



## OPERATIONS COMMITTEE MINUTES

February 8, 2024

Chair Gambol called the regular meeting of the Operations Committee to order at 10:00 a.m. on Thursday, February 8, 2024, in Conference Room A and via Zoom. Then, the Pledge of Allegiance was recited.

Present: Donna Gambol - Chair  
Maureen Habel  
Diane Henry  
Janet Isom  
Susan Jacquelin

Absent: William Thompson  
Patricia Vienna  
Daniel Weber

Staff and Guest: M. Gerber, GRF President  
J. Sedgwick, Executive Director  
R. Osborn, Communication Director  
M. Mario, IT Director  
V. Rocha, Security Service Director  
A. Young, Senior Director of Internal Operations via Zoom 10:04 a.m.  
T. Makakaufaki, Executive Coordinator  
N. Massetti, GRF Representative, Mutual Seventeen

### **CHAIR'S ANNOUNCEMENTS**

Chair Gambol greeted and welcomed everyone to the Operations Committee meeting and introduced Foundation members and staff.

### **APPROVAL OF MINUTES**

The minutes listed were approved, as presented:

- Operations Committee, January 4, 2024

### **SHAREHOLDER/MEMBER COMMENTS**

Four shareholders spoke at the time of the meeting.

### **CORRESPONDENCE**

## **OPERATIONS COMMITTEE MINUTES - 02.08.2024**

There was no correspondence at the time of the meeting.

### **STAFF REPORTS**

#### **LW News and Weekly**

The Communication Director updated the Committee with LW News and Weekly.

#### **Marquee Advertising**

The Communication Director updated the Committee on Marquee Advertising to the Committee.

A task force group will be created, and a work-study will be scheduled. Updates will be brought back to the next scheduled meeting.

#### **Review Budget**

The Committee reviewed the budget that was presented in the agenda packet.

#### **Project List**

The Executive Director and IT Director updated the Committee with the monthly project report.

### **GENERAL**

#### **New Website Update**

The IT Director updated the Committee on the new website. A work-study will be scheduled in mid-March to review it. An update will be brought back in the April meeting.

#### **Gate Access Lanes**

The Executive Director and the Security Service Director reviewed the Gate Access Lanes plan.

### **CAPITAL FUNDING N/A**

**RESERVE FUNDING**

Cameras at the Gates

Motion: To recommend that the GRF Board approve the purchase of nine cameras from the Reserve Funding at a total cost of \$4,500 for the entry gates and authorize the President to sign the contract.

First: Diane Henry

Second: Maureen Habel

The motion passed.

Site Survey to Design and Replace Wireless Campus Links

Motion: To recommend that the GRF Board approve Alpha Omega's \$2,950 for performing a site survey and providing a design for replacing the wireless campus links from the Reserve Funding and authorize the President to sign the contract.

First: Maureen Habel

Second: Susan Jacquelin

The motion passed.

**GOVERNING DOCUMENT**

Review 38-1937-1, Parking Rules

After discussion, a work-study will be scheduled to review 38-1937-1, Parking Rules, and bring it back to the next scheduled meeting.

Review 40-1000-3, Operations Committee Charter

The Committee reviewed 40-1000-3, Operations Committee Charter, and found no changes needed to be made at the time.

**FUTURE AGENDA ITEMS**

- Conference camera and microphones

**ADJOURNMENT**

Chair Gambol adjourned the meeting at 11:50 a.m.



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Donna Gambol, Chair  
Operations Committee  
TM: 02.08.24

This meeting is being held in person and via Zoom. As long as directors on Zoom can hear and understand the deliberations occurring during the in-person session, they may participate in the board's deliberations. If a director attending by Zoom cannot hear and understand, the Director should notify the recording secretary, who will note any change in the voting majority. When the Zoom transmission is resumed, the Director's renewed participation in the Board's deliberations will be recorded.

\* I will remind the Zoom participants that I will mute but I cannot unmute you. You will have to unmute yourself.

\* Please raise your hand if you would like to speak, by using start 9. Dial \*6 to Unmute yourself.

Remote Control On (I) - Off (O)

**Operations Committee meeting, March 7, 2023**

Members	Roll Call	Agenda topic	Agenda topic	Agenda topic	Agenda topic	Agenda topic	Agenda topic	Agenda topic	Agenda topic	Agenda topic	Agenda topic	Agenda topic	Agenda topic	Agenda topic	Agenda topic
Donna Gambol - Chair	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Mrs. Habel	Y	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Ms. Isom	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Ms. Jacquelin	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Mr. Thompson	Y	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Ms. Vienna	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Mr. Weber.															
Ms. Henry	Y	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Ex-Officio. President Gerber	X														

\* The motion was carried unanimously by the Committee Members present. (When not all CM are present)

\* The motion was carried unanimously (When all the CM are present)

\* The motion was carried with one abstention. (When someone doesn't vote.)

\* The motion was carried with ( ) no votes. (When there are CM that voted no)

\* The motion was carried with ( ) no votes and ( ) abstention. (When the vote was mixed with No & Abstain)

\* The motion failed with ( ) yes votes. (When the votes are majority no)

\* The motion passed with ( ) recusal

\* Recuse – conflict of interest. Cannot vote (recusal)

*Habel*



### OPERATIONS COMMITTEE MEETING

Thursday, March 7, 2024, 10:00 a.m.

Conference Room A

## Sign-In Sheet

Speakers must observe rules of decorum. Shareholders/Members may observe the meeting but do not have the right to participate in the committee's deliberations or votes. Shareholders/Members may address issues during the comment portion of the meeting. Shareholders, Members and attendees may not engage in obscene gestures, shouting, profanity or other disruptive behavior. If Shareholder, Member or attendee becomes disruptive, they may be expelled from the meeting. Shareholders/Members of the community are allowed to speak during the proscribed comment period for a time not to exceed three (3) minutes. This reasonable time period has been established to allow all attending Shareholder/Member the opportunity to address the Committee.

#	Name (Please PRINT CLEARLY)	Mutual No.#	Bldg.	Unit
1	Lynda Herran	12	8	C
2	Valerie Kornahrens	2	11	E
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