, Member Rules of Conduct</li> <li>b. Amend 13-5028-3, GRF Director's Handbook</li> <li>c. Review 10-1000-3, Administration Committee Charter</li> </ul>					Recording Secretary