



## **FACILITIES COMMITTEE MINUTES**

**March 19, 2024**

This is a special meeting of the Facilities Committee called to order at 1:00 p.m. by Chair Massetti on Tuesday, March 19, 2024, in Conference Room A and via Zoom. It was followed by the Pledge of Allegiance.

Present:                Nick Massetti - Chair                                Carol Levine  
                              Carole Damoci    Lee Melody  
                              Susan Hopewell  
                              Janet Isom

Absent:                Edward Jablonski  
                              Daniel Weber

Staff and Guest:    M. Gerber, GRF President  
                              J. Sedgwick, Executive Director  
                              M. Weaver, Senior Director of Facilities  
                              T. Makakaufaki, Executive Coordinator  
                              Diane Henry GRF Representative, Mutual Nine  
                              Teri Nugent, GRF Representative, Mutual Two

### **CHAIR'S ANNOUNCEMENTS**

Chair Massetti greeted and welcomed everyone to the Facilities Committee meeting and introduced Foundation members and staff.

### **APPROVAL OF MINUTES**

There are no minutes to be approved at this time.

### **SHAREHOLDER/MEMBER COMMENTS**

Four Shareholders spoke at the time of the meeting.

### **CORRESPONDENCE**

There was no correspondence to be reviewed at the time.

### **STAFF REPORTS**

There were no staff reports to be reviewed at this time.

## **SPECIAL FACILITIES COMMITTEE MINUTES - 03.19.2024**

### **CAPITAL FUNDING**

#### **RFID Purchase**

Motion: To recommend the GRF Board to approve an RFID reader, mobile workstation, printer, and scanner at the Main Gate at a cost not to exceed \$19,905 Capital Funding and to have the President sign the contract.

First: Carol Levine

Second: Nick Massetti

The motion was passed.

### **RESERVE FUNDING**

#### **Four Patrol Car Replacement**

It was the consensus of the Committee to obtain more information on the cost of three (3) new security patrol vehicles, see other vehicle options, the warranty, and the reading specs of the vehicle. This item will be brought back to the next scheduled meeting.

#### **Ten Maintenance Cart Replacement**

Motion: To recommend the GRF Board approve the purchase of ten (10) big-foot utility vehicles with utility boxes and ladder racks from Pape Material Handling at a total cost not exceeding \$345,500 Reserve funding and authorize the president to sign the contract.

First: Susan Hopewell

Second: Carol Levine

The motion passed.

### **GOVERNING DOCUMENT**

#### **Amend 26-5504-1, Insurance Requirements-Contractors**

It was the consensus of the Committee to amend the Insurance Verification Fee and add “physical property.” It now reads:

An annual fee of \$150 is required from each “physical property” contractor to verify adherence to these insurance requirements.

**FUTURE AGENDA ITEMS**

**ADJOURNMENT**

Chair Massetti adjourned the meeting at 11:36 p.m.



Nick Massetti, Chair  
Facilities Committee  
TM: 03.19.24