

**Community Violation Notice (Parking Citation) Information**

As of June 1, 2023, the new Community Violation Notice (CVN) used to document parking violations inside Leisure World Seal Beach is now operational.

**Paying for a Citation**

* The violator can instantly pay on-line or pay in person at the Finance Office (Finance will have all the citation information on their computer). This information can be found on the back of the citation.

**Appealing a Citation**

There are two ways a violator may appeal their citation:

* + ***In-Person*** – The appeals board meets the 3rd Tuesday of each month at 10:00 AM in Conference Room A located in the Administration building.
	+ ***Written Appeal*** – The violator can write an appeal online, drop off a written appeal at the Finance Office during normal business hours, or send the appeal letter to PO Box 2069, Seal Beach CA, 90740.
* The Security Department will provide the appeals board with the necessary information regarding the citation before the meeting of the appeals board, including photographs.
* It is important to note that once a citation is issued, Security does not have the authority to cancel or waive a citation. All citations must be reviewed by the appeals board.